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APPLICATION FOR ISSUE OF "NO OBJECTION CERTIFICATE  
FOR OBTAINING A PASSPORT"

To,

(Through Proper Channel)

Sir,

**Sub:** Request for issue of 'No objection Certificate' for obtaining a passport.

I wish to obtain a passport for visiting \_\_\_\_\_ I request that I may kindly be granted 'No objection Certificate' to enable me to produce it before the appropriate passport Issuing Authority. The details of my bio-data and other particulars are given below:-

1.	Name	
2.	Father's Name	
3.	Designation	
4.	Date of Birth	
5.	Date of appointment in Railway	
6.	Grade and Rate of Pay	
7.	Division /Branch in which working	
8.	Station of posting	
9.	Present residential address	
10.	Permanent address	
11.	Place of residence during the last 2 years.	
12.	Countries for which passport is required.	
13.	Reason for getting a passport.	

I declare that:-

1. Will abide by the provisions of Indian Passport Act, Indian Customs Act any other Acts of the Government of India.
2. I will not request for release of foreign exchange from Railways and will make my own arrangements for finance as and when I intend to visit aboard.
3. I will get the approval and sanction of leave from the appropriate competent authority every time before proceeding aboard.
4. I understand that the issue of passport will be subject to clearance from the civil Authorities, Income Tax Department etc.
5. I will not undertake to peruse any study or training while abroad without prior permission of the Railway Administration.
6. I will not indulge in any of activity which may be prejudicial to the interest of my country or any other country and my activities during visit /stay abroad will not affect the friendly relations between my country and any other country/countries.
7. I will abide by the general conditions laid down by the Government of India from time in this connection.

Yours Faithfully

Station:

Date :

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