

## North Central Railway

Office of Chief Manager (IT)  
HQ office, Subedarganj,  
Allahabad  
Dt. 18.10.2016

CMIT/Misc

**Sub:- Information updating on NCR's official website.**

It has been observed that some information on official website of NCR <http://www.ncr.indianrailways.gov.in/> are not being regularly updated. General Manager has expressed his concern over it. Some of the reasons appear to be lack of awareness and lack of clarity on the roles of offices concerned.

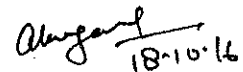
To bring clarity on roles and responsibility of respective offices, the menus on website have been earmarked to concerned office(s) for updating the information on website as and when they become due to be updated. Please refer enclosed annexure. If any of the offices does not have authority to update the information or feels any difficulty, should feel free to provide the same to be uploaded to CMIT office who will upload such information on website invariably.

It is requested to all offices to review their concerned menu(s) immediately and get uploaded the up-to-date information on website for general interest. Since it is the responsibility of concerned office to get uploaded the up-to-date information on respective menu, it is advised to make a system and assign the duty to an officer for monitoring and regular updating of information on website. Please also communicate the name and contact details of above officer to this office for further direct interaction with him (or her) on the subject.

Besides above, if any additional provision for displaying any information is required by offices, the same may be asked to CMIT office for arranging such provision.

Any suggestion for betterment of website is welcome.

DA: As above



(Ashish Kumar Agarwal)  
Chief manager (IT)

All P/CHODs, CAO/PU  
All DRMs  
All CWMs  
All principals  
DGM(G), CPRO, Rajbhasha Adhikari, Secy to ROC.

C/-  
Secy to GM for kind information of GM pl.

Annexure

| S.no | About us                                                 | To be updated by      | S.no                         | IR Personnel                   | To be updated by         | S.no            | News & Recruitment           | To be updated by    |                     |
|------|----------------------------------------------------------|-----------------------|------------------------------|--------------------------------|--------------------------|-----------------|------------------------------|---------------------|---------------------|
| 1    | GM                                                       | SDGM                  | 1                            | Rail Vikas Shivir              | CPTM, CPRO               | 1               | News & Announcement          | CPRO                |                     |
| 2    | AGM                                                      |                       | 2                            | Manuals and codes              | Link to RB site          | 2               | GM In Press Media            |                     |                     |
| 3    | Evolution                                                |                       | 3                            | Schedule and power             |                          | 3               | Press Release                |                     |                     |
| 4    | Hon'ble PM's Remark                                      |                       | Respective Departments of HQ |                                | SOP OF GM                | DGM(G)          | 4                            | Achievements        | Respective agencies |
| 5    | MR Message                                               |                       |                              |                                | SOP OF IT                |                 | 5                            | Recruitment         |                     |
| 6    | CRB Message                                              |                       |                              |                                | SOP OF PR                |                 | 6                            | Weekly Achievements | GM Cell             |
| 7    | GM Message                                               |                       |                              |                                | SOP Of Stores            |                 | 7                            | Rajbhasha Library   | Rajbhasha           |
| 8    | Organisation Structure                                   |                       |                              |                                | SOP Of Medical           |                 | 8                            | Rail Sangam         |                     |
| 9    | Department                                               |                       |                              |                                | SOP Of Misc & Dis. Mgmt. |                 | 9                            | Pratish             | CPRO                |
|      | Accounts & Finance                                       |                       |                              | SOP for T&P                    | 10                       |                 | PI Regarding train accident  | Safety Cell RB      |                     |
|      | Civil Engineering                                        |                       |                              | SOP Of Works                   | 11                       |                 | Train accident inqurt report |                     |                     |
|      | Commercial                                               |                       |                              | SOP Of Commercial              |                          |                 |                              |                     |                     |
|      | Construction                                             |                       |                              | SOP Of Establishment           | 4                        |                 | Inter Railway Transfer       | Link to compran     |                     |
|      | IT                                                       |                       |                              | 4                              | E-Office                 |                 | Applications Link Only       |                     |                     |
|      | Electrical                                               |                       | 5                            | Tour Program System            |                          |                 |                              |                     |                     |
|      | Personnel                                                |                       |                              | Employee Info                  |                          |                 |                              |                     |                     |
|      | Mechanical                                               |                       |                              | RDMS                           |                          |                 |                              |                     |                     |
|      | Medical                                                  |                       |                              | Pass Application System        |                          |                 |                              |                     |                     |
|      | Personnel                                                |                       |                              | Twitter Management System      | GM Confidential Cell     |                 |                              |                     |                     |
|      | Safety                                                   |                       |                              | Immovable Property Returns of  |                          |                 |                              |                     |                     |
|      | Security                                                 |                       | 6                            | NCR Officers                   |                          |                 |                              |                     |                     |
|      | Stores                                                   |                       |                              | Accounts Dept.                 |                          |                 |                              |                     |                     |
|      | S & T                                                    |                       |                              | Security Dept.                 |                          |                 |                              |                     |                     |
|      | Operating                                                |                       |                              | Mechanical Dept.               |                          |                 |                              |                     |                     |
|      | Vigilance                                                |                       |                              | S&T Dept.                      |                          |                 |                              |                     |                     |
|      | PU                                                       | CAO/PU                |                              | Stores Dept.                   |                          |                 |                              |                     |                     |
| 10   | Division                                                 | Respective DRMs       |                              | Medical Dept.                  |                          |                 |                              |                     |                     |
|      | Agra                                                     |                       |                              | Traffic Dept.                  |                          |                 |                              |                     |                     |
|      | Ald                                                      |                       |                              | General Dept.                  |                          |                 |                              |                     |                     |
|      | Jhs                                                      | Respective CWMs       |                              | Personnel Dept.                |                          |                 |                              |                     |                     |
| 11   | Workshop                                                 |                       |                              | Electrical Dept                |                          |                 |                              |                     |                     |
|      | STLI                                                     |                       |                              | Engineering Dept.              |                          |                 |                              |                     |                     |
|      | JHS                                                      | Respective SrDCMs     | 7                            | Unlons and Associations        | CPO                      |                 |                              |                     |                     |
| 12   | Swachh rail Swachh Bharat Mission                        |                       |                              | NCROA                          |                          |                 |                              |                     |                     |
|      | HQ                                                       |                       | CCM                          | NCRPOA                         |                          |                 |                              |                     |                     |
|      | Agra                                                     |                       |                              | NCRRPFA                        |                          |                 |                              |                     |                     |
|      | Ald                                                      |                       |                              | NCRMU                          |                          |                 |                              |                     |                     |
|      | Jhs                                                      |                       | NCRES                        |                                |                          |                 |                              |                     |                     |
| 13   | Training Centres                                         | Respective Principals | 8                            | Status of Court Cases over NCR | Sr Law officer           |                 |                              |                     |                     |
|      | Indian Railway Track Machines Training Centre, Allahabad |                       |                              | 9                              | Disaster Management      |                 |                              |                     |                     |
|      | Transportation Training Centre, Allahabad                |                       |                              |                                | HQ                       | CSO             |                              |                     |                     |
|      | Permanent Way Training Centre,                           |                       |                              |                                | Agra                     | Divisions EDPM  | Respective DRMs              |                     |                     |
|      | Electrical Training Centre, Kanpur                       |                       |                              |                                | Ald                      |                 |                              |                     |                     |
|      | Civil Engineering Training Academy, Kanpur               |                       |                              |                                | Jhs                      |                 |                              |                     |                     |
|      | Combined Training Centre(C&W) Safety, Kanpur             |                       |                              |                                | DM Directory             | CSO             |                              |                     |                     |
|      | Supervisors' Training Centre, Jhansi                     |                       |                              | 10                             | NCR HQ Officers' Club    | Secy of ROC     |                              |                     |                     |
|      | Area Training Centre, Jhansi                             |                       |                              | 11                             | Yard Plan                | Respective DRMs |                              |                     |                     |
|      | Basic Training Centre (Loco), Jhansi                     |                       |                              |                                | Agra                     |                 |                              |                     |                     |
|      | Basic Training Centre (Wagon)                            |                       |                              |                                | Ald                      |                 |                              |                     |                     |
|      | Basic Training Centre (C&W), Jhansi                      |                       |                              | Jhs                            |                          |                 |                              |                     |                     |
|      | Permanent Way Training Centre, Jhansi                    |                       |                              |                                |                          |                 |                              |                     |                     |
|      | Diesel Training Centre, Jhansi                           |                       |                              |                                |                          |                 |                              |                     |                     |
| 14   | Ncr zonal map                                            | PCE                   |                              |                                |                          |                 |                              |                     |                     |
| 15   | Photo Gallery                                            | CPRO                  |                              |                                |                          |                 |                              |                     |                     |
| 16   | Corporate Social responsibility                          | CME, CM/EnHM          |                              |                                |                          |                 |                              |                     |                     |

| S.no | Tender & Notices | To be updated by                              |
|------|------------------|-----------------------------------------------|
| 1    | Tenders          | As per existing system by respective offices. |
| 2    | E-Procurement    |                                               |
| 3    | Other Notices    |                                               |

| S.no | Vendor Information                      | To be updated by                             |
|------|-----------------------------------------|----------------------------------------------|
| 1    | Vendor Registration for tender download | As per existing system by respective offices |
| 2    | Bill Status(Manual)                     |                                              |
| 3    | Vendor Login                            |                                              |
| 4    | Bill Status(AFRES)                      |                                              |
| 5    | Auctions                                |                                              |

| S.no | Public Services   | To be updated by |
|------|-------------------|------------------|
| 1    | CITIZEN CHARTER   | CCM              |
| 2    | Claim Passenger   | DGM(G)           |
| 3    | RTI               | Dy Secy (PG)     |
| 4    | Public Grievances |                  |

| S.no | Contact Us              | To be updated by |
|------|-------------------------|------------------|
| 1    | Telephone Directory     | Respective DRMs  |
|      | HQ                      |                  |
|      | ALD                     |                  |
|      | AGC                     |                  |
|      | JHS                     |                  |
| 2    | Railway Station Contact | CCE              |
| 3    | Email Directory         | CCE              |
| 4    | Other Railway Sites     | CMT              |
| 5    | Terms & Conditions      |                  |
| 6    | Privacy Policy          |                  |
| 7    | Feedback                |                  |
| 8    | Sitstamp                |                  |
| 9    | Disclaimer              |                  |
| 10   | Help                    |                  |
| 11   | Portal Policies         |                  |