

PRESCRIBED FORMAT FOR PHOTO ID CARD

1.	Name (in CAPITAL LETTERS)	
2.	Designation (IN FULL)	
3.	Department	
4.	P.F.Number	
5.	Date of Birth	
6.	Date of Appointment	
7.	Present Local Address:	
8.	Phone Number (Cell No or Landline No.with STD code)	
9.	Blood Group	
10.	Reason : (TICK APPROPRIATE) (i) New appointee () (ii) Transfer () (iii) Promotion () (iv) Damaged () (v) Missing ()	Previous ID card number: _____ <i>Previous ID card must be submitted alongwith application in cases Srl.No.10(ii), (iii),(iv) without fail and in case 10(v) a copy of complaint lodged with State Police or GRP or RPF to be enclosed.</i>

STATION: _____

DATE: _____

Signature of the employee

Forwarded by Supervisor

Affix employee
recent passport
size colour photo