

Vision and Key Objectives:

Stores Deptt. Of N.C.Rly is headed by Principal Chief Material Manager who is assisted by officers & staff located at Headquarter Office, Depots and Divisions.

Objectives, Functions, Vision and Key Objectives of Stores Department are as under:

- a. To ascertain the needs of various departments in the matter of Stores and Materials.
- b. To prepare a correct estimate of the quantities of stores to be purchased or manufactured in Railway workshops each year.
- c. To obtain stores of the desired quality at competitive prices.
- d. To ensure the supply of stores in the required quantity in the most efficient, economical and expeditious manner.
- e. To maintain an economic level of investment in inventories.
- f. Receipt, inspection, stocking and distribution of stores to the various consuming points as and when required.
- g. To identify and arrange the disposal of scrap and other obsolete material within the shortest possible time to the best advantage of the Railway.
- h. To develop ancillary industries and indigenous sources of supply to replace imports and maintaining a constant touch with the market to ensure steady flow of Material.

Head quarter office undertakes activities associated with Purchase of the stores on the centralized Procurement unit for Railways. In addition it also issues direction and monitors sales functions, Inventory Control and General administration. The Stores Depots over N.C.Rly are attached to Workshops and Diesel & Electric Loco Sheds. They also cater to the requirements of nominated divisions.

The Divisional Stores units are headed by Sr. Divisional Material Managers. Sr. Divisional Material Managers are an interface between the Divisional set-up and rest of units of Stores Deptt. They purchase urgent items of small value up to Rs.01 lakh required by the divisions, through Local Purchase System. They also arrange various Non-Stock items upto value of 10 Crore through Normal Purchase System as per IRS conditions.