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North Central Railway

CME
for/and of

Headquarters Office,
Mechanical Branch,
Allahabad.

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Dated: 12.02.2014.

No. Mech. / 854-II/OBHS

Divisional Railway Manager
North Central Railway,
ALD, JHS & AGC.

Sub: Joint Instructions for Monitoring of OBHS Scheme on NCR based trains.

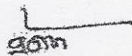
11 pairs of trains have been nominated for OBHS scheme by NCR. Effectiveness of OBHS scheme and attendance of the OBHS staff through the entire run of train is to be ensured. As per the norms, for every three (3) coaches there shall be one Janitor. There shall be 1 Executive Housekeeper to supervise the work in the train. For example in a train with 18 reserved class coaches, a total of 6 Janitors and 1 Executive Housekeeper are provided.

The toilets, doorways, gangways and vestibules are to be cleaned frequently from 0500 hrs to 0900 hrs and from 1600 hrs to 2000 hrs. The passenger compartments and the aisle are also to be cleaned and mopped 2 times in a day at suitable intervals. Further, on board cleaning attention is also to be provided out of course in case of complaint by passengers.

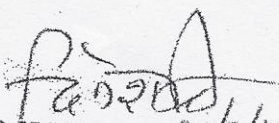
To ensure effective working of OBHS, the OBHS Staff are required to collect passenger feedback from at least 4 passengers per coach for each train. One feedback is also taken from TTE/TS.

It is now decided that On Board railway staff be also involved in surprise check of attendance of OBHS staff during journey of the train. TTE/AC coach mechanic are being nominated to check attendance of On Board House keeping staff and record the same on their attendance sheet. In addition to this, current practices of verification of attendance by C&W supervisor/staff at terminating/intermediate points will also continue.

1. Nomination of On Board Railway Employee for verification of attendance of OBHS staff.
2. Prescribed attendance proforma.


(Braj Mohan Agrawal)
CRSE


(Anupam Singhal)
CESE


(D.K. Tripathi) 20/2/14
CCM/PS

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