


Model SOP Misc Matters Item No 6 (A) (B) Correction slip No. 001 Dated 30.01.2018

| S.N.  | Nature of Powers  | PHOD/HOD   | DRM/ADRM,SAG officers in field unit  | Divisional Officers ,Extra Divisional Officers & Officers in Head Quarters.   | Remarks   |
|-------|---|--|--|---|---|
| 6     | (A)<br>Ceremonial occasions   | AGM Full power upto Rs. 5 Lakhs on each occasion.<br><br><u>CAO/CN</u><br>Up to Rs. 1,00,000/- per occasion<br><u>CSC</u><br>Up to Rs. 25,000/- per occasion | DRM<br>Up to Rs. 1,00,000/- per occasion Annual ceiling limit Rs. 5,00,000/-<br><br><u>CWM</u><br><u>Chairman/RRB</u><br>Up to Rs.50,000/- per occasion<br><br>Annual ceiling limit Rs. 1,00,000/- | <u>Extra Divisional Officers</u><br><br>Up to Rs. 20,000/- per occasion Annual ceiling limit Rs. 50,000/-<br><br><u>Officers in charge of Training Instituions</u><br><br>Up to Rs.10,000/- per occasion Annual ceiling limit Rs. 30000/- | 1. Finance concurrence is necessary<br>2. Stipulation of annual ceiling for various units /offices shall be done by DGM/G of the Zonal railways Authority;<br>1. Para -775 of Financial Code Vol.1<br>2. Item No. 29(a) of GM's delegation<br>3. Powers of General managers stand revised as under ;<br>Each ceremonial function –Upto Rs. 5 lakh<br><br>Authority;<br>Rly Bd's No. 2017/trans/01/policy ,New Delhi dated. 18-10-2017<br><br>AGM Full power - MR/MOSR function –Up to Rs 15 lakh in each case.<br>AGM Full power - PM/President function –Up to Rs. 20 lakh in each case. |
| 6 (B) | (B)<br>Other important function which are attended by President /Prime Minister/ Ministers of Railway | <u>CAO/CN</u><br>Upto Rs. 1.5 lakhs per occasion   | Nil  | Nil   | Authority : Item No. 29 (b) of GM's delegation<br><br>Where the requirement exceeds Rs.1.50 lakhs per occasion the proposal for entire amount should be processed for AGM's sanction<br><br>Note:- ( 6 A+ 6 B)<br>01- Railway Board Letter No. F(X) –II/2015/PW/7/Pt.2 dated 29.12.17 annual ceiling of Rs.75 lakhs for Railway( HQ 60 lakh and all the three Division 5 lakh each)<br>02- The Power under item 06 (A) will cover the expenditure on Railway Week celebration also,the limit for which will be 05 lakh for a Railway as a whole.  |

  
30/1/18  
DY GM/G.

  
30/1/18  
Sr AF-A/FE