



**NORTH CENTRAL RAILWAY
Subedarganj, Prayagraj**

No. 797-E/ Policy/ 2020/ LEAVE

Dated: 15.04.2020

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
CWM/JHS WS, CWM/MLR WS, CWM/RSK/STLI, CWM/CPOH Prayagraj,
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, DyCPO/WS/JHS,
Dy SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, DyCE / CSP Prayagraj,
Staff Officer/RPF/NCR/HQ/Prayagraj. Dy FA&CAO/G/NCR,
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CITA / Kanpur,
Principal- Supervisor Training Centre / Jhansi, Principal- Area Training Centre/ Jhansi,
Principal- Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic
Training Centre, Loco/ Jhansi, Principal- BTC C&W/ Jhansi, Principal- BTC, Wagon
Workshop/ Jhansi, Principal- C&W training Centre/ Kanpur, Principal- Permanent Way
Training Centre/ JHS, Principal- Electric Training Centre/TRD/Jhansi,

Sub: Master Circular No 10 – Special Casual Leave

Ref: Para No.7.9 – “Absence due to Bandh, Curfew & Other Disturbances”
of Master circular No. 10

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Due to current lockdown because of the COVID-19 pandemic, there may be instances where employees who were on duty / sanctioned leave could not come back and join duty at their headquarter after completion of their duty / leave.

Such cases may be dealt with in terms of Para No.7.9 of Master circular No. 10 on Special Casual Leave – “Absence due to Bandh, Curfew & Other Disturbances”.

A list of such employees should be maintained by each Division /Workshop / Unit & concerned department.

Mukesh
Kumar
Kulshrestha

Digitaly signed by Mukesh Kumar Kulshrestha
DN: cn=Mukesh Kumar Kulshrestha, o=Indian Railways, ou=North Central Railway, email=mukesh.kulshrestha@nctrailways.gov.in, c=IN
Reason:
I, Mukesh Kumar Kulshrestha, do hereby certify that the above content is true and correct.
Date: 15/04/2020 12:00:00 PM
Signature: Mukesh Kumar Kulshrestha
IP Address: 10.1.1.1

(M.K.Kulshrestha)

Dy.CPO/HQ.

For General Manager/P

C/- Secretary to GM for kind information to General Manager

C/- Secretary to AGM for kind information to AGM

C/- All Personnel Officer in HQ

C/- All Recognised Union and Associations

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS

Master Circular no-10
Special Causal Leave

7.9 Absence due to Bandh, Curfew & Other Disturbances Unless any specific instructions are issued by the Board for any particular bandh, disturbances etc., HODs are competent to grant special casual leave to their staff, a subject to their being satisfied that the absence is due to reasons beyond their control, in the following cases and the position should be reported to the Board after sanction: - (i) Failure of transport facilities, if the distance to be travelled is more than 3 miles/5 KMs to the place of duty; (ii) In case of picketing or disturbances or curfew, the above condition of distance may not be insisted upon; and (iii) Disorganization of train services either on account of train accident or floods, when no other mode of transport could have been availed of to reach the place of duty. [Ref: E(LU) 71/ST2/9, dated 29.11.1972], E(LR)II/71/ST2/2, dated 24.08.1979], E(LR)II/81/ST2/1. dated 03.11.1981] and E (LR) II/81/ST2/1, dated 28.04.1982] (iv) In case of employees who proceed on leave but are unable to return to place of duty owing to dislocation of train services on account of floods, subject to their producing a certificate from the SM or supervisory staff in charge at the station nearest to the breach indicating that the employee had reported to him on a particular date and had to hold on at that station up to the time of restoration of communication. Special casual leave in such cases can be combined with any other kind of leave. (For those who proceeded on duty, such forced halts may be treated as duty.) [Ref: E(G) 66 LE2-38, dated 20.08.1966]