

NORTH CENTRAL RAILWAY

Office of the
Sr. Divl. Finance Manager
N.C. Railway Prayagraj
Date- 21/09/2022

GOO NO. 09/2022

Distribution of work among Gazetted Officers under Sr. DFM/PRYJ would be as given in the table below w.e.f. 21-09-2022. This is in supersession of GOO no. 04/2022 dt. 04.08.2022, 08/2022 dated 25/08/2022.

Sr.DFM (Shri Ravi Patel)	DFM (Ms. Anam Siddiqui)	ADFM-I (Shri Ashish Sharma)	ADFM-II (Shri K.K. Singh)
1-Finance. 2-Budget. 3-On roll co-ordination & Audit Objection. 4-Stock Verification 5-General supervision of all sections. 6-TC as per powers delegated in the SOP.	1-Administration & Legal Cell. 2- Audit/ Inspection 3- Efficiency 4- Books & Budget, Record 5-Fuel 6. RTI 7- Suspense 8 – All Sr. Scale TCs related to all departments as per delegation in SOP. 9-Finance (as per Note(i) below) pertaining to Sr. DEN/Co, Sr.DEN-I/ II, DEN/Estate, DEN/Track, Dy CE Bridge/Line, Dy CE/RSW, S & T, Sr.DENHM, Mechanical and Store deptts. 10-Vetting of agreement of TC finalized by Sr. DFM 11- Any other work assigned by Sr.DFM/ PRYJ.	1- Pension 2- Expenditure ✓ 3- Computer & IT 4- Non Payment meeting, Disposal of staff grievances, PG-DPG cases. 5- Catering 6- RCT 7- Finance- Repair and Maintenance proposals, Write –off, Cash Imprest cases, LOA vetting, other petty proposals and all quotations cases and Finance (as per Note(i) below) of Electrical deptt. Dy. CE Bridge/HQ, Sr. DEN III/IV, Sr. DEN/Estate/ CNB , EDPM, Accounts, Rajbhasha, Personnel and Principal ETC. 8- Jr. Scale tenders of Sr. DEN III/IV, DEN/Estate/PRYJ, Mechanical and Electrical deptts. and GSU/PRYJ as per delegation in SOP. 9- Vetting of agreement of TC finalized by ADFM-II 10- Any other work assigned by Sr.DFM/ PRYJ.	1- Establishment (Gazetted & Non-Gazetted) 2- Bills Recoverable 3- PF 4- NPS 5-Cash & Pay 6-Books- Cheque Signing 7-Vetting of Agreement of TC finalized by DFM and ADFM-I. 8- Jr. scale tenders of Sr. DEN I/II, Sr. DEN/Estate/CNB, Dy. CE/BridgeLine/PRYJ, Dy. CE/Br./HQ/PRYJ, Commercial, Medical, S&T and other Misc departments as per delegation in SOP. 9-Finance (as per Note(i) below) pertaining to Commercial, Medical, RPF, Operating deptts, RRB, Sr. DSO, Establishment Matters and Misc. 10-Any other work assigned by Sr.DFM/ PRYJ.

1. Finance cases – All proposals related to PWP, Law book, DRM/LS, M&P, RSP, Detailed estimate, commercial earning and Catering, Deposit estimate, Variation, Way leave facility, Sidings proposals and proposals related to Stocking/Non-stock Indents and Indenting of Stock items.
2. ADFM-I will look after the work of DFM in her absence.
3. ADFM-II will look after the work of ADFM-I in his absence and vice-versa.
4. DFM will look after the work of Sr.DFM in his absence.
5. The delegation of duties distributed through Sr.DFM/PRYJ note Dt.19.08.2019 shall be applicable to DFM only.
6. All the officers shall collect their respective action plan targets/efficiency shield items and achieve them.


 21/9/22
 Sr. Divisional Finance Manager
 N.C. Rly/Prayagraj

Copy to:

- 1-PFA/N.C.Railway:- For kind information please.
- 2-DRM/PRYJ:- For kind information please.
- 3-ADRM/Infra/OP/GEN/PRYJ:- For kind information please.
- 4-All concerned officers.