

5/11/2016

**NORTH CENTRAL RAILWAY
HEADQUARTER OFFICE
ALLAHABAD**

OFFICE ORDER

No.7-Med/E/Office Order/2016

Dated: 29 /06/2016

Consequent upon the promotion of Dr S. Dutta to the post of CHD, following is the re-allocation of work between CHD ,Dy.CMD(T&A) and PS-I ;

Dr.(Mrs.) S.Dutta, CHD:

1. Health & Sanitation matters, Biomedical waste disposal.
2. Family Welfare (including Pulse Polio), HIV, AIDS, RNTPC matters.
3. Medical examination, Medical Board's, PME etc.
4. Honorary Visiting Specialists, Honorary Consultants and Case to cases basis, Dental surgeons, House officers.
5. Recognition of private Hospitals, diagnostic centres for Special investigations including CT, MRI etc., outsourcing investigation facility at HU level.
6. Smart Card Scheme.
7. Bills & Referral issues related to empanelled hospitals.
8. Reimbursements, Advance payment, Referral of patients, post facto sanction etc.
9. Medical attendance and treatment including RELHS.
10. Procurement of Medical Stores and issue related to implementation of New Drug Policy, Hearing Aid, Denture and Artificial appliances.
11. Works programme, expansion of existing railway Hospitals/Health Units.
12. M&P, T&P, AMC & other repairs matters.
13. Hiring/Outsourcing of Vehicles.
14. IT, HMIS.
15. Any other duty assigned by CMD.

Dr. P.Murmu, Dy.CMD(T&A):

1. Establishment of Group 'C' & 'D' staff including TADK and Man-power planning.
2. Audit & Accounts inspection report.
3. Budget.
4. CMD office management.
5. Policy matters, SOP, IRMM etc.
6. CMD & CMSs meeting/conference, GM's Conference etc., KPI meetings.
7. POM, PREM, PNM, ZURCC and other Union related matters.
8. RTI, Court Cases.
9. CA-iii Reference, Parliament Question.
10. Grievance, Complaints, Representation etc.
11. MCDO/PCDO, Annual Narrative reports.
12. Disaster Management, ARME, First-aid training, First-aid Boxes, St. John Ambulance Brigade.
13. Training Para-medical personal and grp C.
14. CME programmes
15. Uniform/Dresses, Linen etc.

16. References regarding Railway Accommodation.
17. Technical Library.
18. Awards.
19. Staff Benefit Fund (SBF).
20. Diet, Kitchen, Canteen and related issues.
21. Mahila Samiti. Officer association and other misc. matters.
22. Rajbhasha.
23. Any other duty assigned by CMD.

Shri Hari Shankar/PS-I/CMD:

1. ACRs of officer & staff.
2. Vigilance, complaints & D&AR matters of officers.
3. All medical boards.
4. Establishment of Gazetted Cadre, CMPs Transfer, Posting & other related issues of all officers.
5. Training/ conferences of doctors.
6. Returns of Arbitration cases.
7. Phones including CUG.
8. Feedback on ncrdms site.
9. Inspection Notes.- CMD's inspection notes and its compliance.
10. Tour programmes.
11. All other matters as assigned by CMD.

This has been implemented with immediate effect.


29/6/16
C. M. D.

Copy for information & compliance.

1. CHD & Dy.CMD(T&A).
2. MD/CH/ALD, CMS/ALD, CNB, AGC & JHS
3. PS-I/CMD.
4. AHO/H.Q.
5. Chief Office Supdt. & all Office Staff.