

Duties of Sr.DSO

Sr. DSO is branch officer (BO) at divisional level . He belongs to junior administrative grade, availing the powers of J. A. Grade officer.

1. Reporting of Accidents to DRM.
2. Compilation of accident statistics and analytical review of trends of accidents and suggesting remedial measures in co-ordination with other departments.
3. Assisting CRS in conducting enquiries into serious accident and supervise the accident enquiries and associate with accident enquiries.
4. Monitoring of D&AR cases, arising out of accidents and review thereof to assess adequacy of punishments by discrepancy, appellate and reviewing authority.
5. Monitoring implementation of the recommendation of CRS and various safety related committees.
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7. Monitoring the implementation of all directives issued by Railway Board in the matters pertaining to safety.
8. Apprising DRM of deficiencies in implementation of safety measures adopted by various departments keep liaison with other departments for safe working of maintenance and operational practice.
9. Carryout safety super checks of the functioning of operational and maintenance machinery on the division including inspection of track machines, loco sheds, C&W depots, points and crossing motors, trolley inspection, ambush checks, station inspection, brakevan etc. Super check of coaching and goods trains, conduct night inspections, joint inspection with officers of Civil. Engg, S&T, Electrical and Mechanical department and Safety Audit.
10. Coordination with other Government agencies for promoting safety at Level crossings.
11. Preparation and circulation of safety circulars, posters, bulletins etc.
12. Safety drives based on the safety environment prevailing on the division
13. Regular counseling and monitoring of staff involved in maintenance and operation

14. Nomination of signal sighting committee and ensuring rectification of deficiencies recorded.
15. Co-ordination of improvement in crew and guard booking lobbies, running rooms for running staff.
16. Suggestions related to various manuals of different disciplines.
17. Monitoring of working of safety counselors of all disciplines.
18. Checking of HOERs, bringing out deficiencies affecting safety.
19. Giving the suggestions about the proposals for new works having bearing on safety in train operation and maintenance of operational assets.
20. Co-ordination regarding disaster management functions, relief and restoration etc. Preparation of implementation of divisional disaster management plan.
21. Implementation of corporate safety plan and follow up of divisional safety action plan.
22. Follow up of breathalyzer applications and adoption of preventive measures to curb drunkenness.
23. Ensuring that all clues relevant to accident investigation are preserved.
24. Ensuring that all relevant measures are jointly recorded.
25. Any other function assigned by DRM.

Duties of ADSO

1. Reporting of Accidents to Sr. DSO.
2. Compilation of accident statistics and analytical review of trends of accidents and suggesting remedial measures in co-ordination with other departments.
3. Monitoring of D&AR cases, arising out of accidents and review thereof to assess adequacy of punishments by discrepancy, appellate and reviewing authority.
4. Carryout safety super checks of the functioning of operational and maintenance machinery on the division including inspection of track machines, loco sheds, C&W depots, points and crossing motors, trolley inspection, ambush checks, station inspection, brakevan etc. Super check of coaching and goods trains, conduct night inspections, joint inspection with officers of Civil. Engg, S&T, Electrical and Mechanical department and Safety Audit.
5. Coordination with other Government agencies for promoting safety at Level crossings.
6. Preparation and circulation of safety circulars, posters, bulletins etc.
7. Safety drives based on the safety environment prevailing on the division
8. Regular counseling and monitoring of staff involved in maintenance and operation
9. Ensuring rectification of deficiencies recorded.
10. Monitoring of working of safety counselors of all disciplines.
11. Checking of HOERs, bringing out deficiencies affecting safety.
12. Preparation and implementation of divisional disaster management plan.
13. Follow up of breathalyzer applications and adoption of preventive measures to curb drunkenness.
14. Ensuring that all clues relevant to accident investigation are preserved.
15. Ensuring that all relevant measures are jointly recorded.
16. Any other function assigned by Sr. DSO.