

NORTH CENTRAL RAILWAY

Headquarters Office
Allahabad

No. 797E/Gaz./I/Tax/2018-19

Dated: 26.10.2018

PCE, PCEE, PCME, PCSTE, PCOM, PCCM, PCMM,
PCMD, CSO, SDGM, CAO/C & Secy. to GM
North Central Railway
Allahabad

Sub: Deduction of Income Tax for the year 2018-19.

All the officers and staff of NCR/HQ/ALD are requested to submit their declaration regarding their claims of savings made/anticipated for computation of Income Tax at source for the year 2018-19 on **attached Income Tax Declaration Form**.

Before submitting the Income Tax Declaration Form, following may be ensured:

1. Photocopy of supporting documents must be enclosed regarding their claims/investments/savings.
2. In case of claim of rent rebate, original House Rent Receipt inscribed with PAN of the Landlord/Owner must be enclosed.
3. In case of officer/staff is claiming Accrued Interest on Housing Loan (Loss from House Property), the claim must be furnished in Calculation Sheet in **Annexure-I** (copy enclosed) showing sanctioned amount and date. Supporting documentary proof, Accrued Interest Statement issued by Bank/Institution must be enclosed.
4. In case of officer/staff transferred from deputation during the financial year, the salary details along with Income Tax deduction must be provided.

Claims/Investments/Savings will not be entertained without proper supporting documents.

All officers and staff are requested to submit their Income Tax declaration for the financial year 2018-19 on the attached **Income Tax Declaration Form** along with photocopy of supporting documents in duplicate **latest by 15.11.2018** to this office.

DA/Income Tax Declaration Form & Annexure-I.

(V.P.Singh)
SPO/HQ
for General Manager (P)

**DECLARATION FOR THE PURPOSE OF DEDUCTION OF INCOME TAX
DURING THE FINANCIAL YEAR 2018-19**

BILL UNIT:

PF/Employee No......

PAN No.

1. (i) Name (in block letters) :
- (ii) Male/Female :
- (iii) Residential address :

- (iv) Residing in House - Own/Rented/Parented (please mention) :
- (v) Whether the spouse is employed under the Railways/
Central Govt./State Govt./Autonomous Body/Semi Govt.
Organisations e.g. Municipality, Port Trust, etc. or not. :
- (vi) Whether the spouse has been allotted accommodation at the
same station by any organisation mentioned in (iv) above or not. :

2. (i) Honorarium/Arbitration fee etc. received/expected to be received : ₹
- (ii) Income from Rent : ₹
- (iii) Income from Interest from Savings Bank : ₹
- (iv) Income from Interest on Fixed Deposits : ₹

3. (i) House Rent paid (**enclose original receipt**) (a) Per Month : ₹
- (b) For the whole year : ₹

- Name & Address of Landlord/Owner:
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- PAN of Landlord/Owner:

- (ii) Interest accrued on House Building Advance for self occupied residential house : ₹
(**calculation sheet in Annexure-I showing sanctioned amount and date, Accrued
Interest statement must be enclosed**)
- (iii) Premium paid for Mediclaim Policy : ₹
- (iv) Expenditure on Disabled Dependent (enclose proof), Name: : ₹
- (v) Repayment of Interest of Bank Loan for Higher Education : ₹
- (vi) Deduction to Physically Handicapped (enclose certificate) : ₹
- (vii) Claim of exemption of Children Education Allowance (@ 100/- pm per child), : ₹
1st Child ₹..... 2nd Child ₹.....

4. (i) Life Insurance Premium : ₹
- (ii) ULIP premium : ₹
- (iii) PLI premium : ₹
- (iv) PPF deposit : ₹
- (v) Savings U/S 80CCD(1)(b) : ₹
- (vi) HBA repayment (a) From salary (in transfer case) : ₹
- (b) From Bank/other institutions : ₹
- (vii) Tuition fee paid, 1st Child ₹....., 2nd Child ₹..... : ₹
- (vii) Deposit to National Housing Bank during the financial year : ₹
- (viii) Pension Policy premium/payable during the financial year : ₹
5. Any other information, which may be relevant for working out the Income Tax for the financial year
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I hereby certify that information given above is correct to the best of my knowledge and belief.

Date:

Signature :
 Name :
 Designation :
 Department :

Note:The declaration form duly completed may be sent along with photocopy of relevant documents in duplicate through Controlling Officer by 15.11.2018.

**Computation of Income under the head Income from House Property
for the Financial Year 2018-19**

1. Name of the employee :
2. Designation :
3. Employee No. :
4. Bill Unit No. :
5. Permanent Account No. (PAN) :
6. Address :
7. Residential Status :
8. Address of House Property :
9. Particulars of Income under head of "Income from House Property" received in the Financial Year
 - (i) Rental Income from House Property :
 - (ii) Less Property Tax Paid, if any :
 - (iii) Net Annual Value :
 - (iv) Less 30% on Repairs and Maintenance (30% of Col (iii) above) :
 - (v) Net Income from Rent :
 - (vi) Interest accrued on housing loan (enclose relevant documents along with computation) :
 - (vii) Income from House Property :
{Col. (v) – Col. (vi)}

Date:

Signature :
Name :
Designation :
Bill Unit No. :
Employee No. :