

Revised duty list/beat of CS&WI and S&WI Immediate effect is as under :

S.No.	Name Shri/Kumari	Designation	HQ	Jurisdiction/Section
1	Balmik Yadav	CSWI/Co.	PRYJ	CSWI/Coordination .Over all In-charge for monitoring and implementation of Welfare Inspector's work. Beat of NYN & PCOI
2	B D Pandey	CS&WI	PRYJ	Settlement Grievance . Helpline for Retired Employees, RTI,Pension Revision,HOER Incharge, ONR cases & Family Pension Cases.
3	Anand Krishna Gupta	CS&WI	PRYJ	Beat of Karchana to Meja Road and Overall Incharge Welfare Section and Shok Sandesh & other assigned duties alongwith protocol duty at PRYJ
4	Nagendra Pandey	CS&WI	PRYJ	D&AR of Personnel Branch and Appeal of PRYJ Division alongwith protocol duty at PRYJ & Beat of DRM Office/PRYJ
5	Sudeep Gupta	CS&WI	PRYJ	Beat of BKO to CNBI & Engineering Unit at CNB and S&T/CNB & Protocol duty at PRYJ/CNB.
6	Parveen Krishna	CS&WI	PRYJ	Athsarai to Satnaraini and CommI & Optg Units of Prayagraj & MI to Sr. DPO/PRYJ
7	Prabhat Kumar	CSWI	PRYJ	Beat of Link Jn. to Manikpur and All Engineering Units of PRYJ & other assigned duties alongwith protocol duty at PRYJ
8	Bajinath Tripathi	CSWI	MZP	Beat of MZP to DDU & Chunar to Agori Khas , all units of Mirzapur and other assigned duties alongwith protocol duty at CAR & BDL
9	Amit Kumar Jha	CSWI	ALJN	Beat of Aligarh to MIU with Branch Line of Aligarh to Harduaganj and other assigned duties alongwith protocol duty at ALJN
10	Satyendra Kumar Singh	CSWI	PRYJ	Beat From Rasulababd to Kanspur Guguali and Medical/PRYJ other assigned duties alongwith protocol duty at PRYJ
11	Malay Mishra	CS&WI	PRYJ	EG-1 & all co-ordination to HQ related work/presentation /position, outsourcing and other assigned duties alongwith protocol duty at PRYJ
12	Tej Bahadur	CS&WI	PRYJ	Incharge of CG Cell & Divisional Canteen /PRYJ

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13	Dheeraj Kumar	CS&WI	PRYJ	Beat from PNKD to KNS & Beat of All Electrical Units at CNB except RSO, ETC/CNB, Medical/CNB and other assigned duties alongwith protocol duty at CNB,
14	Rinku Singh	CS&WI	PRYJ	NCRWWO, GOY Station, TMS/CNB & ELS/CNB , Women Staff helpline and other assigned duties
15	Ranjeet Singh	CS&WI	PRYJ	Cultural Activities at Prayagraj, Issue of Computerized Passes of Gazetted officers. Event Co-ordinator. All pass related grievances, E-pass Module of HRMS implementation with all pass section alongwith protocol duty at PRYJ
16	Ram Swaroop Meena	CS&WI	PRYJ	Nirakaran cell/PRYJ, HRMS & other assigned duty and Protocol at PRYJ
17	Ashish Rai	CSWI	CNB	Beat of Traffic & Commercial CNB, Elect. RSO/CNB, GMC, Anwarganj, other assigned duties alongwith protocol duty at CNB,
18	Dharam Singh Meena	CSWI	TDL	Beat of Mitawali to Daud Khan, Electrical Units at Tundla including RSO, Medical/TDL, Mechanical(Loco) Lobby/ TDL & Commercial/TDL and other assigned duties alongwith protocol duty at TDL
19	Vijay Bahadur	CSWI	ETW	Beat of Phaphund to Hirangaon. & Branch Line Karahal. Protocol Duty at ETW
20	Md. Osama	S&WI	PRYJ	EG-1 & all co-ordination to HQ related work/presentation /position, outsourcing, IT Work, B.O.S. including H.R.M.S. and other assigned duties alongwith protocol duty at PRYJ
21	Dushyant Singh	S&WI	PRYJ	Electrical RSO, Mechanical (C&W and O&F)/Prayagraj, Protocol Duty at PRYJ
22	Hemant Tiwari	S&WI	PRYJ	CPGRAM cases,MP/MLA/VIP References, Nirakaran & Nivaran Cell.Timely redressal of Greivances by Single Window GM and PCPO Tracking, helpline for Serving & Retired Employees Nirakaran App alongwith protocol duty at PRYJ
23	Nand Kishore	S&WLI	PRYJ	Beat UND tp BDL & All Electrical Unit at PRYJ except RSO. Protocol Duty at PRYJ & BDL
24	Ashok Kumar	S&WI	PRYJ	Beat of Subedarganj to Sirathoo , S&T /Prayagraj, and other assigned duties alongwith protocol duty at PRYJ. MI to Sr DPO/PRYJ

25	Ram Prakash	S&WI	TDL	Engineering Establishment of Tundla, NCR College & Optg. Rg. & N. Rg. S&T, , Mech (C&W)/TDL and Beat of Branch line Etah To Barhan and Ex. Shikohabad to Ex. Farukhabad other assigned duties alongwith protocol duty at TDL
26	Jitendra Kumar	S&WI	PRYJ	Beat of Mech (C&W, O&F) of CNB & GMC, CYM & CHC/GMC, MEMU Shed/CNB. Protocol Duty at PRYJ. & HOER

Note :- HRMS Cell WLI & Pass Section WLI will ensure all aspect/data entry to generate E.Pass for serving and retired employees under APO/G.

All above CSWI & S&WI can be assigned any other work by the officers in additon to the work allotted to them.

1. All Welfare Inspectors will report to DRM Office/PRYJ on Monday.
2. The CSWI & SWI will open Grievance Register and will enter into it the grievances collected from section under his jurisdiction including action taken report.
3. CSWI & S&WI will not leave the beat duties/HQ without prior approval of their programme by Competent Auhtority
4. All beat Inspector should ensure their presence during DRM/GM Inspection and they will keep contact/touch with DRM cell about DRM movement. Failure on the part of Inspectors will be dealt seriously.
5. No existing CG and Settlement cases pending with WLI will be trasnsferred.
6. All CSWI & S&WI will ensure display of SBF Board and Employee Charter at proper places at all Station/units of their beat within One months of issuance from this letter.
7. Grievances collected from Nirakaran Box should be handed over to Nirakaran Cell with duly registration & complaiance should be followed in 15 days with information to Employees.
8. CSWI & SWI nominated as Cadre Co-ordinator will look after the work of nominated cadre in addition to duty assigned to them.
9. All CSWI & WLI will check 05 SRs & L. A/cs randomly in Cadre/Establishment every week and will prepare report and put up before Sr.DPO/DPO.
10. Head Quarter of Sri Ram Swaroop Meena CSWI has been changed from TDL to PRYJ & Sri Ram Prakash S&WI has been changed from CNB to TDL on Administrative Ground.
11. Sri Rakesh Kumar Meena CSWI/TDL, who is under transfer on request to NWR/JP. Arrange to hand over the beat charge to above nominated WLI/CSWI
12. Sri B D Pandey CSWI/PRYJ will resposible for preparation of Duty Roster with the help of Sri Jitendra Kumar, Sri Ashok Kumar & Sri Praveen Kumar Krishna .

No. CS/DPO/W/Office Order/2021

Dated : -07.02.24

Copy to : 1. All Branch Officers
2. All Personnel Officers
3. All Concerned Employees.

(Ashish Kumar Shukla)
DPO/Admin./PRYJ