

NORTH CENTRAL RAILWAY

**Head Quarter, Office
Subedarganj, Prayagraj
NCRPS-5863/2020
RBE-24/2020**

Dated: 28.04.2020

No. 797-E/Policy/2020/Pass

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
CWM/JHS WS, CWM/ MLR WS, CWM/ RSK/STLI, CWM/CPOH Prayagraj,
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, DyCPO/WS/JHS,
Dy SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, DyCE / CSP Prayagraj,
Staff Officer/RPF/NCR/HQ/Prayagraj. Dy FA&CAO/G/NCR,
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CITA / Kanpur, Principal-
Supervisor Training Centre /Jhansi, Principal- Area Training Centre/Jhansi, Principal-
Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic Training Centre,
Loco/Jhansi, Principal- BTCC&W/Jhansi, Principal- BTC, Wagon Workshop/Jhansi, Principal-
C&W training Centre/ Kanpur, Principal- Permanent Way Training Centre/JHS, Principal-
Electric Training Centre/TRD/Jhansi,

Sub: Amendment in the Railway Servants (Pass) Rules, 1986 (Second Edition-1993) [RSRP-1986] to provide for issuance of Passes/PTOs in digitized/electronic mode.

Ref: Railway Board Letter No. E(W)2016/PS5-1/9 dated 21.02.2020.

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Copy of Railway Board's letter E(W)2016/PS5-1/9 dated 21.02.2020, is annexed herewith for further necessary action.

Policy Letter Circulated under NCRPS is also be available on website www.ncr.indianrailways.gov.in (About us→Department→Personnel→NCR Policy Circulars).

DA: as above

28-4-2020
(V.P.Singh)
SPO/HQ

For General Manager/P

C/- Secretary to GM for kind information to General Manager
C/- Secretary to AGM for kind information to AGM
C/- All Personnel Officer in HQ
C/- All Recognized Union and Associations

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)

No. E(W)2016/PS5-1/9

New Delhi, dated 21.02.2020

The General Managers (Personnel & Commercial)
All Zonal Railways &
Productions Units.

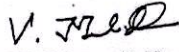
Sub: Amendment in the Railway Servants (Pass) Rules, 1986
(Second Edition-1993) [RSPR-1986] to provide for issuance of
Passes/PTOs in digitized/electronic mode.

In order to enable issuance of all kinds of Passes/PTOs to Railway Servants as well as to non-Railway Servants (wherever applicable) in digitized/electronic mode, it has been decided with the approval of the Competent Authority to amend Rule 4 of the RSPR-1986. Accordingly, Rule 4 of RSPR-1986 is hereby substituted as per following:-

“4. Kinds of Passes:-

- (1) A railway servant or the entitled members of his/her family and dependent relatives as defined in these Rules may be issued the following kinds of passes, namely:
 - (i) Duty Pass;
 - (ii) Privilege Pass including passes while on deputation;
 - (iii) School Pass;
 - (iv) Post-Retirement Complimentary Pass;
 - (v) Widow Pass;
 - (vi) Residential Card Pass; and
 - (vii) Special Pass.
- (2) The Passes specified in sub-rule (1) and PTOs may be issued in the form of:-
 - (i) Metal Pass; or
 - (ii) Card Pass; or
 - (iii) Cheque Pass; or
 - (iv) Electronic format as prescribed in relevant administrative instructions issued by Ministry of Railways (Railway Board).
- (3) In case of passes (i.e. Complimentary etc.) being issued to non-Railway Servants, the form (i.e. Electronic/otherwise) shall be as prescribed in relevant administrative instructions issued by Ministry of Railways (Railway Board).”

2. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.


(V. Muralidharan)
Dy. Director Estt. (Welfare)-I
Railway Board

No. E(W)2016/PS5-1/9

New Delhi, dated 21.02.2020

Copy to:-

The Deputy Comptroller and Auditor General of India (Railways), Room No. 224, Rail Bhavan, New Delhi.


for Financial Commissioner/Railways