

	<p>कार्यालय मुख्य चिकित्सा अधीक्षक उ. म. रेलवे, आगरा छावनी</p>		<p>Office of Chief Medical Superintendent N. C. Railway, Agra Cantt.</p>
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ई.ऑफिस फाइल न.- NCR-AGCOMED(MD)/1/2022-O/o CMS/AGC/NCR

Annexure-A

अभिव्यक्ति की अभिरूचि

मंडल रेल चिकित्सालय आगरा छावनी पर औषधि, सर्जिकल व लैब सामग्री की दैनिक स्थानीय खरीद की खुदरा आपूर्ति के लिए पंजीकरण/पैनल के लिए विज्ञापन

मुख्य चिकित्सा अधीक्षक, आगरा छावनी द्वारा इच्छुक फर्मों से मंडल रेल चिकित्सालय आगरा छावनी में दवाओं/सर्जिकल/लैब सामग्री की दैनिक स्थानीय खरीद के लिए पैनल बनाने/पंजीकरण हेतु आवेदन पत्र आमंत्रित किए जाते हैं। इच्छुक फर्म विज्ञापन छपने की तिथि से 21 दिनों के अन्दर आवेदन करें।

निम्नलिखित शर्तें अनिवार्य हैं।

1. फर्म को औषधियों/सर्जिकल/लैब सामग्री की उपलब्धता 24 घण्टे/सात दिन बनाये रखनी होगी।
2. फर्म के पास राज्य सरकार या केन्द्र सरकार द्वारा औषधियों/सर्जिकल/लैब आइटम की आपूर्ति लिए वैध प्राधिकार पत्र (लाईसेंस) होना चाहिए।
3. फर्म को जी.एस.टी. इत्यादि व अन्य लागू नियमों के अनुसार पंजीकृत होना चाहिए।
4. सभी औषधियों/सर्जिकल/लैब सामान की आपूर्ति क्रेडिट बेसिस पर करनी होगी।
5. रेल प्रशासन किसी भी सामग्री की जांच सरकारी/निजी मान्यता प्राप्त लैब में जांच करा सकता है। सबस्टैण्डर्ड पाये जाने की स्थिति में फर्म का पंजीकरण रद्द कर जाँच की कीमत बसूल की जायेगी।
6. आपूर्तिकर्ता सभी दिन 24 घण्टे आपूर्ति सुनिश्चित करेंगे। आकस्मिक परिस्थितियों में आपूर्तिकर्ता शॉर्ट नोटिस पर भी आपूर्ति सुनिश्चित करेंगे।
7. फर्म का प्रतिनिधि प्रतिदिन सांय 17 बजे आपूर्ति का आदेश ऑनलाइन/ऑफलाइन प्राप्त करेगा जिन्हे अगले दिन 11 बजे तक आपूर्ति करना होगा।
8. फर्म को सफलतापूर्वक पंजीकृत होने के पश्चात एच.आई.एम.एस. यूजर आईडी पासवर्ड उपलब्ध कराया जायेगा। उक्त एच.आई.एम.एस. यूजर आईडी पासवर्ड का प्रयोग फर्म द्वारा आपूर्ति आदेश प्राप्त करने व आपूर्ति करने हेतु किया जायेगा।
9. आपूर्तिकर्ता के पास आपूर्ति आदेश पूरा करने की क्षमता होनी चाहिए। इनके पास 25 से 30 लाख प्रतिवर्ष टर्नओवर होना चाहिए।
10. आपूर्तिकर्ता की फर्म रेलवे अस्पताल से 05 किलोमीटर दूरी के अन्दर होनी चाहिए। अन्य सभी शर्तें सामान्य होने पर अस्पताल से नजदीकी फर्म को वरीयता दी जायेगी।
11. आवेदन पत्र का नगद मूल्य रू0 3000 रखा गया है। यह आवेदन पत्र किसी भी कार्य दिवस में मुख्य चिकित्सा अधीक्षक/उ0म0 रेलवे/आगरा छावनी के कार्यालय से आवेदन फार्म की कीमत मुख्य बुकिंग पर्यवेक्षक/ आगरा छावनी के कार्यालय में जमा कराने के पश्चात मूल जमा रसीद प्रस्तुत करने पर प्राप्त किये जा सकेंगे।
12. आवेदन पत्र को उत्तर मध्य रेलवे की बेबसाइट पर लिंक (www.ncr.indianrailways.gov.in→ About Us→ Divisions→Agra Division→Medical) से भी डाउनलोड किया जा सकता है। डाउनलोडेड आवेदन पत्र के साथ आवेदन पत्र की

कीमत रू0 3000 का बैंक ड्राफ्ट जो कि, **वरिष्ठ मण्डल वित्त प्रबन्धक उ0म0 रेलवे आगरा छावनी**, के नाम आगरा की बैंक में देय हो को संलग्न करना अनिवार्य होगा अन्यथा आवेदन पत्र निरस्त कर दिया जायेगा।

15. पंजीकरण फार्म के साथ निर्धारित धरोहर राशि रूपया 75000/- का बैंक ड्राफ्ट जो कि, **वरिष्ठ मण्डल वित्त प्रबन्धक उ0म0 रेलवे आगरा छावनी**, के नाम आगरा की बैंक में देय हो को आवेदन फार्म के साथ संलग्न करना अनिवार्य हैं अन्यथा आवेदन पत्र निरस्त कर दिया जायेगा।
13. पंजीकरण के पश्चात खुदरा आपूर्तिकर्ताओं से औषधियों/सर्जिकल सामग्री/लैब सामग्री की एम.आर.पी. पर अधिकतम छूट देने के लिए कुटेशन आमंत्रित किये जायेंगे जिसके आधार पर आपूर्तिकर्ता फर्म का चयन किया जायेगा। इसके अलावा अन्य कोई कर देय नहीं होगा।

मुख्य चिकित्सा अधीक्षक
उ0म0 रेलवे, आगरा छावनी

	कार्यालय मुख्य चिकित्सा अधीक्षक उ. म. रेलवे, आगरा छावनी		Office of Chief Medical Superintendent N. C. Railway, Agra Cantt.
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E. Office File No.-

NCR-AGCOMED(MD)/1/2022-O/o CMS/AGC/NCR

Annexure- B

EXPRESSION OF INTEREST

Advertisement for Empanelment/Registration for retail supply of Medicines/Surgical/Lab items for day to day retail local purchase for Divisional Railway Hospital Agra Cantt., Agra

Chief Medical Superintendent, N.C. Railway, Agra Cantt., Agra is inviting applications from eligible firms for empanelment/registration for retail supply of Medicines, Surgical and Laboratory items for day to day local purchase for Divisional Railway Hospital Agra Cantt., Agra. Willing suppliers may apply within 21 days from the date of this advertisement.

Following conditions are mandatory;

1. Firm should supply the indented Medicines/Surgical/Lab items 24 hours/seven days a week.
2. Firm should have a valid authority/license from state/central government for supply of medicines/surgical/Lab items.
3. Firm should be registered for GST and other applicable laws/rules.
4. Firm shall supply the indented medicines/surgical/Lab items on credit basis.
5. Railway Administration reserves the rights to get the supply tested in Government/private approved laboratory. In case any supply is found sub-standard, Railway Administration reserves the rights of cancelling the registration and recover the cost of test from the supplier.
6. Supplier will have to ensure supply on all the days and round the clock. Suppliers have to ensure emergency supply/urgent items to be supplied on urgent basis on short notice.
7. Supplier/Representative will collect the online/offline order at 17.00 hrs. every day and all ordered items will have to be supplied by 11.00 hrs. on next working day.
8. After successful registration, HMIS user ID/password will be provided to firm which will be used by the firm to get the purchase order and to supply the items.
9. Supplier should have the capability to meet supply order. Supplier should have turnover of at least 25 to 30 lakhs per annum.
10. Supplier's firm should be located within 05 km. from the Divisional Railway Hospital Agra Cantt. If all conditions remain equal, preference will be given to the supplier nearest to the hospital.
11. The cost of Application form is Rs. 3000/-. Application form can be obtained in any working day from the office of Chief Medical Superintendent/N.C. Railway/Agra Cantt. after depositing the application fee in the office of Chief Booking Supervisor Agra Cantt and on submitting the original receipt.

12. Application form can also be downloaded from the North Central Railway website link (www.ncr.indianrailways.gov.in→ About Us→ Divisions→Agra Division→Medical). In case of downloaded application form, a demand draft of Rs. 3000/- as application fee in favor of Sr. Divisional Finance Manager, N. C. Railway, Agra Cantt. drawn in the bank of Agra will have to enclose. Without demand draft, application form will be rejected out rightly.
13. Rs. 75000/- as earnest money in the form of Bank draft in favor of Sr. Divisional Finance Manager, N. C. Railway, Agra Cantt. drawn in the bank of Agra, will have to enclose with the application form .Without demand draft, application form will be rejected out rightly.
14. After registration/empanelment of retail suppliers, quotations will be invited from the registered firms to select the suppliers. Selection will be based on discount percentage on MRP (including all taxes) offered. No other trade tax/local tax/other charges will be payable.

Chief Medical Superintendent
N. C. Railway, Agra Division



Annexure-C

EMPANELMENT / REGISTRATION FORM

Empanelment/Registration for retail supply of Medicines/Surgical/Lab items for day to day retail local purchase for Divisional Railway Hospital Agra Cantt., Agra

File No.	NCR-AGCOMED(MD)/1/2022-0/o CMS/AGC/NCR
Cost/Value:	Approx Rs. 52,50,000/- Per annum
EMD:	Rs. 75,000/-
Application Form Cost:	Rs. 3000/- (Non-refundable)
Work Description:	Empanelment/Registration for retail supply of Medicines/Surgical/Lab items for day to day retail local purchase for Divisional Railway Hospital Agra Cantt., Agra

APPLICATION FORM FOR REGISTRATION AS APPROVED RETAIL SUPPLIER OF
MEDICINE/SURGICAL/LAB ITEMS

Sr. No.	Particulars	
1.	Name of the Firm/Company	
	Address	
	Phone No. Mobile No. Fax No. E. Mail-	
2.	License Detail:	
	License to deal in Medicines: Retailer Surgical: Retailer Other:	License No.
	Validity of License	
	Issuing Authority	
3.	Registration of Trade Tax/GST	
	Details:	
4.	Income Tax Detail:	
	Circle/Ward	
	PAN No./TAN No./Other	
5.	Has the firm ever been blacklisted by any institution? If yes give details	
6.	Has the firm ever supplied medicines/surgical items to this hospital? If yes give details.	
7.	Whether firm is authorized as institutional supplier for any Govt. Hospital? If yes, give detail.	

8.	Annual Turnover in last three years:	2019-2020:
		2020-2021:
		2021-2022:
9.	Documents to be attached a. Copy of license to deal in medical/surgical products b. Annual turnover (Certified by CA) c. Copy of GST Registration d. Demand Drafts e. Bank detail (IFSC code, Name of Bank, place etc.)	
10.	Earnest Money Demand Draft Detail	
	DD No. with date:	
	Name of Bank (Only scheduled/nationalized bank)	
11.	Application form Demand Draft Detail (if application form is downloaded from website)	
	DD No. with date:	
	Name of Bank (Only scheduled/nationalized bank)	

Declaration

I/we do hereby declare that the entries made in this application form are true to the best of my/our knowledge. I/We do hereby confirm that I/We have read the conditions governing Railway supply, conditions of contract- as amended from time to time and would abide by these conditions in all respect.

Any subsequent change in the information given above will be communicated to the Railway immediately.

Signature:

Name of Proprietor/Partner/Manager:

Place:

Date:

Mobile/Phone No.:

E. Mail:

Note: Kindly sign all the pages of application form and terms & conditions.

TERMS & CONDITIONS FOR REGISTRATION AS APPROVED RETAIL SUPPLIER OF
MEDICINE/SURGICAL/LAB ITEMS

General condition applicable:-

1. Firm should be open for 24 hours and seven days a week.
2. Firm should have a valid license for dealing in medical and surgical/Lab items as a Retailer.
3. Firm should comply with statutory regulations like Drug and Cosmetic Act, Pharmacy Act and other rules as imposed by Central and State Government time to time.
4. Firm should be registered for GST as applicable in Uttar Pradesh.
5. Registered suppliers have to supply medicine /surgical/Lab items manufactured by reputed firms only.
6. Railways reserve the right to get the supply tested in Govt. approved laboratories. In case any of the supply is found sub-standard, Rail Administration reserves the right to cancel the registration and to recover the cost of test from the supplier.
7. Supplier will indemnify the Railway for any liability arising due to defective/sub-standard supply.
8. Supplier should have facility of computerized billing, challan etc. to facilitate quick paper work and should have facility of telephone, fax, E-mail for quick communication.
9. Supplier will have to ensure supply on **ALL the DAYS** and **ROUND THE CLOCK**. Supplier has to ensure emergency supply/ urgent items to be supplied on urgent basis on short notice.
10. Representative of supplier must visit the hospital once a day at 17.00 hrs. to collect orders. All items ordered are to be supplied by 11.00 hrs. on next day.
11. Usually whatever brand of Medicine has been asked, only that brand should be supplied. Only in exceptional circumstance if original brand of medicine is not available, then equivalent product of another reputed firms to be supplied. Railways reserve the right to accept/reject the said supply.
12. If supplier fails to deliver supply in time, a penalty of Rs. 100/- per item per patient will be imposed on the supplier, and Railways will be free to purchase the item from alternative source and cost difference, if any; will be recovered from the supplier.

13. Supplier should have the capability to meet supply order. Supplier should have turnover of at least 25 to 30 Lakhs per annum.
14. Medicine shop should be located within five (05) Km. from the railway hospital Agra Cantt. All conditions remaining equal, preference will be given to the supplier nearest to the hospital.
15. In terms of EMD Rs.75000/ (Rs Seventy five Thousand Only) DD in original issued by any nationalized/scheduled bank in favor of Sr. Divisional Finance Manager, N. C. Railway, Agra Cantt should be enclosed with the application form, **otherwise registration form will be treated as cancelled.**
16. After registration of retail suppliers, quotations will be invited from them once or twice in a year to select the suppliers. Selection will be based on discount percentage on MRP (including of all taxes) offered. No. separate trade tax/local tax will be payable.
17. In the event of any dispute between Railways and the supplier as to the respective right and obligation of the parties hereunder or meaning of any article or conditions, such dispute shall be referred to sole arbitration of an officer of the Railways who shall be nominated for this purpose by the General Manager, N.C. Rly, and his decision shall be final, conclusive & binding on the parties.
18. All disputes are subject to jurisdiction of Agra Court only.

I accept the above terms and condition.

Signature with Stamp-----