

NORTH CENTRAL RAILWAY

Reminder-III

Office of the Chief Manager (IT)
Subedarganj, Allahabad -211015

No.- CMIT/e-Office

Dated: 07.05.2019

**All PHOD/CHOD
DRM/JHS
North Central Railway**

Sub: Implementation of the e-office project over Indian
Railways by RailTel.

Ref : This office letter of even no. dated-23.04.2019,
25.03.2019 & 04.04.2019.

In reference to above, it was requested to nominated nodal officer and SPOCs (Single Point of Contact) from each department to provide BUD (Basic User Details Form), EMD (Employee Master Database) and FNS (File Naming System) in format. However, till date no department have submitted full information except safety.

DSC (Digital Signature Certificate) is must for each employee/officer for e-office project. So it is requested to provide details in given proforma along with DSC Application form of each employee/officer (avoid if DSC already available). Railway ID card, PAN Card, Aadhaar Card must be attached with DSC application form and each document must be self attested along with coordinating officer.

Implementation of e-office project getting delayed. Once again, it is requested to provide details of nominated nodal officer, SPOCs, BUD, EMD & FNS sheet, DSC form latest by 10.05.19.

Soft copies of the forms and related information can be accessed at <https://ncr.indianrailways.gov.in->IR-Personnel->e-office>.

For any queries related to implementation of this project, Mr Krishna, JE/IT (9794835777) Mr Shashank Vashistha, JE/IT (9818392888) may be contacted.


(Anshoo Pandey)
Chief Manager/IT

DA: As above.