

कार्यालय आदेश सं. Pers/Gaz/HQ 108/2025

पत्र सं- 140665:NCR-HQ0MECH(CONF)/1/2025

दिनांक- 11.06.2025

Rationalization of workload of Mechanical Department in NCR.

Considering the increasing workload and the need for more directed efforts on the coaching side of mechanical operations & maintenance, Competent Authority has decided to rationalise work allocation in the Mechanical Department of this Railway is as under with immediate effect.

1. The present post of Sr. DME (C&W) is re-designated as Sr. DME (Coaching). Duty-list assigned to Sr. DME (Coaching) is included:

- (i) Coaching Depots & Sickline activities.
- (ii) Rolling In-Out examination & through-passing of Coaching and on-board activities of coaching stock including Watering, OBHS, Mechanised Coach Cleaning.
- (iii) Roadside Attention & wherever required Repair of both coaches & Wagons.
- (iv) Maintenance of Wayside Equipment including but not limited to OMRS, WILD, HABD, HAHW.
- (v) Maintenance of Vande Bharat Rakes.
- (vi) Any other work as assigned from time to time by administrative authorities in the chain of command.

2. The Duties assigned to Sr.DME (O&F) is included:

- (i) Freight Examination and Sicklines/ ROH Depot Activities, Weigh Bridges.
- (ii) Disaster Management Activities including ART, ARME, 140 Tonne Crane Maintenance & Operation etc.
- (iii) EIMWB, RDI and allied activities.
- (iv) EnHM work where entrusted/currently being carried out or where a separate EnHM Branch officer has not been posted.

3. Wherever overlap of functions/shared use of resources are involved, complementarity and coordination are to be ensured. As an illustrative example, as Sr.DME (O&F)'s assistance would be crucial for ensuring prompt roadside attention and repair of both coaches and wagons, such assistance is ensured at all times through suitable coordination & communication mechanisms by both Branch Officers.

4. As part of the rationalization exercise, administrative control of the following work centres is transferred to the Sr.DME (O&F) of the respective Division:

a) Prayagraj Division:

GMC Depot/Kanpur: Wagon Depot and ROH with allied units, if any, that are presently managed by ADME/GMC. The ADME/GMC with all Staff/Supervisors under him/her shall report to Sr.DME (O&F)/DME (O&F), if any.

DAR Depot: Dadri Depot with allied units, if any, that are presently managed by DME/ADME posted at TDL. The DME/ ADME posted at TDL with all Staff/Supervisors under him/her shall report to Sr.DME (O&F). CAR TXR Point; all Staff/Supervisors of CAR TXR Point shall report to Sr. DME (O&F)/ DME (O&F), if any.

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b) Agra Division:

BAAD: Tank Wagon Depot with allied units, if any, that are presently managed by ADME/BAAD. The ADME/BAAD with all Staff/Supervisors under him/her shall report to Sr.DME (O&F)/DME (O&F).

c) Jhansi Division:

Jhansi Wagon and ROH Depot, Goods Examination Yard of JHS and BABINA; all Staff/Supervisors of these work centres shall report to Sr.DME (O&F)/DME (O&F).

5. The changes in administrative control/reporting structures at the Branch Officer level as a result of the rationalization exercise listed above are summarized in the Table below:

S.N.	Officer/Official(s)	Current Branch Officer	Revised Branch Officer
1	ADME/GMC**	Sr.DME(C&W)* /PRYJ	Sr.DME (O&F)/PRYJ
2	DME/ADME posted at TDL**	Sr.DME (C&W)* / PRYJ	Sr.DME (O&F)/PRYJ
3	ADME/BAAD**	Sr.DME (C&W)* / AGC	Sr.DME (O&F)/AGC
4	Supervisors & staff of Wagon & ROH depot, Goods examn. Yard of JHS & Babina**	Sr.DME (C&W)* / JHS	Sr.DME (O&F)/JHS

Note-1 : * **Sr. DME/C&W** to be now called **Sr. DME/Coaching**.

Note-2 : Existing duty list of Officers/Officials listed in Col.2 of Table above shall remain unchanged until further orders even with the changed reporting structure; e.g. DME/ADME Tundla shall continue to look after coaching activities in Tundla and the existing ART/ARMV beat & will act as per the requirements of Sr. DME/ (Coaching) in the exercise of functions related to coaching.

Note-3 : Separate instructions related to counter-signing of APARs of Gazetted Officer(s) wherever deemed required will be issued to take into account the revised command-and-control structure.

6. Establishment and Cadre Management of Supervisors & staff:

Seniority of all Supervisors & Staff will continue to be maintained as at present without further bifurcation on account of changed reporting structure at the gazetted officer level. For the purpose of overall Cadre management, Sr. DME/C&W will be the relevant Branch Officer. Such overall Cadre management will include vacancy assessments for indents & promotional tests, initial posting of Supervisors & staff for Divisionally controlled posts, transfers & postings where change of station is involved, and management of IDT & IRT requests.

Leave; assignment of duty list within the Unit- including postings on promotions within the Unit; filling-up of APARs; general administrative control- including for D&A matters- of Supervisors within O&F Units shall be with Sr.DME (O&F) – either directly or through the relevant DME/ADME reporting to him, if any.

Where transfer of O&F supervisors and/or staff from one O&F Unit to another O&F Unit in the Division involves change of Station, Sr. DME/O&F will be the approving authority subject to establishment section's clearance regarding pending priority requests or any other establishment provisions.

Transfers from O&F Units to C&W Units shall require approval from both Sr.DME/Coaching and Sr. DME (O&F). Where there is disagreement, matter shall be resolved by the next higher administrative authority- viz. ADRM of the Division.

The revision in reporting/administrative structure by itself does not involve any physical transfer of staff; existing staff will continue in their present places of posting until further orders.

7. The relevant Branch Officer for handling the Budget for Demand nos. 6, 7 & 8 pertaining to Wagon/Freight activities will now be Sr. DME (O&F).

8. Freight Control should now be separated from Coaching Control for Mechanical operations & maintenance in a phased manner in Divisions. As regards shared common personnel resources including ministerial staff, suitable re-apportionment is to be made to cater to the increased workload of Sr.DME (O&F). Sr. DPO of the Division to work out such re-apportionment in consultation with Sr. DME (Coaching) and Sr. DME (O&F).

9. The extant norms of a Mechanical Officer accompanying ART, ARME /Cranes depending on the workload/route of accidents may be ensured by Sr.DME (Coaching) & Sr.DME (O&F). Such deputing of the Mechanical Officer will be irrespective of his/her current posting being either in the Coaching or O&F stream.

10. Clarification due to Rationalization Orders:

Any technical/policy-level clarifications required in connection with this rationalization arrangement should be referred to PCME/NCR. It is however expected that local issues/individual manpower matters, if any, will be resolved at the Divisional level through coordination & consultation.

11. Any subsequent changes in functional categorization of a Unit for the purposes of reporting structure from Coaching to O&F and vice versa shall be with the approval of PCME.

These Orders are issued with the approval of the Competent Authority and shall be applicable from the date of issue.

Digitally Signed by Manish

Kumar Khare

Date: 11-06-2025 11:32:30

Reason: Approved

(मनीष कुमार खरे)

उप मुख्य कार्मिक अधिकारी/राज.

कृते महाप्रबन्धक/कार्मिक

प्रतिलिपि:-

- सचिव महाप्रबन्धक-महाप्रबन्धक को सूचनार्थ ।
- निजी सचिव-।/अपर महाप्रबन्धक-अपर महाप्रबन्धक को सूचनार्थ ।
- निजी सचिव-।/प्रधान मुख्य कार्मिक अधिकारी ।
- प्रमुख वित्त सलाहकार/मुख्यालय ।
- सभी प्रमुख विभागाध्यक्ष/विभागाध्यक्ष । मुख्य कार्मिक अधिकारी/प्रशा. एवं औद्योगिक संबंध ।
- सचिव, रेलवे बोर्ड, रेल भवन, नई दिल्ली ।
- मंडल रेल प्रबन्धक-झाँसी, प्रयागराज एवं आगरा, मुख्य कारखाना प्रबन्धक, झाँसी एवं सिथौली
- उप मुख्य सतर्कता अधिकारी ।
- वरि. मंडल वित्त प्रबन्धक-झाँसी, प्रयागराज एवं आगरा, कारखाना लेखाधिकारी-झाँसी एवं सिथौली ।
- महामंत्री अधिकारी एसोसिएश न एवं प्रमोटी ऑफीसयर्स एसोसिएश न, प्रयागराज ।
- महामंत्री एनसीआरएमयू एवं एनसीआरइएस, प्रयागराज ।
- सहा. सचिव/गोपनीय/महाप्रबन्धक । कार्यालय अधीक्षक/वेतन/राज., टीएडीके एवं पास अनुभाग ।
- संबंधित अधिकारी