

Model SOP Misc Matters Item No 48 (A) Correction slip No. 003 Dated 20.06.2018

| S. N. | Nature of Powers | PHOD/HOD | DRM/ADRM, SAG officers in field unit | Divisional Officers, Extra Divisional Officers & Officers in Head Quarters. | Remarks |
|-------|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 48 | Incurrence of expenditure. | | | | |
| | (A) On light refreshments and working lunches at formal inter departmental and other meetings and conferences. | Full powers Rs. 30.00 per head per meeting for light refreshment, working lunch Rs. 175/- per head per meeting. | Full powers Rs. 30.00 per head per meeting for light refreshment, working lunch Rs. 175/- per head per meeting. | JAG Rs. 30.00 per head per meeting for light refreshment subject to an annual ceiling limit of Rs. 4,500/- Sr. DCM Annual ceiling of Rs. 20,000/- for DRUCC/SCC meeting. | <ol style="list-style-type: none"> 1. Finance concurrence is not necessary. 2. The actual incurrence of expenditure is to be consistent with austerity standards and number of such meetings should also be kept to the barest minimum. 3. a) The ceiling of expenditure for the Offices/Departments viz. COM, CCM, CME, CBE, COS, CSTE, PCE, CAO/C-Rs. 1.40 lakhs per annum. b) For other Departments, viz FA&CAO, CPO, CSC, CSO,SDGM, CMD, मुख्य राजभाषा अधिकारी is Rs. 70,000/- per annum. c) For each Division-Rs. 3 lakhs per annum. d) Chairman RRB-Rs. 35,000/- per annum. e) Each CWM-Rs. 35,000/- per annum. 4. The balance amounts out of the total ceilings of Rs. 35 lakhs for the Zonal Railway will be under the control of AGM. 5. The concerned Associated Accounts Officer has to monitor the progressive expenditure to ensure that the expenditure is within the prescribed ceiling limit. <p>Note: Lunch-on parties, dinners & receptions on Railway can be arranged only the personal sanction of the General Manager with prior financial concurrence.</p> <p>Authority : Railway Board's letter No. F(X) II-2004/Exp/4 dated 14.05.04, 04.06.07, 13.09.2012 & 22.06.2016</p> |

चेक नोट :- रुपए 1.40 लाख से ऊपर के मामलों में वित्तीय सहमति आवश्यक होगी।

अंशुमान
उप महाप्रबंधक (रा.)

vetted
on 20/6/18
व.स.स.वि.स.स.
का प्र.वि.स.

अंशुमान
28.6.18
उप मुख्य राजभाषा अधिकारी