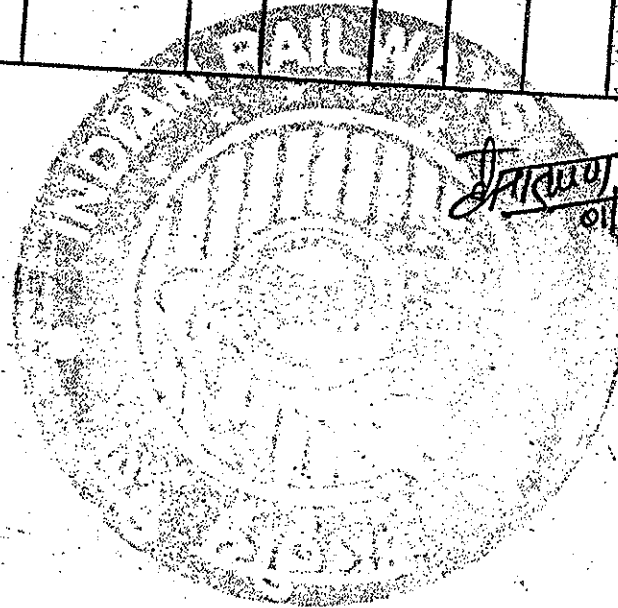


Schedule of Powers - Gazetted Matters												
Item No. of SOP	Nature of Power	Authority	Headquarters Office				Division/Workshop					Remarks
			4	5	6	7	8	9	10	11	12	
1	2	3	P/CHOD	SAG	SG/JAG	SS	DRM	ADRM	CWM	SG/JAG	SS	13
8	Transfer of Officers	Railway Board letter No. E(O)III/ 2014/ PL/03 dated 10.06.2014 & 29.08.2014	Instructions as contained in Rly. Board letter No. E(O)III/2014/ PL/03 dated 10.06.2014 & 29.08.2014 regarding placement committee to recommend transfer/posting of Railway servants be followed.									The minimum tenure in any post upto SAG will be 02 years and maximum 04 years subject to guidelines issued in connection with posting in sensitive posts.

JAKWOT
01/10/15
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Annexure-G-2

Item No. of SOP	Nature of Power	Authority	Headquarters Office				Divisional/Workshop					Remarks
			4	5	6	7	8	9	10	11	12	
12	Advance for purchase of Motor car/ Motor Cycle/ Scooter / Computers from civil grant.	1536 G-1 para 1105 & 1106 of IREM(1989)	P/CHOD SDGM Full Powers	SAG Nil	SG/JAG Nil	SS Nil	DRM Nil	ADRM Nil	CIVIL Nil	SG/JAG Nil	SS Nil	



J. K. Singh
01/10/15

No. of SOP	Nature of Power	Authority	Headquarters Office				Division/Workshop					Remarks
			4	5	6	7	8	9	10	11	12	
14	(a) Grant of Leave to Officers	Para 512 & 514 R-1 (1985)	Full Powers up to SAG where officiating arrangement is not required.	Full Power up to JA grade where officiating arrangement is not required.	Nil	Nil	Full*	Full*	Full*	Nil	Nil	*1. Up to Sr. Scale officers working under them where no relief or officiating arrangement is necessary. *2. To officer in JA grade working under them for one month only, provided no relief is required and advised to HOD concerned. AGM: Full Power
14 b add	(b) Grant of Casual Leave to Officers		Full upto SAG	Nil	Upto Sr. Scale for 2 days with intimation to SAG officer.	Nil	Full upto JA grade	Nil	Full upto JA grade	Upto Sr. Scale with intimation to Branch Officer concerned.	Nil	AGM: Full Power

J. P. Singh
01/10/15

Item No. of SOP	Nature of Power	Authority	Headquarters Office				Division/Workshop				Remarks	
			4	5	6	7	8	9	10	11		12
17 (a)	(a) Sanction to the acceptance of Honorarium by officers upto Rs. 2000/- in arbitration cases in which Railway is party & Rs. 1000/- in other cases.		Full Powers CPO Rs. 500 in each case where Rly. is party and Rs. 500 in each case in a year in other cases.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	AGM Full Powers
17 (b) add	(b) Grant of Honorarium to enquiry officers & other assisting officials in conduct of departmental enquiry arising out of vigilance investigations as per amounts prescribed.	Rly. Board Letter No. 2009/V-I/DAR/6/1 Dated. 22.09.2011 & 05.09.2014	Nil	Nil	Nil	Nil	Full	Nil	Nil	Nil	Nil	SDGM Full Powers
22	To grant of reward to Officers	Letter No. F(X)II/2010 /PW2 date 11/10/2010	Rs. 1500 up to Jr. Scale/Gr. 'B'.	Rs. 1000 up to Jr. Scale/Gr. 'B'.	Nil	Nil	Rs. 1000 up to Jr. Scale/Gr. 'B'.	Nil	Rs. 1000 up to Jr. Scale/Gr. 'B'.	Nil	Nil	AGM: Up to Rs. 2500 up to JA Grade.

Jatwot
01/10/15

Schedule of Powers Non-Gazetted Matters														
Item No. of SOP	Nature of Power	Authority	Headquarters Office					Division/Workshop					Remarks	
			P/CHOD	SAG	SG/ JAG	SS	JS/ Gr. 'B'	DRM	ADRM	CWM	SG/ JAG	SS		JS/ Gr. 'B'
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1(e)	Creation of Supernumerary post for medically de-categorized staff/ surplus staff	797-E/ NCR/ Policy/ SOP/Estt. Dated. 09.08.07	CPO full in respect of HQ staff & staff in extra divisional offices/ workshop	Nil	Nil	Nil	Nil	Full for all staff working under their control	Nil	Full for all staff working under their control	Nil	Nil	Nil	1. The proposal for such creation of post shall be put up to the DRMs/ CWMs by Sr. DPOs/ DPOs/ SPOs incharge who should certify that all the laid down stipulation of the guidelines of the Board has been met 2. AGM: Full Power

J. K. Verma
01/10/15

Annexure-NG-2

Item No. of SOP	Nature of Power	Authority	Headquarters Office					Divisional/Workshop						Remarks	
			P/CHOD	SAG	SG/ JAG	SS	JS/ Gr. 'B'	DRM	ADRM	CWM	SG/JAG	SS	JS/ Gr. 'B'		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
5	(a) Transfer of Staff.	Railway Board No. E(O)III/2014/ PL/03 Dated 10.06.2014 & 29.08.2014	Instructions as contained in Rly. Board letter No. E(O)III/2014/ PL/03 dated 10.06.2014 & 29.08.2014 regarding placement committee to recommend transfer/posting of Railway servants be followed.												The minimum tenure in any post will be 02 years and maximum 04 years subject to guidelines issued in connection with posting in sensitive posts.
	(b) Change of category	NRPS 4767 & 11019 Appendix XXXVIII Rule 2002(9) of IREC-II (Vth reprint)	Full in r/o Gr.C	Nil	Nil	Nil	Nil	Full in r/o Gr. D	Nil	Nil	Nil	Nil	Nil	AGM: Full Power	

J. Prasad
01/10/15

Item No. of SOP	Nature of Power	Authority	Headquarters Office					Divisional/Workshop					Remarks	
			P/CHOD	SAG	SG/JAG	SS	JS/Gr. 'B'	DRM	ADRM	CWM	SG/JAG	SS		JS/Gr. 'B'
			4	5	6	7	8	9	10	11	12	13		14
10	Sanction of advance from revenue & civil grant	Item No. 11 of app. II of para 505-F (NRPS651, 99889)	Full	Full	Full	Full	Nil	Full	Full	Full	Full	Full	Nil	AGM: Full Power
	(i) Pay on tour		Full	Full	Full	Full	Nil	Full	Full	Full	Full	Full	Nil	AGM: Full Power
	(ii) On transfer	Item No. 11 of app. II of para 505-F (NRPS 6519, 9889)	Full	Full	Full	Full	Nil	Full	Full	Full	Full	Full	Nil	AGM: Full Power
	(iii) Pay when proceeding on leave more than 30 days as leave salary.		Full	Full	Full	Full	Nil	Full	Full	Full	Full	Full	Nil	AGM: Full Power
	(iv) Grant of Advance TA/DA	1506 II G.I	Full	Full	Full	Full	Nil	Full	Full	Full	Full	Full	Nil	AGM: Full Power
	(v) Cycle & Festival Advance		Full	Full	Full	Full	Nil	Full	Full	Full	Full	Full	Nil	AGM: Full Power
	(vi) Motorcycle/ Scooter Advance		Full	Full	Nil	Nil	Nil	Full	Full	Full	Nil	Nil	Nil	AGM: Full Power
	(vii) Sanction of House Building Advance to Gr. C&D staff as admissible under the rules	(NR PS No. 9288, 10022, 10367, 10393, 10416 and 10494)	Full	Full	Nil	Nil	Nil	Full	Full	Full	Nil	Nil	Nil	AGM: Full Power
	(viii) Advance required for payment towards Life Insurance Policy within existing rules	NR PS 6519	Full	Full	Nil	Nil	Nil	Full	Full	Full	Nil	Nil	Nil	AGM: Full Power

[Signature]
01/10/15

Item No. of SOP	Nature of Power	Authority	Headquarters Office					Divisional/Workshop						Remarks
			P/CHOD	SAG	SG/JAG	SS	JS/Gr. 'B'	DRM	ADRM	CWM	SG/JAG	SS	JS/Gr. 'B'	
			4	5	6	7	8	9	10	11	12	13	14	
10 (IX) (Add)	Advance for purchase of Motor car/ Computer from civil grant as per prescribed provisions of IREM Vol-I	Para 1104 & 1105 of IREM Vol-I	Full	Full	Nil	Nil	Nil	Full	Full	Full	Nil	Nil	Nil	
10 (X) (Add)	To note the transaction in movable and immovable property.	Rule 18(2) & (3) of R.S. (Conduct Rules 1966)	Full	Full	Nil	Nil	Nil	Full	Full	Full	Nil	Nil	Nil	

D. K. W. J.
01/10/15

Item No. of SOP	Nature of Power	Authority	Headquarters Office					Divisional/Workshop						Remarks
			P/CHOD	SAG	SG/ JAG	SS	JS/ Gr. 'B'	DRM	ADRM	CWM	SG/JAG	SS	JS/ Gr. 'B'	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
17 (C) (Add)	Grant of Honorarium to enquiry officers & other assisting officials in conduct of departmental enquiry arising out of vigilance investigations as per amounts prescribed.	Railway Board Letter No. 2009/ V-I /DAR/6/1 Dated. 22.09.2011 & 05.09.2014	Nil	Nil	Nil	Nil	Nil	Full	Nil	Nil	Nil	Nil	Nil	SDGM Full Powers

J. K. W. J.
01/10/15

Item No. of SOP	Nature of Power	Authority	Headquarters Office					Divisional/Workshop					Remarks	
			P/CHOD	SAG	SG/ JAG	SS	JS/ Gr. 'B'	DRM	ADRM	CWM	SG/JAG	SS		JS/ Gr. 'B'
			4	5	6	7	8	9	10	11	12	13		14
39(a)	Grant of reward (a) Grant of reward in any case to an employee for service of an exceptional merit rendered to Railways.	Letter No. F(X)-II 2010/PW/2 dated 11.10.10	Full Rs. 1500	Rs. 1000	Rs. 500	Nil	Nil	Rs. 1000	Rs. 1000	Rs. 1000	Rs. 500	Rs. 250 if holding independent charge	Nil	(i) AGM Rs. 3000/- (ii) Officers of RPF Dept. will exercise the powers as delegated vide notification dated 29.09.05.

*J. K. W. /
01/10/15*

Item No. of SOP	Nature of Power	Authority	Headquarters Office					Divisional/Workshop						Remarks
			P/CHOD	SAG	SG/ JAG	SS	JS/ Gr. 'B'	DRM	ADRM	CWM	SG/JAG	SS	JS/ Gr. 'B'	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
39(b)	Grant of Group Award to staff employed under their control for service of exceptional merit rendered to Railway on any one occasion subject to individual award not exceeding the prescribed limits of individual award		Full up to Rs. 2000 PHOD Rs. 3000	Nil	Nil	Nil	Nil	Full up to Rs. 2000	Nil	Nil	Nil	Nil	Nil	1. AGM: Full up to Rs. 4000/- 2. Officers of RPF Dept will exercise the powers as delegated vide notification dated 29.09.2005

J. Narayan
01/10/15

Item No. of SOP	Nature of Power	Authority	Headquarters Office					Divisional/Workshop					Remarks	
			P/CHOD	SAG	SG/ JAG	SS	JS/ Gr. 'B'	DRM	ADRM	CWM	SG/JAG	SS		JS/ Gr. 'B'
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
39(c) (Add)	Grant of reward in each individual case to Railway employee who have done exemplary work to avert accidents and to grant of reward to persons other than Railway employees who have done exemplary work to avert accidents and saved passengers lives.	Letter No. F(X)II-2010/PW/2 Dated 11.10.10	Nil	Nil	Nil	Nil	Nil	Rs. 2500	Nil	Nil	Nil	Nil	Nil	AGM Full upto Rs. 12000

J. Prasad
01/10/15