

Employee Registration Form		Paste Photograph Attested by Controlling Officer
Employee Code* _____ Medical Card No.* _____ Employee Name* _____ Date of Birth/Age* _____ Sex* _____ Marital Status* _____ Contact No. _____ Email ID _____ Address _____ Doctor _____ Department _____ Employee Type(Contract/Permanent) _____ Designation _____ Date of Joining _____ Staff Type _____		
Declaration by Employee for Family with Details		
Relation : SPOUSE (Wife / Husband) Name (First Name) (Middle Name) (Surname) Date of Birth Sex Phone No./ Mobile No (if other than already Registered by Employee) Occupation: Railway Servant/ Central Govt./ Self employed/ Unemployed/ Housewife/ Student		Paste Photograph Attested by Controlling Officer
Relation: Children Name (First Name) (Middle Name) (Surname) Date of Birth Sex Phone No/ Mobile No (if other than Employee No.) Occupation: (Student/ Unemployed/ Physically/ Mentally Challenged)		Paste Photograph Attested by Controlling Officer
Relation : Name (First Name) (Middle Name) (Surname) Date of Birth Sex		Paste Photograph Attested by Controlling Officer

Signature of Employee

Signature
Officer Incharge With Stamp

Phone No/ Mobile No (if other than Employee No.)	
Occupation (Student/ Unemployed/ Physically/ Mentally Challenged)	
Relation :	Paste Photograph
Name (First Name) (Middle Name) (Surname)	Attested by
Date of Birth Sex	Controlling Officer
Phone No/ Mobile No (if other than Employee No.)	
Occupation (Student/ Unemployed/ Physically/ Mentally Challenged)	
Relation :	Paste Photograph
Name (First Name) (Middle Name) (Surname)	Attested by
Date of Birth Sex	Controlling Officer
Phone No/ Mobile No (if other than Employee No.)	
Occupation (Student/ Unemployed/ Physically/ Mentally Challenged)	
Declaration of Dependents by Employee with Details (Dependent Widow Mother/ Brother/ Sister)	
Relation :	Paste Photograph
Name (First Name) (Middle Name) (Surname)	Attested by
Date of Birth Sex	Controlling Officer
Phone No/ Mobile No (if other than Employee No.)	
Occupation	

Important:

- The completed form verified by the controlling officer with above details should be submitted at the earliest. If this form duly completed is not submitted, the permanent registration will not be activated. Temporary registration is valid only till 31st December 2016 only.
- Additional sheets can be added if space is insufficient by photocopying or using blank paper for providing details in the same format.
- The information given is correct and I am aware that if any false information is detected later on, I will be liable for disciplinary action under D&AR.

Signature of Employee

Signature
Officer Incharge With Stamp