

| Sr. No. | Name | Duty List |
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| 1 | Bhawar Singh, SSO/PF/Record Keeping/Office Maintenance | To supervise the PF, Record and Office maintenance work. |
| | (i) Smt. MamtaSrivastava, A/c Clerk | To entertain the PF applications of employees & forward them to SSO. |
| | (ii) Mahesh Chand, Record Sorter (Gr.D) | To maintain the official record and general imprest. |
| 2 | Bhanwar Singh ,SSO/FX-II | Dealing with all cases not covered by FX-1 and Finance Establishment |
| | Deewan Khan, A.A. | To scrutinize al the concerned finance proposals & check arithmetical calculations. |
| 3 | D.K Singh, SSO/Books & Budget/Accounting Reforms | To supervise the work of Books Section. |
| | (i) Manoj Kumar, A.A. | To prepare the Monthly & yearly Account. |
| | (ii) Narendra Kumar, A.A. | To prepare the Budget. |
| 4 | Rakesh Kumar, SSO/Settlement | To supervise the Pension work of the division. |
| | (i) VidhyaCharan, Chief O.S. | To deal with Optg., Elect., Store Department pension cases. |
| | (ii) S.C. Anand, A.A. | To deal with Engg. & S&T department pension cases. |
| | (iii). MuneshUpadhyay, A.A. | To deal with Accounts,Comml., C&W & RPF pension cases. |
| 5 | Manoj Sharma | SSO/X-1/GST (All Bills except those assigned to X2) |
| | (i) MohitChaudhary, AA | To pass the contractors' bill |
| | (ii) RadheShyam, Sr. Cashier | To deal with FDRs of the contractors. |
| | (iii) Umesh Sharma | To pass the contractors' bill. |
| 5 | Birendra Kumar, SSO/X-2 (All imprest, medical, utility and stores bills) | To supervise all the work of X-II section |
| | (i) Bharat Ram Meena, Jr.A.A. | To pass the Store Bills. |
| | (ii) PratibhGoyal, A.A. | To pass the Store Bills |
| | (iii) Miss SwetaVerma, Jr. A.A. | To pass the Store Bills |
| 7 | Nizamuddin Khan, SSO, FX-I | Dealing with all cases not covered by FX-II and Finance Establishment 22070 |
| | Vinay Singh, A.A. | To scrutinize al the concerned finance proposals & check arithmetical calculations. |
| 8 | D. S. Nayal, Sr. S.O./Admn. | To supervise the administrative work. |
| | (i) Ramchandra Kumar, A.A. | To pass the salary bill of Accounts Staff and all the other misc. administrative works. |
| 9 | PK Srivastava, SSO/NPS, Efficiency | To supervise the work of NPS & efficiency. 22072 |
| | (i). SwetaVerma, Jr. A.A. | To deal with NPS Cases and other efficiency work. |
| 10 | K.K. Verma, SSO/E.G. & IT | To deal & supervise all the work of EG & IT section. 22048 |
| 11 | Rajesh Gautam, SSO/ ENG | To deal with & supervise the work of passing bills of salary of Agra Division. |
| | (i) Smt. Prabha Sharma, A.A. | To pass the salary bill of the Non-Gaz.employees of Agra Division. |
| 12 | P.K. Sharma, SSO/Audit & Inspection | To deal with the Audit & Inspections. |

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| 13 | V.B.L. Srivastava,SSO/XBR (All earnings proposals) | To deal with & supervise all the cases of XBR section. |
| | Munesh Kumar Sharma, A.A. | To deal with all the cases of XBR section. |
| 14 | Sh. Rohtash,Sr.ISA | To supervise the work of Stock Verification. |
| | (i)Smt. UrvinderKaur, A.S.V. | To deal with the work of Stock Verificatiion |
| | (ii)Matin Khan ,Sr.S.V. | To deal with the work of Stock Verificatiion |
| | (iii)S.A. Ali ,Sr.S.V. | To deal with the work of Stock Verificatiion |
| 15 | (i).Sh. SubhashChandra | Divisional Cashier |
| | (ii)Sh. S.C. Verma | Divisional Cashier |