प्रधान कार्यालय
Headquarters Office,
उत्तर मध्य रेलवे
North Central Railway,
सूबेदारगंज प्रयागराज
Subedarganj, Prayagraj.
PIN-211015

पत्र संख्या- म.प्र/उमरे/Model SOP/संशोधन/कार्य मामले/संशोधन पर्ची/2022(1) Dated-12.01.2022

प्रमुख/समन्वय विभागाध्यक्ष
उत्तर मध्य रेलवे,

मंडल रेल प्रबंधक
प्रयागराज, झाँसी, एवं आगरा।

मुख्य कारख़ाना प्रबंधक
झाँसी, सिथौली एवं CMLR/JHS

प्रधान निदेशक लेखा परीक्षा
उमरे/प्रयागराज।

विषय:-	Amendment in Model SOP on works Matter for constitution of Tender Committee and Accepting for works tender (Open Line & construction Organization, Annexure 'A')
संदर्भ:-	अधिशाषी इंजीनियर/कार्य का पत्र संख्या- 276.W/19/Model SOP-2018/Modification Dated-10.01.2022

उपरोक्त विषय के संदर्भ में प्रधान वित्त सलाहकार द्वारा वित्तीय सहमति एवं महाप्रबंधक महोदय की स्वीकृति प्राप्त होने के पश्चात संबन्धित वर्तमान मद को तत्काल प्रभाव से संशोधन संख्या (Amendment No. 05/Model SOP-2018 Dated 10.01.2022) से प्रतिस्थापित किया जाता है।

यह आपके सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

संलग्नक—यथोपरि।

12.1.22
(मन्नू प्रकाश दूबे)
उप महाप्रबंधक (सा.)

प्रतिलिपि:- मुख्य प्रबन्धक/सू.प्रौ. उमरे प्रयागराज से आग्रह है कि कृपया उमरे प्रयागराज के Web Site पर उपलब्ध कराने की कृपा करें।

Amendment No. 05/Model SOP 2018 dated ..... /01/ 2022 **Annexure 'A'**

CONSTITUTION OF TENDER COMMITTEE AND ACCEPTING AUTHORITY FOR WORKS TENDERS AS PER MODEL SOP 2018

(For Open Line & Construction Organisation)

Authority: Model SOP 2018 on Works Matter. Railway Board letter No. 2017/CE-I/CT/9 dated 08.01.20, 2015/CE-I/CT/O/20/1 dated 01.01.20 & 2015/CE-I/CT/O/20/1 dated 14.09.2021

S. No.	Value of Tender (Above Rs. and up to Rs.)	Composition of Tender Committee			Accepting Authority
		Executive Department	Sister Department	Accounts Department	
	For all Works Contracts including EPC Tenders (For each Tender)				
1	Upto Rs. 50 lakh.	--	--	--	Selection grade/JA Grade/Sr. Scale holding independent charge, subject to stipulations mentioned in Railway board's letter no 2017/CE-I/CT/9 dated 11.09.2017
2	Above Rs. 50 Lakh and upto Rs. 2 Cr.	Sr. Scale	-	Jr. Scale	JAG/SG
3	Above Rs. 2 Cr. and upto Rs. 4 Cr.	Sr. Scale	-	Sr. Scale	JAG/SG
4	Above Rs. 4 Cr. and upto Rs. 5 Cr.	JAG/SG	-	JAG/SG	SAG/ADRM/CWM in SAG, Including ADRMs in NF SAG
5	Above Rs. 5 Cr. and upto Rs. 20 Cr.	JAG/SG	JAG/SG	JAG/SG	SAG/ADRM/CWM in SAG, Including ADRMs in NF SAG
6	Above Rs. 20 Cr. and upto Rs. 50 Cr.	JAG/SG	JAG/SG	JAG/SG	DRM/CWM.
7	Above Rs. 20 Cr. and upto Rs. 75 Cr.	SAG	SAG	JAG/SG	CHOD in SAG/PHOD
8	Above Rs. 75 Cr. and upto Rs. 300 Cr.	SAG	SAG	SAG	AGM / HAG other than CAO/RE and CAO/Construction.
9	Above Rs. 300 Cr. (For Open line)	PHOD/CHOD	PHOD/CHOD	PHOD/CHOD	General Manager
	Note: * Where no AGM is posted, such tenders shall also be accepted by General Manager.				
	For Open/Limited/Special Limited Tenders (Other than e-tendering)				
10	Upto and including Rs 20 lakh	Sr. Scale	-	Jr. Scale	JAG/SG
11	Rs.20 Lakh to Rs. 1 Cr.	Sr. Scale	Sr. Scale	Jr. Scale	JAG/SG
12	Rs.1 Cr. to Rs. 4 Cr.	Sr. Scale	Sr. Scale	Sr. Scale	JAG/SG
13	Above Rs. 4 Cr. and upto Rs. 5 Cr.	JAG/SG	JAG/SG	JAG/SG	SAG/ADRM/CWM in SAG, Including ADRMs in NF SAG
14	Above Rs. 5 Cr. Tender Committee composition shall be same as for mentioned above from SN. 5 to 9.				
	Authority for item 10 to 14: Railway Board's letter no. 2017/CE-I/CT/9 dated 11.09.2017				
	For EPC Tender				
15	Above Rs. 20 Cr. and upto Rs. 1000 Cr.	SAG	SAG	SAG	CAO/Construction in HAG
16	Above Rs. 20 Cr. and upto Rs. 1000 Cr.	SAG	SAG	SAG	CAO/RE in HAG
	For other than EPC Tender				
17	Above Rs. 20 Cr. and upto Rs. 300 Cr.	SAG	SAG	SAG	CAO/RE in HAG
18	Above Rs. 20 Cr. and upto Rs. 500 Cr.	SAG	SAG	SAG	CAO/Construction in HAG

12.1.22
Dy. General Manager/Genl.

10/1/22
AFA/Finance

10/1/2022
Executive Engineer/Works

10/01/22
Chief OS/Engg.

पूर्व महाप्रबन्धक / इंजीनियरिंग

S. No.	Value of Tender (Above Rs. and upto Rs.)	Composition of Tender Committee			Accepting Authority	Authority
		Executive Department	Sister Department	Accounts Department		
	For Open Tenders for Service Contracts invited through e-tendering.					
1	Upto Rs. 5 Cr.	Tender Committee and Accepting Authority will be same as Works Tenders.				RB's letter No. 2017/EnHM/25/11 Dated 13.02.2020
2	Rs. 5 Cr. to Rs. 100 Cr.	JAG/SG	JAG/SG	JAG/SG	DRM/ADRM	RB's letter No. 2017/Trans/01-1/Policy Dated 28.11.2017
3	Rs. 100 Cr. to Rs. 500 Cr.	SAG	SAG	SAG	PHOD/CHOD	
4	Above Rs. 500 Cr.	PHOD/CHOD	PHOD/CHOD	PHOD/CHOD	General Manager	

General Notes for Tender Committee:

1. The third member of equal status of executive member shall be from Sister Department and in the event of an officer of required status is not available in Sister Department then third member may be nominated from other department who deals with tender by DRMs in divisions and PHODs/CHODs in Head Quarter.

SN.	Department	Sister Department
1	Civil Engineering	S&T Engineering
2	Electrical Engineering	Mechanical Engineering
3	Mechanical Engineering	Civil Engineering
4	S&T Engineering	Electrical Engineering
5	Operating	Commercial
6	Commercial	Operating
7	Medical	Mechanical Engineering
8	Personnel	Civil Engineering

2. (i) The level of TC will be decided by the grade of executive member i.e. convener. Against any Tender value if any of the post of lower grades is not in operation i.e. if grade of executive member as mentioned against contract value is not in operation the executive member will be of one step higher but other members will be of the same status as mentioned against value.
   (ii) Similarly if grade as mentioned against the value of other department i.e. sister department or Accounts department is not in operation then member of other department i.e. sister department or Accounts department will be one step higher and executive member i.e. convener shall be at least of the same status as of other department i.e. Sister department or Accounts department in which officer of lower grade as mentioned against value is not available.
   (iii) Accepting authority will be one step higher than the executive member i.e. convener.
3. In the divisions where JAG Finance officer is not available, a Sr. Scale Finance officer may be taken with the approval of DRM.
4. The level of the tender committee shall be decided by the cost quoted by the valid lowest tenderer irrespective of the eligibility of that tenderer or otherwise.
5. In the event of an officer from Sister Department is not available, DRM/PHOD/GM may nominate an officer of the same scale from other department to associate in the committee.
6. For Passenger Amenity works at Divisional and Head Quarter level, besides the Technical and Finance members the third member should invariably be from Commercial Department. (Authority- Railway Board's letter No. 2007/TGIV/10/PA/Works dated 25.05.2007)
7. Where works tender is composite in nature, having significant amount in BOQ, of two or more than two technical departments (more than 10% of tender value will be considered significant amount in BOQ), then for open composite works e-tenders having value more than Rs. 5 Cr. and open/limited/special limited composite works tenders (other than e-tendering) having value more than Rs. 20 Lakh.
   (A) Where the composite tender has significant amount in BOQ of two technical departments, Executive department will be the one having major share of BOQ value and the second technical department will be sister department. Tender committee will be a three member committee.
   (B) Where the composite tender has significant amount in BOQ of three technical departments, Executive department will be the one having major share in BOQ. The other two technical departments will have one member each, in grade mentioned above for sister department and finance member will complete the four members tender committee.
   (Authority: Railway Board's letter No. 2017/CE-I/CT/9 dated 10.09.2020)

12.12.22 — Dy. General Manager/Genl.

AFA/Finance

10/1/2022 — Executive Engineer/Works

10/01/22 — Chief OS/Engg.