

NORTH CENTRAL RAILWAY

NCRPS-6064/2021

Head Quarter, Office
Subedarganj, Prayagraj

No. 797-E/Policy/2021/APAR

Dated: .07.2021

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
CWM/JHS WS, CWM/ MLR WS, CWM/ RSK/STLI, CWM/CPOH Prayagraj,
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, DyCPO/WS/JHS,
SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, Dy.CE/ TMC Line JHANSI DyCE / CSP
Prayagraj, Staff Officer/RPF/NCR/HQ/Prayagraj. Dy FA&CAO/G/NCR,
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CITA / Kanpur,
Principal- Supervisor Training Centre /Jhansi, Principal- Area Training Centre/Jhansi,
Principal- Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic Training
Centre, Loco/Jhansi, Principal- BTCC&W/Jhansi, Principal- BTC, Wagon Workshop/Jhansi,
Principal- C&W training Centre/ Kanpur, Principal- Permanent Way Training Centre/JHS,
Principal- Electric Training Centre/TRD/Jhansi.

Sub: Maintenance and preparation of Annual Performance Appraisal
Reports- Communication of all entries for fairness and
transparency in public administration –Implementation of extant
instruction-reg.


Ref: Railway Board Letter No. E(NG)I-2015/CR/3 dated 19.07.2021.

...x...

Copy of Railway Board's letter NO. E(NG)I-2015/CR/3 dated 19.07.2021
alongwith its enclosures, is annexed herewith for further
necessary action.

Policy Letter Circulated under NCRPS is also be available on website
www.ncr.indianrailways.gov.in (About us→Department→Personnel→NCR Policy Circulars).

DA: as above


(Lavkush Singh Rawat)
APO/IR
For General Manager/P

C/- Secretary to GM for kind information to General Manager.
C/- Secretary to AGM for kind information to AGM.
C/- All Personnel Officer in HQ.
C/- All Recognized Union and Associations

Roff no - 269258
22/7/21

546
22/7/21

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No.E(NG)I-2015/CR/3

New Delhi dated 19/07/2021

NCR

The General Managers(P)
All Zonal Railways &
Production Units etc.,
(As per standard list).

Sub:- Maintenance and preparation of Annual Performance Appraisal Reports- Communication of all entries for fairness and transparency in public administration - Implementation of extant instructions - reg.

It has been brought to Board's notice by NFIR that instructions contained in Board's letter of even number dated 24.06.2015 regarding communication of entries in the APAR are not being followed on some Railways, resulting in employees who are graded poor/average/good not being able to submit their representations to the respective Reporting/Reviewing/Accepting Authorities, timely.

The instructions contained in Board's letter No. E(NG)I/2009/CR/2 dated 30.04.2010 and letter No. E(NG)I/2015/CR/3 dated 24.06.2015, which inter-alia provide for communication of all entries in APAR to the employees to ensure fairness and transparency are hereby reiterated for strict compliance.

Receipt of this letter may be acknowledged.

प्र० मुकाधि०	
मुकाधि० (प्रशा०)	
मुकाधि० (आई० आर०)	22/7/21
उप मुकाधि० (राज०)	
उप मुकाधि० (मुख्या०)	22/7/21
उप मुकाधि० (आई० आर०)	
अध्यक्ष/रे०भ०प्र०	
प्र० का० अधि० (राज०)	
प्र० का० अधि० (औ० सं०)	
प्र० का० अधि० (मुख्या०)	
सकाधि० (आई० आर०)	
सकाधि० (भर्ती)	
मु०कार्या०अधी०/कार्या०अधी०	Policy

Sanjay
19/07/21
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Railway Board.

Pl. circulate