

राजेश तिवारी
वरिष्ठ उप महाप्रबन्धक
Rajesh Tiwari
SR. DY. GENERAL MANAGER



उत्तर मध्य रेलवे
North Central Railway

उत्तर मध्य रेलवे
सतर्कता विभाग, सूबेदारगंज,
इलाहाबाद - 211033
NORTH CENTRAL RAILWAY
VIGILANCE BRANCH
Subedarganj
ALLAHABAD-211033

Confidential

SIV-03/2017

Dated: 21.06.2017

No. VIG/NCR/System Improvement/2017

**Principal Chief Engineer,
North Central Railway,
Allahabad.**

Sub: Avoiding discrepancies in offer sheet of Tender documents causing ambiguity.

During recent Vigilance investigations, while scrutinizing the tender documents, serious anomalies have been noticed in the offer sheet / rate sheet of tender documents as under.

1. Sometimes, there is mismatch in the unit of the items and total quantity of the items. In one of the Tender of AMC by S&T department, the unit of the item in the offer sheet was "complete system per year" but the duration was given in no. of months. It was not corrected even though the ambiguity was pointed out by the finance while vetting the estimate.
2. Further, in some of the tenders of Construction organization of engineering department, there is ambiguity in quoting the rate for a particular schedule, when this schedule is divided into groups. For example, if schedule Group A, is divided into groups A (i) & A (ii), then the tenderer always tends to offer the separate rates against schedule A(i) & schedule A(ii) in the space provided against each since in the offer sheet, there is clear space provided for quoting rate in juxtaposition for schedule A(i) & A(ii). However, the tender document stipulates that "It may please be noted that if single rates are not quoted in the offer format (sheet) for each group/schedule in the space provided for this purpose, then such offers shall be summarily rejected". Some tenders have been discharged because of the above discrepancies in the offer sheets.

Therefore, suitable guidelines may be circulated to all concerned to ensure that no ambiguity is left in the offer sheets of the tenders. The action taken may be communicated to Vigilance.

(Signature)
21.06.17
(Rajesh Tiwari)
SDGM/NCR/ALD

**Copy to:- CSTE/NCR/ALD for kind information & necessary action please.
CAO/Const./NCR/ALD for kind information & necessary action please.
CWM/JHS & STLI for kind information & necessary action please
DRM/ALD, AGC & JHS for kind information & necessary action please.**