

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 2014/H-1/12/8/HVS/Policy

New Delhi, dated 19.06.2018

The General Managers,
All Indian Railways/PUs,
DG/RDSO, Lucknow & CAO(R), Patiala.

Sub: Scheme for engagement of "Honorary Visiting Specialists (HVS)" in Railway Hospitals regarding.

Ref: Board's letter of even number dated 19.06.2015 and letter No. 2018/Trans. Cell/Conclave/Health dated 23.03.218.

Consolidated instructions for engagement of "Honorary Visiting Specialist" are contained in letter dated 19.06.2015 referred to above. In the light of guidelines circulated by Transformation Cell vide letter dated 23.03.2018 *ibid*, the aforesaid scheme has been reviewed in consultation with Finance Directorate of this Ministry and revised guidelines as approved by Board are circulated as under for information & guidance:-

1. **Procedure for Selection**

In supersession to the procedure of selection contained in Board's letter dated 19.06.2015, the revised procedure for selection of Honorary Visiting Specialists will be as under:

- 1.5 Zonal Railway (CMD) or PU (CMO) will constitute a standing committee of three doctors headed by MD/CMS incharge for undertaking selection.
- 1.6 The engagement of Honorary Visiting Specialists shall be made by inviting applications to fill up the vacancies by way of open advertisement in the leading Newspapers as well as over Indian Railways Website as is being done in the case of Contract Medical Practitioners (CMPs).
- 1.7 Screening of the papers only will be done and name of selected doctors will be forwarded, after approval of CMD to General Manager/ approval of CMO to DG/ approval of CMS to CAO with full justification. The Honorary Visiting Specialist will not be called for physically.
- 1.8 Committee will record the rationale of making a particular choice.

2. **Competent Authority to approve engagement of Honorary Visiting Specialist.**

- 2.1 For a person being engaged for the first time as "Honorary Visiting Specialist" approval will be given by General Manager/DG/CAO.
- 2.2 Thereafter, subsequent extensions may be given by DRM and where units do not come under DRM further extension to be sanctioned by General Manager/DG/CAO subject to adoption of a transparent method based on the performance report to be recorded at a senior level by medical department.

- The number of Honorary Visiting Specialist required may be decided by General Manager based on recommendations of CMD & PFA (RB letter no. 2018/Transformation cell/concalve/Health dated 23.03.2018)

3. Qualification and Experience:-

3.1 Super Specialist - minimum qualification will be Post Doctoral qualification DM/MCH or equivalent.

(Authority: Board's letter No.2010/H-1/12/Pt. dated 30.10.2013)

3.2 Specialist - Post-Graduate degree from a recognized University. Minimum 3 years experience in the professional work related to concerned Specialty after obtaining P.G. degree.

3.3 Where suitable candidates with PG degree are not available PG Diploma holders with 5 years experience in the professional work related to concerned Specialty after obtaining P.G. diploma.

(Authority: Board's letter No.2010/H-1/12/ dated 11.05.2012)

4. Age Profile:-

4.1 During first time engagement, the preferred age is between 30 years to 64 years.

4.2 Upper age limit of continued engagement is 65 years.

5. Tenure of working:-

5.1 Each time the offer is given, it is to be given for year only.

5.2 After expiry of one year, extension can be given as per para 2 above.

6. Number of visits/Number of Hours etc:-

6.1 Average of 2 hours every day/6 days/week.

6.2 Average of 2 hours every day/4 days/week

6.3 Average of 2 hours every day/2 days/week.

In addition they will have to come to hospital whenever called in for emergency on any day, including Sunday and off day (for 4 days & 2 days/week) and at any time of the day.

(5 to 6 – Authority: Board's letter No. 2001/H-1/12/40 dated 15.12.2005)

How to decide about who should be engaged for 6 days/4 days/2 days per week

To be decided depending upon workload in the required specialty & to be recorded by the concerned MD/CMS/CMD.

(Modified with the approval of Board {MS}).

8. Honorarium to be paid:-

Hours of Duty	Specialist	Super Specialist
2 hours a day for 6 days/week	Rs. 52000/ P.M.	Rs. 64000/ P.M.
2 hours a day for 4 days/week	Rs. 32000/ P.M.	Rs. 40000/ P.M.
2 hours a day for 2 days/week	Rs. 16000/ P.M.	Rs. 20000/ P.M.

9. Free Railway Passes:-

9.1 One set of complimentary Railway Pass valid all over Indian Railway & Konkan Railway in AC two tier including Rajdhani Express and in AC Chair Car of Shatabdi Express for self + spouse and dependent Children (as per rules applicable for Railway employees) will be made available as per the entitlement of Selection Grade officers in each calendar year.

9.2 The complementary pass can be availed after 3 months of engagement for the calendar year.

(Authority: Board's letter No.2001/H-1/12/40 dated 15.12.2005)

10. Implementation of the above scheme:-

The "Honorary Visiting Specialists" are to be engaged in the Specialty as per the local need to be decided by CMD of Zonal Railways.

(Authority: Board's letter No.2005/H-1/12/34 dated 27.06.2006-Para-8)

11. Daily Rate of deduction of remuneration:-

They are allowed to have 12 days leave every year. For any absence beyond 12 days, deductions will be made at the following rates (at the Previous rate on the increased Honorarium as at Para-8):-

Hours of Duty	Specialist	Super Specialist
2 hours a day for 6 days/week	Rs. 2167/ P.D.	Rs. 2667/ P.D.
2 hours a day for 4 days/week	Rs. 2000/ P.D.	Rs. 2500/ P.D.
2 hours a day for 2 days/week	Rs. 2000/ P.D.	Rs. 2500/ P.D.

12. Termination of contract:-

The contracts may be terminated at any time, on one month notice on either side. The Administration reserves the right not to assign any reason for such Termination.

13. Evaluation:-

The impact of the scheme is to be properly evaluated by monitoring of prescribed Parameter. The monitoring proforma is enclosed.

(11 to 13 – Authority: Board's letter No. 2001/H-1/12/40 dated 15.12.2005)

14. Financial Evaluation of the scheme:-

For the purpose of doing financial evaluation of the scheme, the following procedures are to be adopted. The total number of Railway patients provided professional services by Honorary Visiting Specialists is to be multiplied with rates of services as given below. The rates of the professional services are:

(14-Authority: Board's letter No. 2005/H-1/12/34 dated 27.06.2006)

14.1 For Consultation Services

For both OPD & IPD consultation as per applicable CGHS rates for that city or of nearest city.

14.2 For Surgical operative Service:-

1. For minor surgical operation - Rs. 8,000/- per case.
2. For major surgical operation - Rs.15,000/- per case
3. For special surgical operation - Rs. 30,000/- per case
4. For tertiary level surgical operation - Rs. 50,000/- per case

(15.2 – Authority: Board's letter No. 2005/H-1/12/34 dated 27.06.2006)

With the implementation of this scheme, the Honorary Visiting Specialists will be giving consultations & performing surgeries and other advice as required. They would be performing surgeries also in the Railway Hospitals, and those cases which require referral and the condition of that patient is such that it is manageable during operation and post operative period in that Railway hospital, will not be referred to Private/Govt. Hospitals, for the specialty for which visiting specialists are available in that Railway Hospital. It is further clarified that few high risk patients will still be required to be referred to higher medical Centres.

15. About Anesthetists from Market:-

- 15.1 For such small Hospitals where number of posts of Medical Officers is 9 or below, the directions as given in Para 12.4 in the order No. 2001/H-1/12/40 dated 15.12.2005: Anesthetists are to be called in from market for Anesthesia work as per directives given in Railway Board's letter No. 2004/H/23/3/ dated 04.08.2004 & 2013/H-1/12/5 dated 13.10.2014 with slight modification that they are to be called in these hospitals without the post of Anesthetist being available in these hospitals and even if all the posts of IRMS Cadre are fully occupied- is to be followed.
- 15.2 For other Hospitals Anesthetist from market to be called as per rules given in Railway Board's letter No. 2004/H/23/3 dated 04.08.04& 2013/H-1/12/5 dated 13.10.2014.

(14 to 15 – Authority: Board's letter No. 2005/H-1/12/34 dated 27.06.2006)

16. Further extension of the Scheme:-

The annual extension of the scheme stands delegated to Zonal Railways/PUs with stipulation that Annual report of extension be submitted to Health Dte./Railway Board by Zonal Railways/PUs and the expense may be charged under the head in which reimbursement/expenses of empanelled hospital bills are charged (i.e. J231) and the budget allotted in this head cannot be exceeded.

7. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

18. Hindi Version will follow.

DA: as above (para 13)


(Mrs. H. K. Sanhotra)
Joint Director-II/Health
Railway Board

New Delhi, dated 19.06.2018

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Copy is forwarded for information & necessary action to:

1. The Principal Financial Advisor, All Indian Railway/All PUs.
2. The Principal Chief Medical Directors, Chief Medical Officers, Chief Medical Supdts., All Indian Railway/All PUs.


(Mrs. H. K. Sanhotra)
Joint Director-II/Health
Railway Board

New Delhi, dated 19.06.2018

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Copy is forwarded for information & necessary action to:

1. The Principal Directors of Audit, All Indian Railway/All PUs.
2. Dy. Comptroller & Auditor General of India (Railways), Room No.-24, Rail Bhawan, New Delhi



For Financial Commissioner, Railway Board

Copy for JDF(E) & F(E) Spl., Railway Board, New Delhi.