

संशोधन संख्या-03/2017 दिनांक 12.09.17 (Misc. Matters Item No.16 (a) & 16 (B))

Particular of Items			Extent of Powers Delegated to								
Item No.	Description of Items	Authority	Headquarters Officers				Divisional/Workshop Officers				
			PHOD/CHOD	HOD/SAG	Selection grade/JAG	Sr.Scale/Jr.Scale/Asstt. Officers	DRM & CWM	ADRM	Selection Grade/JAG	Sr.Scale/Jr.Scale/Asstt. Officers	Remarks
16.A	<u>Regular hiring of motor vehicles</u> To sanction hiring of vehicle on replacement account provided the existing vehicle has been condemned and grounded.	Item 17 note (2) of Annexure II Chapter V of IRFC Vol. 1 No. F (X) II-2016/PW/3 dtd. 04.05.2017	Full Power to PHODs Only Subject to note -1 below.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	
<p>NOTE:-</p> <ol style="list-style-type: none"> 1. Full power with finance concurrence to PHODs for hiring of vehicle for HODs working under them only (SAG Officers).. However for hiring of vehicles for (HODs) SAG officers of deptt without PHODs and ambulances, AGM has full powers with the concurrence of finance. 2. The total No. of vehicles (hired vehicles + Govt. vehicles) should remain unchanged. 3. The post of driver of the condemned vehicle should be surrendered and the incumbent gainfully redeployed. 4. Any imprest sanctioned earlier against the condemned vehicle should also be surrendered. 											
16.B	<u>Occasional hiring of motor vehicles</u> <u>To hire motor vehicles/transport for important and emergent occasions or for the use of Hon'ble Ministers, parliamentary delegations, Members of Railway Board, visiting GMs, AGMs, PHODs, SAG officers when the staff car/railway vehicle cannot be made available.</u>	Item 17 note (2) of Annexure II Chapter V of IRFC Vol. 1 R B No. F(X)II-2003/PW/10 dt.9/1/04, 21/11/06	Nil	Nil	Full power to Dy.GM(G) Subject to note 4 below	Nil	DRM/CWM only full powers subject to Finance concurrence Subject to note 4 below.	Nil	Nil	Nil	
<p>NOTE:-</p> <ol style="list-style-type: none"> 1. In the construction organization this power is vested with CAO/Const. for offices under his Administrative Control. 2. * A.C/ Non A.C. vehicles can be hired on daily rates basis as applicable and as per the entitlement. 3. A register of expenditure and booking shall be maintained by nodal hiring department i.e. Mechanical department. 4. Hiring of more than (10) ten vehicles per day on a particular occasion shall require finance concurrence and approval of SDGM for head quarters & workshops only. 											

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12-09-17

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