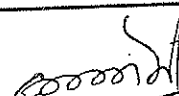


SOP ON MISC Matters Item No 15 (b) संशोधन संख्या 01/2016 दिनांक 01.09.2016

Particular of Items			Extent of Powers Delegated to								
			Headquarters Officers				Divisional/Workshop Officers				
Item No.	Description of Items	Authority	PHOD/CHOD	HOD/SAG	Selection grade/ JAG	Sr.Scale/ Jr.Scale/ Asstt. Officers	DRM & CWM	ADRM	Selection Grade/ JAG	Sr.Scale/ Jr.Scale/ Asstt. Officers	Re-marks
15(b)	Sanctioning of Office furniture, fixture, fitting and other furnishing items on additional/replacement account as per scale.	Vide letter No. GM/NCR/SO P/Misc./08 dated 30.09.08 and approved by GM/NCR in file GM/NCR/SO P/Sansodhan./15 dtd.01/09/2016	Upto Rs. 7.5 lakh per year.	Nil	Upto Rs 02 Lakh per year for Dy GM(G) Only for G/Branch.	Nil	Upto Rs. 15 Lakh per year for DRMs and upto Rs. 7.5 Lakh per year for CWMs.	Nil	Nil	Nil	
<p>Note: (1) Finance concurrence is required for item 15(b). (2) Provision of funds in the budget grant should be there. (3) The above powers are applicable for items not included in sanctioned estimates. (4) The furniture being replaced should be condemned following provisions/ instruction in vogue,</p>											
15(c)	Sanctioning of new furniture fixture, fitting and other furnishing items etc. (other than office furniture, fixture, fitting) for waiting rooms and retiring rooms, Running Room Technical Training Center, Crew lobby at station on replacement account.	Vide letter No. GM/NCR/SO P/Misc./08 dated 30.09.08 and approved by GM/NCR in file GM/NCR/SO P/Misc./14 dtd.19/11/2014	Concerned P/CHODs only, full powers up to Rs. 10 Lakh per annum.	Nil	NIL	Nil	Full power Upto Rs. 20 Lakh Per annum for DRMs only.	Nil	Nil	Nil	
<p>Note: (1) Finance concurrence is required for item 15(c). (2) Provision of funds in the budget grant should be there. (3) The above powers are applicable for items not included in sanctioned estimates. (4) The furniture being replaced should be condemned following provisions/ instruction in vogue. (5) The annual expenditure on above items should not be exceeding Rs.20 lakhs per division as a whole.</p>											


 (संजय सिंह नेगी)
 उप महाप्रबंधक (सा.) 11/9/16