

Duty List of Stores Officers of Prayagraj Division

Sr.DMM/PRYJ:- Overall in-charge of Divisional Purchase unit, Divisional Depot & scrap of PRYJ Division, overall management and Co-ordination with all Branch officers at Divisional level in stores matters, Decision making, Co-ordination with HQ and overall activities under control of DRM/PRYJ.

DMM/PRYJ:-

(i) Looking after the duties of the post of DMM in PRYJ Division. Co-ordination between with various branches of Division in the matter of online procurement of stock and Non Stock items upto DMM purchase limit including GeM purchase.

(ii) Looking after the duties of Divisional, Store Depot/PRYJ Division, overall supervision of scrap activities at Divisional level including e-Auction, All the duties entrusted with General Administration, operating various contracts etc.