

**APPLICATION FOR ISSUE OF 'NO OBJECTION CERTIFICATE'
FOR GOING ABROAD FOR SANCTION OF LEAVE TO BE
AVAILABLE OF OUTSIDE INDIA**

To,

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(Through proper channel)

Sir,

Sub:- Request for issue of 'No Objection Certificate' and sanctioned of leave to be availed of outside India.

I am in possession of passport No. issued by The passport is valid upto

I wish to proceed to for the purpose of nominated by Railway Board, New Delhi.

My application for sanction of ex-India leave from to, in continuation of Training is enclosed herewith.

My service particulars and other details are given below:

- | | | |
|-------------------------------------|---|-------|
| 1. Name | : | |
| 2. Father's Name | : | |
| 3. Designation | : | |
| 4. Date of Birth | : | |
| 5. Date of appointment in Railways | : | |
| 6. Grade and Rate of pay | : | |
| 7. Division/Branch in which working | : | |
| 8. Station of posting | : | |

Note: 1. I am nominated for PHOD Training by Railway Board vide letter attached.

2. Training is from to

3. Request for days ex-India leave from to anddays in continuation of training is attached.

4. Official passport will be given by protocol Officer, Railway Board, NDLS before leaving India.

9. Present residential address :

10. Permanent address :

11. Place of residence during :
the last 2 years

12. Place of visit abroad with :
names of the countries.

13. Duration of the visit :

14. Address while abroad :
15. Estimated expenditure :
16. Source of funds :
17. If the transaction for the source of :
funds requires the prior sanction of
the competent authority as per the
Railway Service (Conduct) rules,
1966 (rule 18), sanction particulars
of the same.

I declare that:

1. I will not request for release of foreign exchange from Railways and will make my own arrangements for foreign exchange required for the trip.
2. I will not over-stay abroad except with the prior approval of the competent authority.
3. I will make my own arrangements to get my leave salary and other allowances while abroad. I understand that these amounts will be paid only in Indian Rupees.
4. I will not seek any financial assistance from any foreign country/institution/agency for my itinerary.
5. I will not pursue any study or training while abroad without prior permission of the administration.
6. I will not take up any employment or activity of profit while abroad.
7. I will not indulge in any activity which might be prejudicial to the interests of India or any other foreign country and that his activities during my stay abroad will not affect the friendly relations between India and any other country/countries.
8. I will inform of any change in address, which may take place during my stay abroad, to the Railway Administration.
9. I will not enter into any contract or marriage with a person other than of Indian nationality without prior permission of the Government.
10. I will adhere to the provisions of Rule 18 of the Railway Services (Conduct) Rules, 1966 in regard to any transaction of movable property.
11. I clearly understand that I am liable for action under D&A Rules in case. I violate any of the above provisions or any conduct unbecoming of a Railway servant while I am abroad.

Your faithfully

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Signature of the Applicant

With name below the signature

Station:

Date: