

## North Central Railway



सामान्य प्रशासन विभाग  
प्रधान कार्यालय, उत्तर मध्य रेलवे,  
सूबेदारगंज, प्रयागराज-211015  
General Administration Dept.  
Head Quarter Office,  
North Central Railway,  
Subedarganj, Prayagraj-211015

पत्र संख्या- म.प्र./उमरे/SOP 2018/171(B)

Dated- 24.09.2024

प्रधान/समन्वय विभागाध्यक्ष

उत्तर मध्य रेलवे,

मंडल रेल प्रबंधक

प्रयागराज, झाँसी, एवं आगरा।

मुख्य कारखाना प्रबंधक

झाँसी, सिधौली, RCNK एवं CMLR/JHS.

प्रधान निदेशक लेखा परीक्षा

उमरे/प्रयागराज।

(संशोधन पर्ची - CS/NCR/22 Dated- 24.09.2024)

विषय:- Amendment in Model SOP-2018 on Works Matter for Constitution of Tender Committee and Acceptance for Works Tender (Open Line & Construction Organization).

संदर्भ:- (1) रेलवे बोर्ड का पत्र सं:- 2015/CE-I/CT/O/20/1 Dated:- 25.07.2024 & 13.09.2024  
(2) e-Office पर इस कार्यालय को प्रेषित फाइल संख्या- NCR-HQ0ENGG(SOP)/1/2020-O/o Dy.CE/G/HQ/NCR एवं Computer no-12059

उपरोक्त विषय के संबंध में संदर्भित पत्र संख्या - 1 एवं प्राप्त प्रस्ताव 2 पर प्रधान वित्त सलाहकार की वित्तीय सहमति एवं महाप्रबंधक महोदय की स्वीकृति के उपरांत तत्काल प्रभाव से संशोधन संख्या (Amendment No. CS/NCR/22 Dated- 24.09.2024) प्रतिस्थापित किया जाता है।

यह आपके सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

संलग्नक—यथोपरि।

रजत  
24.09.2024

(रजत पुरवार)  
उप महाप्रबंधक (सामा.)

नोट:- यह संशोधन पर्ची दिनांक 24.09.2024 से खोली जाने वाली संबंधित निविदाओं पर प्रभावी होगी।

प्रतिलिपि:- मुख्य प्रबन्धक/सू.प्रौ. उमरे प्रयागराज से आग्रह है कि कृपया उमरे प्रयागराज के Web Site पर उपलब्ध कराने की कृपा करें।



Amendment No. 06/ Model SOP 2018 dated 24.09.2024

CONSTITUTION OF TENDER COMMITTEE AND ACCEPTING AUTHORITY FOR  
WORKS TENDERS AS PER MODEL SOP 2018:

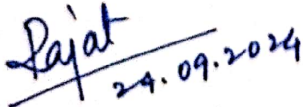
Authority: Railway Board letter No. 2015/CE-I/CT/O/20/1 dated 13.09.2024

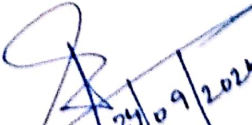
ANNEXURE: 1 (FOR OPEN LINE)

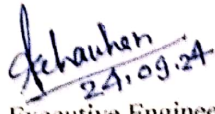
SN.	Value of Tender (Above Rs. and up to Rs.)	Composition of Tender Committee			Accepting Authority
		Executive Dept.	Sister Dept.	Accounts Dept.	
Open Line:- For all Works Contracts including EPC Tenders (For each Tender)					
1	Up to Rs. 50 lakh.	--	--	--	Selection Grade/ JA Grade/ Sr. Scale holding independent charge, subject to stipulation mentioned in Railway board's letter no 2017/CE- I/CT/9 dated 10.09.2020.
2	Above Rs. 50 Lakh and up to Rs. 2 Cr.	Sr. Scale	-	Jr. Scale	SG / JAG
3	Above Rs. 2 Cr and up to Rs. 4 Cr.	Sr. Scale	-	Sr. Scale	SG / JAG
4	Above Rs. 4 Cr. and up to Rs. 5 Cr.	JAG/SG		JAG/SG	SAG / ADRM
5	Above Rs. 5 Cr. and up to Rs. 50 Cr.	JAG/SG	JAG/SG	JAG/SG	SAG / ADRM
6	Above Rs. 50 Cr. and up to Rs. 100 Cr.	JAG/SG	JAG/SG	JAG/SG	DRM/CWM (For divisions & Workshops)
7	Above Rs. 50 Cr. and up to Rs. 100 Cr.	SAG	SAG	JAG/SG	CHOD in SAG/ PHOD in HAG/ AGM (For HQ Controlled Units)
8	Above Rs. 100 Cr. and up to Rs. 300 Cr.	SAG	SAG	SAG	PHOD in HAG/AGM
8A*	Above Rs. 50 Cr. and up to Rs. 1000 Cr.	SAG	SAG	SAG	PCEE, PCSTE in HAG
9	Above Rs. 300 Cr.	PHOD/ CHOD	PHOD/ CHOD	PHOD/ CHOD	General Manager

**Notes:-**

1. Where no AGM is posted, such tenders shall also be accepted by GM.
- 2 \* For item no. 8A above:-  
The powers shall be exercised for tenders related to Signaling, LTE, Kavach,  
Electrification & 2x25 Kv works only.

  
Dy. General Manager/Genl.

  
Dy. FA&CAO/Finance

  
Executive Engineer/Works



Amendment No. 06/ Model SOP 2018 dated 24.09.2024

CONSTITUTION OF TENDER COMMITTEE AND ACCEPTING AUTHORITY FOR  
WORKS TENDERS AS PER MODEL SOP 2018:


Authority: Railway Board letter No. 2015/CE-I/CT/O/20/1 dated 13.09.2024

**ANNEXURE: 2 (FOR CONSTRUCTION)**

SN.	Value of Tender (Above Rs. and up to Rs.)	Composition of Tender Committee			Accepting Authority
		Executive Dept.	Sister Dept.	Accounts Dept.	
Construction Organization:- For all Works Contracts including EPC Tenders (For each Tender)					
1	Up to Rs. 50 lakh.	--	--	--	Direct acceptance by Selection Grade/JA Grade/Sr. Scale holding independent charge, subject to stipulation mentioned in Railway board's letter no 2017/CE- I/CT/9 dated 10.09.2020.
2	Above Rs. 50 Lakh and up to Rs. 2 Cr.	Sr. Scale	-	Jr. Scale	SG / JAG
3	Above Rs. 2 Cr and up to Rs. 4 Cr.	Sr. Scale		Sr. Scale	SG / JAG
4	Above Rs. 4 Cr. And up to Rs. 5 Cr.	JAG/SG		JAG/SG	SAG
5	Above Rs. 5 Cr. and up to Rs. 100 Cr.	JAG/SG	JAG/SG	JAG/SG	SAG
7	Above Rs. 100 Cr.	SAG	SAG	SAG	CAO/Construction in HAG

  
24.09.2024  
Dy. General Manager/Genl.

  
24/09/2024  
Dy. FA&CAO/Finance

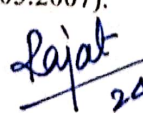
  
24.09.24  
Executive Engineer/Works

**GENERAL NOTES FOR TENDER COMMITTEE:-**

1. The third member of equal Grade as of executive member shall be from Sister Department and in the event of an officer of required Grade is not available in Sister Department, then third member may be nominated from other department(s) which deals with tenders, by DRM in division and General Manager in HQ.

SN.	Department	Sister Department
1	Civil Engineering	S&T Engineering
2	Electrical Engineering	Mechanical Engineering
3	Mechanical Engineering	Civil Engineering
4	S&T Engineering	Electrical Engineering
5	Operating	Commercial
6	Commercial	Operating
7	Medical	Mechanical Engineering
8	Personnel	Civil Engineering

2. (i) The level of TC will be decided by the post of executive, i.e., Convener. If post of executive member as mentioned against tender value is not in operation, the executive member will be of one step higher but other members will be of the same status as mentioned against tender value.
- (ii) Similarly, if grade as mentioned against the tender value for other department i.e. Sister department or Accounts department is not in operation then member of other department i.e. Sister department or Accounts department will be one step higher and executive member i.e. convener shall be at least of the same status as of other department.
- (iii) Accepting authority will be one grade higher than executive member i.e. convener
- (iv) In all those cases of SAG level Tender Committee where SAG Member is not available, GM should either post a SAG officer of that department or should nominate a SAG officer of concerned department from open line/other unit for TC. (Authority: RB letter no. 2015/CE-I/CT/0/20/1 dated 11.11.2022)
3. In single packet tendering system, level of the tender committee shall be decided by the cost quoted by the valid lowest tenderer.
4. In case of two packet system of tendering-
- (i) For Packet-I (Technical Bid evaluation), the level of TC to be decided by advertised tender value (NIT Value).
- (ii) For Packet-II (Financial Bid evaluation), the level of TC to be decided on the cost quoted by the lowest tenderer.
- (iii) In case of Reverse Auction(e-RA), the level of TC to consider the Final Price Offers shall be determined on the basis of lowest initial price of bid qualified for award of contract, as opened prior to Reverse auction.(Authority: Railway board letter No. 2017/Trans/01/Policy/Pt-S, dated 28.03.2018).
- (iv) In case technical bid is evaluated by specified grade of TC members and financial offer of LI is of amount such that TC level is of lower one, then in this case TC will be done by the committee who did technical evaluation.
5. For passenger amenity works at Divisional and Head Quarter level, besides the technical and Finance members, the third member should invariably be from Commercial department. (Authority: Railway Board's letter no. 2007/TGIV/ 10/PA/Works dated 25.05.2007).

  
24.09.2024.  
Dy. General Manager/Genl.

  
24/09/2024.  
Dy. FA&CAO/Finance

  
24.09.24.  
Executive Engineer/Works

Computer No. 12059