

NORTH CENTRAL RAILWAY

NCRPS-6063/2021

Head Quarter, Office
Subedarganj, Prayagraj

Dated: 19.07.2021

No. 797-E/Policy/2021/Settlement

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
CWM/JHS WS, CWM/ MLR WS, CWM/ RSK/STLI, CWM/CPOH Prayagraj,
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, DyCPO/WS/JHS,
SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, Dy.CE/ TMC Line JHANSI DyCE / CSP
Prayagraj, Staff Officer/RPF/NCR/HQ/Prayagraj. Dy FA&CAO/G/NCR,
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CITA / Kanpur,
Principal- Supervisor Training Centre /Jhansi, Principal- Area Training Centre/Jhansi,
Principal- Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic Training
Centre, Loco/Jhansi, Principal- BTCC&W/Jhansi, Principal- BTC, Wagon Workshop/Jhansi,
Principal- C&W training Centre/ Kanpur, Principal- Permanent Way Training Centre/JHS,
Principal- Electric Training Centre/TRD/Jhansi.

Sub: Modification in the Settlement forms available in the
Settlement module of HRMS.


Ref: Railway Board Letter No. PC-VII/2021/HRMS/18 dated 15.07.2021.

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Copy of Railway Board's letter NO. PC-VII/2021/HRMS/18 dated
15.07.202 alongwith its enclosures, is annexed herewith for further
necessary action.

Policy Letter Circulated under NCRPS is also be available on website
www.ncr.indianrailways.gov.in (About us→Department→Personnel→NCR Policy Circulars).

DA: as above


(Lavkush Singh Rawat)
APO/IR
For General Manager/P

C/- Secretary to GM for kind information to General Manager.
C/- Secretary to AGM for kind information to AGM.
C/- All Personnel Officer in HQ.
C/- All Recognized Union and Associations

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. PC-VII/2021/HRMS/18

New Delhi, dated: 15.07.2021

**The General Manager/HRMS
CRIS, 4th Floor, ITPI Building,
4-A, IP Estate
New Delhi-110002**

Sub: Modification in the Settlement forms available in the Settlement module of HRMS.

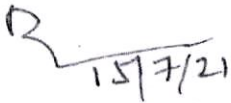
Ref: Board's letter No.2016/F(E)III/1(1)/8 dated 14.07.2021

Vide Board's letter under reference (**Annexure-A**), all Zonal Railways/PUs have been advised that for processing of the Settlement cases of retiring employees of Indian Railways, the latest relevant Settlement forms as prescribed in the Railway Services (Pension) Rules, 1993 may be used and its instructions may be followed. Accordingly, vide the referred letter, the settlement forms as issued vide Board's letter dated 12.11.2018 (RBE No.173/2018) and letter dated 25.01.2019 have been kept in abeyance which will be reviewed by Board after a lapse of one year.

Latest settlement forms on Railway Servant (Pension) Rules, 1993 were issued vide Board's letter dated 17.06.2016 (RBE No.70/2016) (copy attached). For the purpose of Settlement module of HRMS, there may be following changes:

- a. Requirement of Finger Print Impressions of literate retiring employees on the Settlement form may be dispensed with. The same may be required only in case of illiterate/disabled employees.
- b. Spouses of the retiring employees are not required to put their signature or Finger Print impressions on the Settlement forms.
- c. Aadhar Number to be filled by the employee in the Settlement form, if available.

2. In the above context, it is requested that CRIS may take necessary action to suitably modify the Settlement forms/procedure/work flow in HRMS in line with the revised instructions referred above.


(Mahendra Kumar Gupta)
Executive Director, Pay Commission-II
Railway Board
Ph: 011-47845208

Copy to : PCPOs/ all Zonal Railways & PUs (as per standard mailing list)

Rail Bhawan, Raisina Road, Rafi Marg, New Delhi-110001