

Powers and duties of officers

1. CMS :-

CMS is the overall in-charge of medical department at divisional level. Overall management and coordination of all activities pertaining to medical and health is carried out under him.

2. ACMS:-

They are looking after health and administration, OPD services and medical examinations. In the absence of CMS looks after the work at divisional level.

3. Sr. DMOs/DMO/ADMO:-

They have been distributed the works like stores, reimbursement, family welfare store, OPD-in-charge and Medical board and examination and disaster management in addition to clinical Services.

B. Procedure followed in decision making process including channel of supervision-

The activities at the field level the health unit and sub divisional hospital are managed by medical officer in charge. There are two levels of supervision at hospital, medical officer supervise the all activities pertaining to the curative services and the second level in preventive activities like environment sanitation hygiene, health education supervised by health inspectors. They are under control of respective medical officer in charges. All field medical officer/staff are under control of CMS/Pryj. Major decisions like policy, staff welfare, creation of posts, additional assets, and other facilities etc. are taken by the CMS. The decisions which are beyond the competency of the CMS are referred to Addl. Divl. Railway Manager or Divl. Railway Manager or the case is sent to Zonal HQ (CMD) for further disposal.