

NORTH CENTRAL RAILWAY

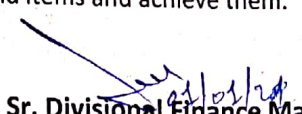
Office of the
Sr. Divl. Finance Manager
N.C. Railway Prayagraj
Date- 01/01/2021

GOO NO. 01/2021

Subsequent promotion of Miss Anam Siddiqui as DFM I/PRYJ vide GOO No. 27/2020 dated 21/12/2020 issued by the office of PFA/HQ/NCR, the distribution of work among Gazetted Officers under Sr.DFM/PRYJ would be as given in table below w.e.f. 01.01.2021. This is in supersession of GOO.No.08/2020 dt.21/09/2020

Sr.DFM (Shri Ravi Patel)	DFM-I (Ms. Anam Siddiqui)	/DFM-II (Shri Neeraj Singhal)	ADFM (Shri Mohd. Farooq)
1-Finance. 2-Budget. 3-On roll coordination & Audit Objection. 4-Stock Verification 5-General supervision of all sections. 6-TC as per powers delegated in the SOP.	1- Audit/ Inspection 2- Efficiency. 3-Expenditure 4-Exp. -Bills Recoverable 5-Computer & IT 6-RTI 7. Books & Budget, Record 8-Fuel 9. Cash & Pay 10-Vetting of Agreement of TC finalized by DFM II & ADFM 11- Jr.Scale tenders Of Commercial, Medical,S&T and other Misc. deptts. 12.Finance cases of Sr.DEN-I&II , Dy.CE Bridge/Lire and DEnHM, RSW, Mechanical. 13.Sr.Scale TCs Related to Sr.DEN-I, Sr.DEN-II, Sr.DEE/Gen., Sr.DEE/TRD. 14.Any other work assigned by Sr.DFM/PRYJ.	1-Administration & Legal Cell. 2- Pension 3-Suspense. 4-Stock Verification 5-Estt. (Gaz) 6-EDPM 7- Non Payment meeting, Disposal of staff grievances, PG-DPG cases. 8- Finance (as per Note(i) below) pertaining to DEN/Track, Estate , Sr.DEN/III, Sr.DEN/IV &V, Principal ETC , Medical, ,S&T, Commercial and Sr DSO other Misc. Deptt & Establishment related cases. 9.All Sr.Scale TCs related to Sr.DEN-III& IV, V, Medical, commercial, Dy.CE/Bridge/Line, DEN/Track & DEN/Estate ,Sr.DEE/OP, Sr.DEE/TMS, Operating , and S&T departments as per delegation in SOP, Mechanical. 10.Vetting of agreement of TC finalized by Sr.DFM 11.Any other work assigned by Sr.DFM/PRYJ	1-PF 2-Books-Cheque signing. 3- Catering. 4-NPS 5-Establishment /Non-Gazetted 6.RCT 7-Finance-Repair and Maintenance proposals., Write-off, Cash Imprest , LOA vetting other petty proposals and all quotations cases and Finance cases of Sr DEE/G, Sr.DEE/Chg, Sr.DEE/TRS, Sr.DEE/OP, Sr.DEE/TRD and Dy CE Bridge/HQ 8-Vetting of Agreement of TC finalized by DFM-I. 9- Jr. scale tenders of Engg. Dept Mechanical ,Electrical& Operating departments. 10-Any other work assigned by Sr.DFM/ PRYJ.

1. Finance cases – All proposals related to PWP, Law book, DRM/LS, M&P, RSP, Detailed estimate, Commercial earning and Catering, Deposit estimate, Variation, Way leave facility, Sidings proposals and proposals related to Stocking/Non-stock tenders and Indenting of Stock items.
2. DFM-I will look after the work of DFM-II in his absence and vice-versa except tender work of DFM II.
3. DFM -I will look after the work of ADFM in her absence and vice-versa.
4. The delegation of duties distributed through Sr.DFM/PRYJ note Dt.19.08.2019 shall be applicable to DFM I & DFM-II only.
5. All the officers shall collect their respective action plan targets/efficiency shield items and achieve them. This is in supersession of the earlier order.


Sr. Divisional Finance Manager
N.C. Rly/Prayagraj

Copy to:

- 1-PFA/N.C.Railway:- For kind information please.
- 2-DRM/PRYJ: - For kind information please.
- 3-ADRM/Infra/OP/GEN/PRYJ:- For kind information please.
- 4-All concerned officers.