

GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
(RAILWAY BOARD)

No. E(GP)76/2/96

New Delhi, dated

3-8-1977

The General Managers,
All Indian Railways (including
CLW, DLW & ICF).

Sub:- Limited Departmental Competitive Examination
for promotion of 25% of vacancies in the case
of posts of Assistant Accounts Officers.

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In Board's letter No.E(GP)76/2/96 dated 3.6.77, instructions were issued for introduction of a scheme of Limited Departmental Competitive Examination for filling up 25% of vacancies in Class II service in Civil Engineering, Electrical Engineering, Mechanical Engineering, Signal & Telecommunication Engineering and Transport (Traffic & Commercial) Departments. The Ministry of Railways have now decided that a similar scheme should be introduced in the case of posts of Assistant Accounts Officers also.

2.1 25% of the vacancies in the posts of Assistant Accounts Officers for which panel is required to be framed at any one time shall be filled on the basis of Limited Departmental Competitive Examination. The remaining 75% of the vacancies will continue to be filled by selection as at present.

2.2 The broad details of the scheme of the Limited Departmental Competitive Examination are contained in the 'Annexure' to this letter. Action is also being taken to amend the relevant Recruitment Rules and the Railway Administrations will be advised as soon as the amendments are notified.

3. The extant orders governing reservation of vacancies for Scheduled Caste/Scheduled Tribe candidates shall also be applicable in filling up 25% of the vacancies in Class II through Limited Departmental Competitive Examination.

4. The panel of successful candidates drawn up against 25% vacancies to be filled up through the Competitive Examination will be valid for the same length of time as the panel drawn up for 75% vacancies to be filled through normal selections.

5. In the matter of seniority in respect of the declared number of vacancies to be filled at any time through the media of selection (75%) and competitive examination (25%), those empanelled through the normal selection will rank senior to those selected through the competitive examination.

6. Please acknowledge receipt.

D.A./- As above.

Sd/- B.B. Bhagat
Dy. Director Establishment
Railway Board.

Details of Limited Departmental Competitive
Examination to fill up 25% vacancies in Class II.

I. CONDITIONS OF ELIGIBILITY

(a) To be eligible to appear in the Competitive
examination, a candidate has to fulfil the following

i) he should be a permanent servant with a minimum of
five years service and have passed the App. III-A
examination; and

ii) he should be holding a post of Accountant/TIA/ISA
in revised scale Rs. 500-900 or Sub-head in revised
scale Rs. 425-700 on a regular basis.

(b) All candidates who fulfil the conditions of
eligibility in (a) will be allowed to compete in
the examination without any restriction as to the
number of candidates to be admitted to the examination.

II. SCHEME OF EXAMINATION.

(a) The examination aims at a comprehensive
assessment of knowledge of the candidates and has
essentially to be in the nature of a rigorous test
of their professional ability. The examination
will consist of (i) a written examination of a
substantially higher standard than that associated
with normal selection for promotion to Class II,
and (ii) viva voce.

(b) The subjects for the written examination, and
the marks to be allotted to each of the papers set
for the written examination, viva-voce and record of
service will be as under:-

i) Written Examination.

Paper I.	General Knowledge	50)	100
	English Language	50)	

Paper II (A)	Part I - General Principles of Government Accounting and Audit with Special reference to Railways	X X X X X X	100
	Part II - Books and Budget (including Traffic Book).	X X X X	
Paper II (B)	Part I - Traffic Accounts and Statistics	X	
	Part II - Establishment	X	100
	or	X	
	Part I - General Expenditure Accounts.	X	
	Part II - Workshops & Stores Accounts	X	
Paper III	Part I - Financial justification for expenditure and Traffic Costing	X X X	100
	Part II - Management Accounting	X X	

In the case of Production Units, Paper II(B) will be replaced by the following:

- Part I - General Expenditure Accounts
- Part II - Establishment
- or
- Part I - Workshops Accounts
- Part II - Stores Accounts

ii) Record of Service. 50

Marks for record of service will be given on the basis of the last three confidential reports and relevant service records of the candidate.

iii) Viva-Voce

Personality, Address,
Leadership and Academic/
Technical Qualifications. 50

- (c) In order to qualify, a candidate must secure a minimum of 60% marks in each of the subjects of written examination, in the record of service and in the viva-voce separately, and also in the aggregate.
- (d) There will be no grading of successful candidates, as 'Outstanding', 'Very Good' etc. Their names will be arranged in the order of merit on the basis of the total marks obtained by each of the candidates.

III. CONSTITUTION OF THE EXAMINATION BOARD.

The Examination Board both for the written examination and the viva voce will be constituted under the orders of the General Manager; it will consist of:-

a) On Zonal Railways:-

- i) Chief Personnel Officer; and
- ii) Two Heads of Department, Level I, including the Head of Department for which the examination is being conducted.

b) Production Units.

- i) Deputy Chief Personnel Officer; and
- ii) Two Heads of Department Level I or Level II including the head of the Department for which examination is being conducted. If and when necessary, assistance of the respective contiguous Zonal Railways may be taken.

IV. FREQUENCY OF HOLDING THE EXAMINATION.

The Competitive Examination for filling up 25% vacancies in Class II in the respective Department will be held in the same year as that in which the normal selection is held for filling up 75% vacancies in Class II by promotion in that department.

V. There will be only one Competitive Examination for all branches of one Department, and only one panel of selected candidates will be drawn up for that Department as a whole.

VI. The final recommendations of the Examination Board in respect of successful candidates will be put up to the General Manager for his approval. If the General Manager does not approve of them, he will record his reasons in writing and order a fresh examination, if necessary. Once a panel of successful candidates is approved by the General Manager, no amendments shall be made without the prior approval of the Ministry of Railways.