

## **DUTY LIST OF SR.DME/O&F/PRYJ**

1. Managing overall DSL Trains operation in PRYJ Division.
2. Ensuring timely booking of DSL train driver at PRYJ,PCOI,CNB,GMC,CPA & TDL.
3. Ensuring timely booking of Electric train crew at CNB,GMC for train operation over CNB-JHS section.
4. Managing operation of Railway DSL installation at PRYJ,CNB & TDL.
5. Managing Running Room for healthy & comfort stay of train running crew at PRYJ,PCOI,MKP,CPA,FKB and rendering excellence services to the occupants.
6. Arranging training to the train running staff and maintenance staff.
7. Managing overall disaster management of PRYJ division.
8. Managing and ensuring operation of Weigh Bridges at CAR and GMC.
9. Ensuring all disaster managements tools and vehicles like ART,ARME,SPART,140 Ton BD Crane in good fetal and listening with all the departments during restoration of any train accident.

### **Duty List of ADME (O&F)/PRYJ under Sr. DME (O&F)/PRYJ**

1. Officer in-charge for routine monitoring of Train Operation in Allahabad/Allahabad Chheoki area.
2. Routine monitoring of Working of CMS, reports, 10 hours monitoring analysis etc.
3. Monitoring and counseling of CLIs/LPs/ALPs during footplates and in DSL Lobbies/PRYJ &PCOI.
4. Monitoring of Dead Locomotives and overdue Locomotives in the PRYJ, PCOI Area.
5. Monitoring of Crew required for Train Operation with co-ordination of Traffic.
6. Attending power controls in case of failure of Diesel Power in the block section in the division and at PRYJ Station.
7. Proper work distribution of in-charges, ministerial staff under guidance of Sr. DME (O&F)/PRYJ
8. Monitoring of RDI/PRYJ regarding issuing of HSD oil and its saving.
9. Attending ART/SPRMV in case of Accident/Breakdown for relief and restoration work as and when required.

10. Schedule inspection of weighbridges at CAR & GMC and arranging test wagon for calibration of Electronic-in motion weighbridges.
11. Placing of indents/demands for required items to the O&F Wing in the Division time to time.
12. All other works Assigned by Sr. DME (O&F)/PRYJ or other administrative Officers in guidance of Sr. DME (O&F)/PRYJ