

## Medical Matters

Item No.	Particulars of items	Authority	Extent of Powers Delegated to							Medical Officer I/C of Health Unit.	Remarks
			CMD	MD/CH	CHD	CMS	DRM/ADRM	CMS I/C of sub. Div.			
1.	Purchase of medicine, minor/small Medical instruments and equipments costing up to Rs. 1,00,000/- each, X-Ray Films & Chemicals & Films badges of various sizes, Zinc oxide crepe, Elastic adhesive bandages, wool cotton, linen, catgut, needles, syringes and all items of IRP 95.										
1.1	Non Emergency Purchase Non-DGS& D's items										
(i) (a)	Through Single Tender Non-Proprietary Articles.	Rly.Bd.'s letter no. 92/H/4/15 dtd. 14.8.95 & L.No. 2002/FS-1/PW/7/1 dtd. 29.8.2002 CS No.5 dtd. 6.6.03.	Rs. 1,00,000/- in each case	Rs.10,000/- in each case.	Rs.5,000/- in each case.	Rs.5,000/- in each case.	Rs. 5,000/- in each case.	Rs. 3,000/- in each case.	Nil		
(b)	Proprietary Articles.	Rly.Bd.'s letter no.2006/H/4/1 dated 19/06/2008.	Rs. 5,00,000/- in each case for purchase of Vital and Essential medicine only, on single tender basis up to a ceiling limit with Personnel approval of CMD only.	Rs.10,000/- in each case.	upto Rs. 50,000/- in each case. <b>Dy.CMD/HQ.</b> – Upto Rs. 10,000/- in each case.	Rs.2500/- in each case	Rs. 10,000/- in each case.	Rs. 2500/- in each case.	Nil		

**NOTE:**

1. While exercising these powers the CMD may please ensure that the purchases are made in the most economical manner consistent with the needs to obtain quality drugs, following the guidelines laid down in Indian Railway Pharmacopoeia 1990.
2. Acceptance of offers against Single Tenders (**Proprietary and Non-Proprietary Articles**) will be made by CMD for cases valuing upto Rs. 40 lakhs. However, this shall be subject to prior approval of GM for calling PAC/Single Tenders, as per powers above. Tender Committee shall be constituted for cases above Rs. 5 lakhs.
3. Purchase order valued above Rs. 4,00,000/- will require finance vetting.

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(ii)	Through Limited Tender	Rly.Bd. letter no. 82/F(S)/PW-4/1 dated 9.9.83 & 92-H/4/15 dtd. 4.12.92 Bd's letter no. 2001/F(S)1/PW7/2 dtd. 12.10.01. Corrigendum to CS No. 3 dtd. 23.4.03.	Above Rs.5000/- but not exceeding Rs. 40 lakhs in each case subject to convening of Tender Committee for orders valuing over Rs. 5 lakhs.	Not exceeding Rs. 40,000/- in each case.	upto Rs. 3 lakhs in each case. <b>Dy. CMD-</b> upto 2 lacs in each case.	Not exceeding Rs 25,000/- in each case.	Nil	not exceeding Rs.20,000/- in each case.	Nil		
<p><b>When a single quotation is received against a limited tender, it should normally be re-invited. In case of urgency CMD will be competent to accept single tender provided the prices have been certified as reasonable by JAG/officer for purchases of less than Rs. 5000/ and by SAG officer for above Rs.5000/-</b></p>											
(iii)	Through Advertised Open Tender.	Rly.Bd.'s letter no. 79/F(S)/PN-R/1 dated 7.9.79 & 82/F(S)/I/PW-4/1 dated 30.4.84 & 88/H/4/15 dated 7.3.90 L.no. 98G/0/Pt.I dtd. 8.8.90 .No.2001/F(S)-1/PW/7/2 dtd.5.9.03 No. 2004/PW/7 dtd.14.9.04	Rs. 40 lacs in each case subject to convening of Tender Committee for orders valuing above Rs. 5 lakhs.	Rs. 10 lakhs in each case.	Rs. 10 lakhs in each case.	Rs. 10 lakhs in each case.	Rs. 10 lakhs in each case.	Rs. 2 lakhs in each case.	Nil		
1.2	In case of failure of supply from DGS&D Rate Contract, the following powers will be exercised: NON-EMERGENCY PURCHASES: DGS&D items.										
(a)	Items for which there are no rate/running contract through Limited Tender.	Rly. Bd's Letter No. 88/H/4/15 dated 7.3.90	Rs. 50,000/- in each case.	Rs. 25,000/- in each case.	Rs. 25,000/- in each case.	Rs. 25,000/- in each case.	Nil	Nil	Nil		
(b)	Items for which rate/running contract exists.	Rly.Bd letter no. 74/H/4/19 dated 27/28.10.74 & 88/H/4/15 dated 7.3.90. No. 2001/F(S)1/PW-7/2 dtd. 5.9.03 & 7.7.04	Up to Rs. 2 lakhs in non stock items only for each case.	Up to Rs. 2 lakhs in non stock items only for each case.	Up to Rs. 1 lakhs in non stock items only for each case.	Nil	Nil	Nil	Nil		

1.3	To dispense with tender and to invite and accept quotations for works not based on SOR.	Rly. Bd. L. No. 94/CE-1/CT/4 DT. 17/10/2002& 2007/CE-I/CT/18/pt. dtd.5.3.2009	Upto to Rs. 4 lakhs in each case with finance concurrence subject to an annual ceiling limit of Rs. 40 lakhs.	Upto Rs. 4 Lakhs in each case with finance concurrence subject to an annual ceiling limit of Rs. 40 lakhs.	Nil	Upto to Rs. 4 lakhs in each case with finance concurrence subject to an annual ceiling limit of Rs. 40 Lakhs.	Nil	Upto to Rs. 4 lakhs in each case with finance concurrence subject to an annual ceiling limit of Rs. 40 Lakhs.	Nil		
<p><b>NOTE:</b></p> <p>These powers will be exercised by the officers with their own administrative approval and no separate administrative approval is necessary.</p> <p>(i) Normally powers to dispense with calling of tenders should be exercised sparingly. The circumstances under which quotations have to be called should be spelt out.</p> <p>(ii) The work should not be split up for the purpose of bringing it within the ambit of this dispensation.</p> <p>(iii) The reasonableness of rates should be gone into objectively and in detail by the accepting authority.</p> <p>(iv) Quotations should not be for items which can be execute through the existing contracts including zonal contracts.</p> <p>(v) Quotations should not be for fancy (expensive but of low utility) items.</p> <p>(vi) Quotations should only be for works which are urgent in nature.</p> <p>(vii) Quotations should normally be invited from at least three well experienced contractors/agencies not necessarily borne on the approved list.</p> <p>(viii) Accepting authority must take precautions to see that the quotations are from genuine firms (and not form fictitious firms).</p> <p>(ix) A Register showing the full particulars of works authorized through quotations will be maintained by the officer having powers to dispense with calling of tenders. The register shall be sent to associate finance while seeking their concurrence.</p> <p>(x) These powers shall be exercised only by field officers and their controlling HODs and not by other Head quarters officers in charge of Planning. Design etc.</p> <p>This issues with the concurrence of Finance Directorate of the Ministry of Railway.</p>											
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			CMD	MD/CH	CHD	CMS	DRM/ADRM	CMS I/C of Sub. Div.			
2 (a)	To sanction local purchase of such medicines, Medical & Surgical instruments and appliances & BP or Ex-Pharmacopoeia preparations and emergency purchase of medicines & X-ray Films Chemicals and Film badges so urgently required that they cannot be obtained in time by the usual procedure for Railway Hospitals & Health units.	Rly.Bd.'s letter no. 2006/H/4/1 dt 19/6/2008.	Rs.50,000 per item.	Rs. 30000/- each case	Rs. 30000/- in each case.	Rs. 20000/- in each case.	Nil	Rs. 20000/- in each	Rs. 1000/- in each case		

	<p>NOTE: reference to (a)</p> <ol style="list-style-type: none"> <li>1) The annual expenditure on local purchase should not exceed <u>15%</u> of the annual budget for the year.</li> <li>2) Each case means only one individual item.</li> <li>3) No Quotations will be required upto Rs 20,000/- per item ,however” <b>post purchase records</b>” to be consulted for verifying Rate Reasonableness in each case</li> <li>4) All SAG officers of Medical deptt. can make Emergency Purchase of Medicine/Equipment Repairs upto Rs 50,000/- per case duly following laid down procedures for Emergency Purchase/repair.</li> </ol> <p><b><u>Hospital authorities doing L.P. should deal with only those firms which are Registered at CMD Office.</u></b></p>									
(b)	To sanction local purchase of blood and blood products from Non-Govt. Institutions <u>including vaccines.</u>	Rly. Bd's letter no. 62/F/PM/PE/7/3 dated 7.6.63.	Full powers.	Full powers.	Full powers.	Full powers.	Full powers	Full powers	Full powers	Nil
3.	To sanction purchase of vaccines, serum & lymph from Non-Govt. Institutions.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full powers.	Full powers.	Full powers.	Full powers.	Full powers	Full powers	Full powers	-
4 (a)	To sanction local purchase of items of Accidents Relief Medical Equipment, Scale I & II and Medical Chests <b>Including POMKA items required/periodically As per instructions of Railway Board.</b>	Rly. Bd's. Letter No. 2002/H/7/4 Dt. 20/5/2003 <b>High-level committee recommendation on disaster management.</b>	Full powers.	Full powers	Full powers.	Full powers.	Nil	Full powers.	Full powers.	Full powers.
(b)	Replacement of sugar, tea, coffee, K.Oil, & Spirit Methylated in Emergency.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full powers.	Full powers	Full powers.	Full powers.	Nil	Full powers.	Full powers.	Full powers.
5. (a)	Repair to Medical & Surgical equipment, including Audio Visual equipment and other office equip. used in hospitals. This includes Replacement /addition of petty item including spairs & necessary of such items of hospitals and dispensary equipment chargeable to revenue.	Kindly Link with SOP on works matter/NCR Item No. 21 (a) (b), 22 (a) (b). and item No. 6 of SOP (Gen)NCR AS Applicable Rly. Bds. Letter No. F(X)/11/95/ALC/II pt. I dt. 05/9/95 and para 713 to 715 of Genl. Code vol.1.								

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			CMD	MD/CH	CHD	CMS	DRM/ADRM	MS I/C of Div.	Medical Officer I/C of Health Unit.	Remarks
(b)	Annual Maintenance Contract on "Single Tender" Basis for medical and surgical equipment.	Bd's letter No. F(x)/I/99/PW/3 Dt. 20/10/99. Link with SOP on Works matters, Item No.12 (h)	Up to Rs. 5 lakhs per item subject to a maximum ceiling limit of Rs. 10 lakhs per annum.	Up to Rs. 5 lakhs per item subject to a maximum ceiling limit of Rs. 10 lakhs per annum.	Up to Rs. 3 lakhs per item subject to a maximum ceiling limit of Rs. 10 lakhs per annum.	Up to Rs. 2 lakhs per item subject to a maximum ceiling limit of Rs. 6 lakhs per annum.	Nil	Nil	Nil	
<p><b>NOTE: -</b></p> <p>1. The annual maintenance Contract on single tender basis may be awarded for items where maintenance by other agencies is not feasible.</p> <p>2. This would need the prior concurrence of finance.</p> <p>3. The AMCs should be awarded to OEMs or authorized dealers only.</p> <p>4. Since AMCs are in the nature of service Contracts and OEMs/Authorized dealers are often reluctant to submit Earnest Money or Security deposits, this need not be insisted upon in each case. Care may; however, be taken to enter into such contracts only with reputed dealers so as to ensure satisfactory performance and minimum down time of the Equipments.</p>										
6.	Library Books & Equipments: To sanction purchase of Medical Books and journals.	Rly. Bd's letter no. 93/H/4/9 dated 28.1.94 CS No. 3 L.No. 98G/0/Pt.IV/157/ Med/O/Pt.III (L) dtd. 20.7.95.	Full powers upto Rs. 45000/- p.a.	Full powers upto Rs. 30000/- per annum.	Full powers upto Rs. 10000/- per annum.	Full powers upto Rs. 10000/- per annum.	Nil	Full powers upto Rs.7500/- p.a.	Nil	

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			CMD	MD/CH	CHD	CMS	DRM/ADRM	CMS I/C of Sub. Div.			
7.	To write off losses of Tools and Plant material and stores in respect of drugs (including expired date medicines) & Technical medical equipments for medical stores when a railway employee is not in any way responsible for the loss viz. fire, stores and natural calamities, book losses of stores, materials & Tools and Plants i.e. losses discovered at periodical and special stock verification generally traceable to errors in accounting and impossible to bring bones to individual responsibility.	Rly. Letter No. F(X)/11/97/PW/4 DT. 16/9/97. Item no .30(a&b) of sop of misc. matters. For (a)	Rs.50,000/ in each case	Rs.25,000/ in each case	Rs.10,000/ in each case	Rs.10,000/ in each case	Rs.10,000/ in each case	Rs. 5000/- in each	Nil		
		Rly. Letter No. F(X)/11/97/PW/4 DT. 16/9/97. Item no .30(a&b) of sop of misc. matters. For(b)	Rs. One Lakh in each case	Rs.50,000/ in each case	Rs.50,000/ in each case	Rs.20,000/ in each case	Rs.50,000/ in each case	Rs.10,000/ in each case	Nil		
<b>NOTE: These powers are to be exercised with finance concurrence. Such condemnation records should be maintained in register.</b>											
8.	To write off articles of glass broken in transit for which no responsibility can be fixed viz. Medicine bottle with perishable contents or empty and broken articles of glass like Thermometers, Measuring glasses, broken jars in pieces, crockery, earthenwares as China Clay wedge wood etc.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full Powers	Full powers subject to over all monthly average limit of Rs.2000/-.	Full powers subject to over all monthly average limit of Rs. 2000/-.	Full powers subject to over all monthly average limit of Rs. 2000/-.	Nil	Full powers subject to over all monthly average limit of Rs.2000/-.	Full powers subject to over all monthly average limit of Rs. 2000/-.		
<b>Note: These powers are to be exercised without finance concurrence. Such condemnation records should be maintained in register.</b>											
9.	To condemn & destroy articles of sanitary stores which have been soiled with night soil. Eg: Wheelbarrow cart, Spade, Hand Fork etc.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full powers.	Full powers.	Full powers.	Full powers.	Nil	Full powers.	Full powers		
<b>Note: - These powers are to be exercised without finance concurrence up to Rs. 10,000/- . Such condemnation records should be maintained in register</b>											
10.	To condemn and destroy by burning of all linen soiled with discharge from patients, suffering from Cholera, Small Pox, Leprosy and other infectious diseases.	Para 409 and 411 (2) of IRMM.	Full powers.	Full powers.	Full powers.	Full powers.	Nil	Full powers.	Full powers		

**Note: - These powers are to be exercised without finance concurrence up to Rs. 10,000/- . Such condemnation records should be maintained in register**

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11.	To utilize or throw away or dispose of at site all scrap articles of no value and not to return to stores depots under the supervision of Gazetted Officer viz. Stores broken jar with pieces scrap dry cells of hand torches, scrap baskets or thermo-clinical meters, glass syringes, ounce measures of glass, urine glasses, etc.	Para 409 and 411 (2) of IRMM.	Full powers.	Full powers.	Full powers.	Full powers.	Nil	Full powers.	Nil	
12.	To issue certificate to Railway employee for the purpose of grant of advances from Provident Fund for the medical Treatment of employees and their family members.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full powers.	Full powers.	Full powers.	Full powers	Nil	Full powers.	Full powers.	
13	To incur expenditure in connection with the N. C. Rly Centre of St. John Amb. Association within the allotment made for various objects of expenditure by the Sub-centre Committee.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full powers.	Full powers.	Full powers (Within the funds allotted by CMD).	Full powers (Within the funds allotted by CMD).	Nil	Full powers (Within the funds allotted by CMD).	Nil	
14 (a)	To sanction expenditure for Laboratory tests for which facilities are not available at Railway Hospital/Health units and which are required to be done by Govt. labs at prescribed rates. <b>On bill based system</b>	Para 601, 2 (a) IRMM 2000	Full powers.	Full powers.	Nil	Full powers.	Nil	Full powers.	Full powers.	
(b)	To sanction pathological & histopathological examination at various Govt. labs when such tests cannot be performed in railway laboratories.	Para 601, 2 (b) IRMM 2000	Full powers.	Full powers.	Nil	Full powers.	Nil.	Full powers.	Full powers.	

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			CMD	MD/CH	CHD	CMS	DRM/ADRM	CMS I/C of Sub. Div.	Medical Officer I/C of Health Unit.	
(c)	To sanction pathological investigations in case done in Govt. recognized hospital or in any hospital, in case requisite facilities are not available in Govt./Recognized Hospital.	Rly.Bd. letter no. 99/H/6-4/Policy dtd. 20.9.2000 and 8.11.2001 & Para 2(d) of Ch. VI/IRMM-2000 CS No. 6 dtd. 24.6.2004	Upto Rs. 10,000/- for each investigation.	Upto Rs. 5000/- for each investigation.	Nil	Upto Rs. 5000/- for each investigation.	Nil	Upto Rs. 5000/- for each investigation.	Upto Rs. 500/- for each investigation.	
<b>NOTE:</b> <b>The private centre for getting the investigation on bill system of payment is to be recognized / approved with finance concurrence by MD/CMS/MS In charge of Central Hospital/Divn. Hospital.</b>										
15. (a)	To sanction reimbursement of the cost with finance concurrence of <b>special investigations done in Govt./Recognized hospital or in any hospital</b> in case the requisite facilities are not available in nearby Govt./recognized hospital, duly referred by A.M.O.	Rly. Bd's letter No. 99/H/6-4/POLICY dated 8/11/2001. <b>IRMM para 601 (2) of. With C.S. No. 7. dt. 20/04/2004.</b>	Up to Rs. 10000/- in each case.	Up to Rs. 5000/- in each case.	Nil	Up to Rs.5000/- in each case.	Nil	Up to Rs. 1000/- in each case.	Nil	
(b)	Reimbursement of medical expenses incurred <b>for CT-Scan/MRI test</b> in respect of employees and their family members and eligible dependants.	<u>Bd's L. No. 99/H/6-4/Policy dt. 20/9/2000</u>  IRMM-663-664 ACS - 07.	Upto Rs. 10,000/- in each case in Govt. Hospital/private Institutes.	Up to Rs.10000/- in each case. Govt. Hospital/private Institutes.	Nil	Up to Rs.10,000/- in each case. Govt. Hospital/private Institutes.	Nil	Up to Rs. 10,000/- in each case. Govt. Hospital/private Institutes.	Nil	

Note: - These powers to be exercised only in very deserving and definitely needed cases.



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			CMD	MD/CH	CHD	CMS	DRM/ADR M	CMS I/C of Sub. Div.			
(c)	To sanction for special diagnostic investigations in non-railway recognized institutions for service/consultation rendered.	Board's letter No. 91/H/6-4/26 PT. DT. 05/12/97.	Full Powers	Up to Rs. 1,000/- per case..	Nil	NIL	NIL	NIL	NIL	NIL	
<b>Note: -</b> 1. Finance concurrence is necessary. 2. Payment at agreed rates. 3. A six monthly statement of such expenses should be sent to CMD. 4. This power will not apply to artificial aids like hearing aids, prosthetic valves for heart, sophisticated artificial limbs etc.											
16.	To sanction occasional purchases of ice in summer for heat stroke cases for preserving sera and vaccine and for developing of X-Ray films.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full powers upto Rs. 2000/- p.m.	Full powers upto Rs. 2000/- p.m.	Nil	Full powers upto Rs. 2000/- p.m.	Nil	Full powers upto Rs. 2000/- p.m.	Full powers upto Rs. 1000/- p.m.		
17.	To sanction local purchase of animals like sheep, guinea pigs, toads, rabbit, mice while on the replacement of a dead one which are required to be kept in animal home of Central Hospital of use of pathological lab. For Wasserman's Test Heterophil anti-body test inoculation of tuberculosis secretion and fluids and pregnancy tests etc.	Rly. Bd's letter no. F(X)I-68/PW-4/97 dated 21.7.69 C.S.No. 5 dated 11.9.98	Full powers.	Full powers	Full powers	Full powers	Nil	Full powers	Nil		
18.	To sanction admission of railway employees and their families suffering from Cancer, T.B., Mental disorders, Leukemia Hedgk in diseases, Poliomyelitis, Spastic, cerebral palsy in non railway hospital recognized for this purposes by the Railway Board.	Rly. Bd's letter no. F (X) II-68/PW-4/97 dated 21.7.69	Full powers.	Full powers.	Full powers	Full powers.	Nil	Full powers.	Nil		
19.	To sanction engagement of special nurses when considered necessary in railway or other Govt. Hospitals after reviewing LR availability.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Full powers.	Full powers.	Full powers	Full powers.	Nil	Full powers.	Nil		

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			CMD	MD/CH	CHD	CMS	DRM/ADR M	CMS I/C of Sub. Div.			
20.	To sanction the incurring of expenditure on hiring of Ambulance service, taxi or other conveyance for shifting the sick/injured railway beneficiaries in emergent cases to Railway Hospitals/Health Units.	NCR letter No. 13 – Med/SOP, GM’s PP – 9, dated 26/12/2005.	Full powers.	Full powers.	Full powers	Full powers.	Nil	Full powers.	Nil		
21.	To sanction contract for repair of Ambulance, Motor Vehicles (without finance concurrence <b>except on single tender</b> ) repairs may include replacement of broken or damaged parts incidental to the repairs.	Para 713 to 715 of Genl. code Vol. 1	<b>CMD(HAG)</b> Rs. 50000/-per case. <b>CMD(SAG)</b> Rs.25000/-/per month per case	Rs. 25000/- per month per case	---	Rs. 25000/- per month.	Nil	Rs.7000/- per month.	Nil		
<p>NOTE:</p> <ol style="list-style-type: none"> <li>1. Finance concurrence is necessary, if expenditure exceeds Rs.5000/- per occasion.</li> <li>2. Annual ceiling limit for such repairs should be limited to 70,000/-which also includes the cost of spares replaced.</li> <li>3. At least three quotations from reputed dealers should be obtained.The powers on single quotation basis should be exercised in emergency &amp; in exceptional cases.</li> <li>4. A register should be maintained showing the details of repair for audit etc. No splitting of work is permitted in any circumstances.</li> <li>5. It may be ensured that only Nominated JAG/SAG officers are empowered to sanction repairs to any particular vehicle so that the ceiling limit per vehicle per annum is not exceeded.</li> <li>6 Powers delegated through item 20 of Misc. matter, subject to rules and railway instructions on single tender/quotation being strictly followed.</li> </ol>											
22.	To sanction artificial limbs appliances and payment thereof to the railway employees & members of their family both in the cases the injured and non-injured on duty.	Rly. Bd’s letter no. 80/H/6-4/33 & 85/H/6-4/9 dated 13.3.85 C.S.No. 5 Letter no. 98-G/O/Pt.V dated 11.9.98	Full powers.	Full powers.	Full powers.	Full powers.	Nil	Full powers	Full powers.		

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			23.	Printing of folders/brochures & 35 MM educational slides/handbills on Health Family Welfare & Public education subject etc.	NCR letter No. 13 – Med/SOP, GM's PP – 9, dated 26/12/2005.	Nil	Rs. 5000/- in each case subject to finance concurrence over Rs. 2500/-	NIL	Rs. 5000/- in each case subject to finance concurrence over Rs. 2500/-	Nil
24.	To sanction estimates chargeable to revenue (ordinary & special) for which budget allotment has been made for works related to smooth working of hospital and in emergency where the concerned works deptt. is not able to take immediate action.	<b>NCR SOP on Works matter Para 702-F, Para – 705-F &amp; Para 758-F</b>	Up to Rs. 10,000/- in each case.	Up to Rs. 5000/- in each case.	NIL	Nil	Nil	Nil	Nil	
<b>Note: -</b> (1) Concurrence of finance is necessary. (2) Work has been approved by the competent authority. (3) The excess in the estimated cost does not require sanction of higher authority. (4) This power will be also apply to the sanction of sub Estimate or Detailed Estimate when it forms part of a work, the abstract estimate of which has been sanctioned by higher authority/Railway board.										
25.	Petty items of Hospital and dispensary equipments (as distinct medical stores which are normally to be obtained through M & P Programme).	<b>May be linked with item No. 1.1(ii)</b>	Nil	Nil	Nil	Nil	Nil	Nil	Nil	

Note: - Powers are delegated for procurement of petty items of hospital and dispensary equipment urgently needed and chargeable to ordinary revenue.

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26.	To sanction reimbursement claim of serving/retired railway employees where the treatment had to be taken in Govt./recognized hospital (strictly for the specified diseases only for which recognition has been granted) and dispensaries run by philanthropic organizations or in non recognized without proper referral by Authorized medical officer in emergent circumstances.	Rly. Bds. Letter No. 2000/H/6-4/policy dated 06/03/2003. (Para – (i)&(iii) &2007/H/6-4/policy-I dtd.7/8/2008	Nil	Nil	Nil	Nil	Rs. 10,000/ per case with an annual ceiling of Rs. 2 lakhs with associate finance concurrence	Nil	Nil		
<b>Note: - AGM Up to Rs. Two lacs duly scrutinized by CMD &amp; concurred in by FA &amp; CAO's and permitted by Railway Board</b>											
27. (a)	To sanction reimbursement of medical charges on proper referral from AMA to govt./Recognized hospitals. (Including Pace Maker.)	NCR SOP on Establishment matter 2005/H/6-4/policy dated 17/08/2009(I)& 2007/H/6-4/policy-1 dtd.8/12/2009	Nil	Nil	Nil	Nil	Nil	Nil	Nil		
<b>Note:- Prior concurrence of finance is necessary after approval of scrutiny by CMD, sanction by AGM.</b>											
(b)	To sanction reimbursement claim of medical expenses in case such treatment has been taken in Govt hospitals without proper referral by A.M.O. in emergent circumstance.	Rly. Bds. Letter No. 91/H/6-4/4 dated 21/02/1992,5/12/1997 and 91/H/6-4/26(Pt.)dated 10/09/1999)& 2007/H/6-4/policy-1 dtd.8/12/2009	Nil	Nil	Nil	Nil	Nil	Nil	Nil		
<b>Note: -Full Powers AGM - duly scrutinized by CMD &amp; concurred in by FA &amp; CAO's.</b>											
(C)	To sanction reimbursement claim of medical expenses taken in emergencies at private or recognized/non recognized hospitals without proper referral by A.M.O. in emergent circumstance..	Rly. Bds. Letter No. 2000/H/6-4/policy dated 06/03/2003. & 07/08/2008 ACS to Para 648(3)of IRMM 2000. 2005/H/6-4/policy dated 17/08/2009.(II) )& 2007/H/6-4/policy-1 dtd.8/12/2009	Nil	Nil	Nil	NIL	DRM Up to Rs. 25000/- per case and with a ceiling limit of Rs. 5 lacs/- per year duly scrutinized by CMS and concurrence of Associate finance.	Nil	Nil	<b>For DRM's power kindly connect Rly. Bd's 2011/H/6-4/policy -1 dated 30/09/2011.</b>	
<b>Note: - AGM Up to Rs. Two lacs duly scrutinized by CMD &amp; concurred in by FA &amp; CAO's (including Pace Maker)</b>											

Item No.	Particulars of items	Authority	Extent of Powers Delegated to							Remarks
			CMD	MD/CH	CHD	CMS	DRM/ADR M	CMS I/C of Sub. Div.	Medical Officer I/C of Health Unit.	
28 (a)	To refer emergent cases to Private Non Recognized hospitals are also enhanced from existing Rs.2,00,000 (including cost of Pace maker), if treatment is neither available at RH nor at Recognized Pvt. Hospital.	Ref: 2007/H/6-4/Policy dt.26.11.2007 2005/H/6-4/policy dated 17.08.2009 (iii) )& 2007/H/6-4/policy-1 dtd.8/12/2009	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
(b)	To release advance payment directly to such private non-recognized hospitals provided employee / beneficiary had specifically been referred to that private non-recognized hospital by AMO.	Ref: 2007/H/6-4/Policy dt.26.11.2007 2005/H/6-4/Policy-II dtd.16.04.2007 & 2005/H/6-4/policy dated 17.08.2009 (iii) )& 2007/H/6-4/policy-1 dtd.8/12/2009	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
<b>AGM upto Rs.2 lacs duly scrutinized by CMD and concurred by FA&amp;CAO's (Including cost of Pace Maker).</b>										
29 (a)	To sanction "advance payment" on refer of the emergent cases to a Govt./ recognized Hospital if the treatment is neither available in Railway Hospital and also to release adv. Payment directly to such hospitals provided that the employee/beneficiary had specifically been referred to that Govt./ recognized hospitals.	Para 651 of IRMM Rly Bd's letter no. 2005/H/6-4/policy dated 20/10/2006, 2005/H/6-4/policy dated 17/08/2009(iv) & 2007/H/6-4/policy-1 dtd.8/12/2009	Nil	Nil	Nil	Nil	# DRM-upto Rs. 5 Lacs for Govt. Hospital including cost of pace maker and up to Rs 2 lacs only for private Recognized Hospital.	Nil	Nil	
<p><b>Note:</b> - (1) AGM up to reimbursement part of anticipated cost of treatment or upto 5 lakhs (including pacemaker) whichever is less in each case &amp; 2 lacs in each case recognized Hospital on recommendation of the CMD &amp; Concurrence of the FA &amp; CAO.</p> <p>(2) In order to meet some urgent requirement to save the life of the patient DRM of the Division can also sanction such advance payment subject to Limitation stipulated above with concurrence of the divisional finance and on recommendation of CMS/MS of divisional hospital however <b>post facto Approval of the AGM</b> in such exceptional cases must be obtained to regularize the same.</p>										
(b)	To sanction "advance payment" on refer of the emergent cases to a private/ non recognized Hospital for special medical treatment if the treatment is neither available at Railway Hospital nor at	Rly. Bd's letter No. 2007/H/6-4/policy-I dated 26/11/2007 & 2008/H/6-4/policy/16 dated	Nil	Nil	Nil	Nil	Nil	Nil	Nil	

	recognized Hospitals and also to release adv. Payment directly to such hospitals provided that the employee/beneficiary had specifically been referred to that private/ non recognized hospitals on recommendation of the medical board of Rly. Doctors.	27/02 2008, 2009/H/6-4/ policy/4 dated 26/10/2009.									
<p><b>Note: - GM up to Rs. 4 lacs in each case on recommendation of the CMD and the concurrence of the FA &amp; CAO. AGM up to Rs. 2 lacs in each case on recommendation of the CMD and the concurrence of the FA &amp; CAO.</b></p>											
30 (i)	Procurement of VVI Pace – Maker <b>As Reimbursement - To a beneficiary on production of valid documents and on the recommendations of A.M.O. in case the implantation has been done at govt./Pvt. Hospital in emergent circumstance.</b>	Rly. Bd's letter No. <b>2000/H/6-4/policy/pace maker</b> dated 21/2/2003. & Rly. Bd's letter No. <b>2005/H/6-4/policy da ted 17/08/2009</b>	Up to Rs. 60000/- in each case.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	It has been decided to <b>remove Heart Pace Maker from Para 666 &amp; redelegate powers to Zonal railways.</b> Word “ <b>Heart Pace Maker</b> may be <b>deleted from Para666.”</b>
(ii)	<b>Single Chamber Pace Maker with or without Rate Response(Including Pacemaker;Leads;Accessories &amp; all associated Hospital Charges.</b>	<b>Ref: 2007/H/6-4/policy/dt 26/11/07</b>	Should not exceed Rs.1Lakh								
(iii)	<b>Double Chamber Pace maker: with or without Rate Response(Including Pacemaker;Leads;Accessories &amp; all associated Hospital Charges</b>		Should not exceed Rs.2.0Lakh								
<p>JNote:: (i) Bills for Biventricular Pace-Makers;Single &amp; Double chamber implantable Cardio verter defibrillator &amp; Combo devices, costing more than Rs.2.Lakhs may be referred to Rly Bd. (ii)The claimant shall be required to submit the <b>STICKER</b> of Pace Maker in <b>ORIGINAL with the reimbursement claim</b>. The cash memo should include(A) <b>Pacemaker generator model&amp; serial No,&amp; Lead model(s) &amp; UNIQUESerial Nos &amp; Life Time Warranty for the Pulse Generator</b> (iii) <b>The beneficiary shall be required to obtain all above details from hospital &amp; submit before Railway Administration finally settles the claim. For reimbursement.</b> (iv)<b>ACS to Para 648; 651 &amp;666 of IRMM, 2000.</b></p>											
(b)	<b>On Bill System:</b> The Administrative authority directly making the payment to the supplying agencies in Planned/Elective Cases.	Rly. Bd's letter No. 2000/H/6-4/policy/pace maker dated 21/2/2003.	Up to Rs. 60000/- in each case.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	

Item No.	Particulars of items	Authority	Extent of Powers Delegated to							Medical Officer I/C of Health Unit.	Remarks
			CMD	MD/CH	CHD	CMS	DRM/AD RM	CMS I/C of Sub. Div.			
31	Reimbursement of medical expenses incurred for Hearing AIDS.	Rly. Bd's letter No. 2000/H/6-4/policy dated 25/7/2003. And 2005/H/6-4/policy dated 06/07/2007.	Up to Rs. 20,000/- in each case	Nil	NIL	Nil	Nil	Nil	Nil	Nil	
32	Enhancement of powers for reimbursement of cost of Intra – ocular lens impastation.	Rly. Bd's letter No. 2003/H/28/7dated 09/5/2003 Para – 668 of IRMM).	Up to Rs. 12000/- for each Eye for treatment in cases referred to Non – Rly./Non recognized Hospital.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
33	Reimbursement of medical expenses for Breast implants prosthesis.	Rly. Bd's letter No. 2003/H/23/3dated 05/8/2005.	Up to Rs. 5000/- once in five years subject to scrutiny & examination by suitable lady Doctor of Rly. Hospital.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
34	To sanction charges of analysis of water, food and drugs in reputed public laboratories./Test Houses <b>with out Finance concurrence.</b>	<b>Link With SOP (Gen)//NCR item No.-22.</b>	Rs 30,000.	Rs 30,000. SG/JA Grade:Rs. 15000/-	RS.30000	Rs 10,000.	Nil	Rs.10,000/-	Nil		
35	Refixation of delivery period.	<b>Link with SOP on Store matters, Item No. 29 (a) (Part – I, Purchase)</b>	Nil	Nil	NIL	Nil	Nil	Nil	Nil		
36	Refund of security deposit after satisfactory completion of order.	<b>Link with SOP on Store matters, Item No. 32 (Part – I, Purchase)</b>	Nil	Nil	NIL	Nil	Nil	Nil	Nil		
37	Signing of purchase order/ contract.	<b>Link with SOP on Store matters, Item No.11 (Part-I, Purchase)</b>	Nil	Nil	NIL	Nil	Nil	Nil	Nil		
38	To procure sanitary chemical like bleaching powder, phenyl, etc. if suitable alternative is not available with store.	<b>May be linked with item No. 2 of this SOP.</b>	Nil	Nil	Nil	Nil	Nil	Nil	Nil		
39.	To sanction the cost of special drugs for TB/AIDS patients treated in non – railway sanatoria/Hospitals.	<b>1. Boards letter no. F(X)II-68/PW-4/97 dt. 21/7/69 2. Boards letter No. 78/H/S/3 dt. 05/7/78</b>	Up to Rs. 2,500/- per case.	Nil	Nil	Nil	Nil	Nil	Nil		

Note: - Finance concurrence is necessary.