

Amendment No. 4/2015 (Works Matter 24 (c) column .No 10 & 11)

Item No.	Particulars of Items	Authority	Extent of Powers Delegated to							
			Headquarters Officers of open line & construction				Divisional/Extra Divisional Units/Construction officers			
			PHODs/ CHODs	HODs/ SAG	SG/JAG	Sr.Scale/ Jr.Scale	DRMs & CWMs	ADRM	SG/ JAG	Sr.Scale/ Jr.Scale
4	5	6	7	8	9	10	11			
24 (c)	Overhauling/R econditioning/ Repairs to "Off Track Tie Tamper" and other small track machines and for purchase of spare parts thereof during emergencies.	Railway Board's letter No. 96/Track-III/TK/28 dated 09.09.98	Upto Rs. 1 lakh per breakdown with finance concurrence	Upto Rs. 1lakh per breakd own with finance concurr ence.	Dy.CE/TMC upto Rs. 20,000/- per breakdown without Finance concurrence where purchase of PAC spares is not involved. Where purchase of PAC spares is involved, each PAC item costing more than Rs. 10,000/- should be purchased with prior Finance concurrence.	Nil	DRM only Upto Rs. 1lakh per breakdown with finance concurrence.	Upto Rs. 1lakh per breakdown n with finance concurren ce.	Full Power upto Rs. 20,000/-per breakdown without Finance concurrence where purchase of PAC spares is not involved. Where purchase of PAC spares is involved, each PAC item costing more than Rs. 10,000/- should be purchased with prior Finance concurrence.	Full Power upto Rs. 10,000/- per breakdown without Finance concurrence. This excludes purchase of any PAC spares. Jr. Scale- Nil

NOTE:- For item no. 24 (c)

- Cases exceeding Rs. 1lakh would require AGM/GM's sanction with prior Finance concurrence.
- The annual ceiling limit for PHOD/CHOD, HOD/SAG, DRM, ADRM & Dy. CEs will be Rs. 10 lakh for the Railway. The overall annual ceiling for purchase/repairs using these powers will be Rs. 20 lakh for the Railway.
- The above powers are subject to the conditions that a register showing the details of expenditure incurred on repairs on each case should be maintained and ceilings should be monitored by CE/TMC.
- The above powers for purchase of spare parts can only be exercised in the extreme urgency. Normally the procurement should be made through COS by placing indent.
- The annual year for the ceiling indicated above, should be w.e.f., 1st April to 31st March.
- The procurement of spare parts should not be in piece-meal to avoid finance concurrence.
- In regard to dispensing of tenders provisions in item no. 12(a) of this SOP should be followed. These powers must be used sparingly.
- Reasonableness of the rate should be gone in to by the accepting authority.
- These powers will also be exercised by JAG in division who are in charge of maintenance and operations of the tie-tamping machines duly authorized by the Chief Engineer.
- XEN's while exercising their powers should ensure that the items required frequently are procured on running contract basis from stores, so as to avoid frequent local purchase which could be at higher rates than the running contract rates.
- Spare parts incidental to repairs may be directly procured. If required, for fitment by Railway staff. This power may be exercised by XEN (TT) & above only.
- Procurement of hydraulic and lubricating oils may be procured through direct purchase from market to avoid idling of machine.
- The provision for procurement as cited above should be utilized only in emergencies subject to individual and overall ceiling limits..

Date.30.10.15

[Signature]
30/10/15
XEN/G

[Signature]
30/10/2015
Dy. General Manager/G.