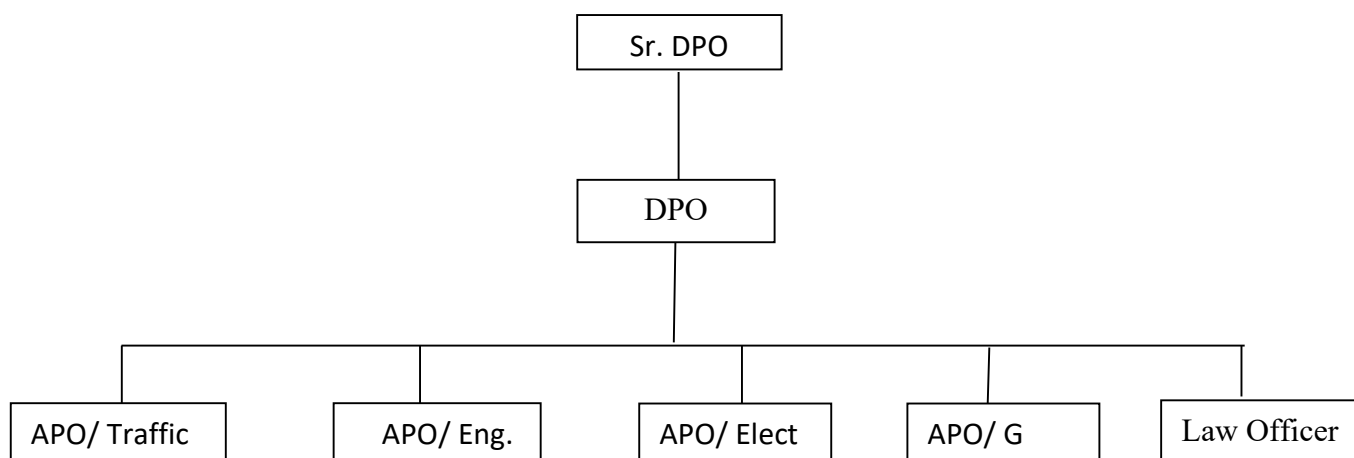


Organization Chart

8.1 The Personnel Department is headed by Sr. D.P.O and assisted by 01 DPO, 04 APO and 01 Law officer



The Personnel Department is doing establishment work of 158 Officers and 30862 staff.

The details are as under –

On Roll Position of Officers

Deptt.	HAG (NF)	SAG (NF/DACP)	SG/JAG	Sr. Scale	Jr. Scale / Gr. B'	Total
Gen Admin	3	1	0	0	2	6
Stores	0	1	0	0	2	3
Personnel	0	0	1	1	5	7
NCRI College	0	0	0	0	0	0
Commercial	0	0	2	1	6	9
Operating	0	0	4	3	3	10
Safety	0	0	1	0	1	2
S&T	0	0	5	7	9	21
Mechanical	0	0	3	4	3	10
Civil Engg	0	0	7	2	18	27
Elect.	0	0	9	7	8	24
Medical	1	15	6	8	11	41
Total	4	17	36	33	68	158

(i) Ministerial & Gr. D' Staff position with vacancy of Personnel Department

Category	Sanctioned Strength	Men on Roll	Vacancy
Ch. O.S.	34	32	02
O.S.	95	70	25
Sr. Clerk	26	35	+9
Jr. Clerk	30	46	+16
Group – D	06	06	00
Total	191	189	02

(iii) Department wise staff position

	ADM N	CIVIL ENGG	MECH	OPTG.	COML.	S&T	ELECT.	MEDICAL	PERS	STORE	ACCOUNT	RPF	TOTAL
	C	C	C	C	C	C	C	C	C	C	C	C	C
S/S	179	9655	2979	5777	2923	262 4	1012 2	462	242	1	179	1448	36591
O/R	154	7830	2535	4648	22143	218 3	9153	536	207	0	123	1280	30862

1. Induction

(A) Compassionate Appointment made

Period	No. appointments	Group 'C'	Group 'D'
2018-19	105	34	71
2019-20	80	31	49
2020-21	197	86	111
2021-22	220	130	90
2022-23	226	130	96
2023-24	83	57	26
2024-25	72	52	20
2025-26 up to 31.05.2025	14	12	02

(B) Recruitment against D.R. Quota &RRB appointment

Period	No. appointments	Group 'C'	Level 1
2019-20	1778	238	1540
2020-21	1061	988	73
2021-22	2045	1988	57
2022-23	777	525	252
2023-24	1895	420	1475
2024-25	64	11	53
2025-26 up to 31.05.2025	20	15	05

2. Settlement

(A) Normal retirement

Period	Total No. of cases	Case finalized	Balance
2017-18	1414	1414	Nil
2018-19	1403	1403	Nil
2019-20	1008	1008	Nil
2020-21	641	641	Nil
2021-22	586	586	Nil
2022-23	637	637	Nil
2023-24	690	690	Nil
2024-25	604	604	Nil
2025-26 up to 31.05.2025	67	67	Nil

(B) Other than Normal Retirement

Period	Cases as on 1 st April	Total No. of cases	Case finalized	Balance
2018-19	25	129	122	32
2019-20	32	102	109	25
2020-21	25	152	137	40
2021-22	40	147	155	32
2022-23	32	128	126	34
2023-24	34	127	144	17
2024-25	17	107	117	07
2025-26 up to 31.05.2025	07	13	15	05

(C) Pension Adalat

Period	S.No.	Pension Adalat organized on	Grievances received	Grievances Resolved
2022-2023	1.	15.06.2022	59	59
	2.	15.12.2022	48	48
2023-2024	1.	15.06.2023	59	59
	2.	20.09.2023	06	06
	3.	15.12.2023	40	40
2024-2025	1.	18.06.2024	25	25
	2.	16.12.2024	29	29
		TOTAL	266	266

(D) 7th CPC Pension revision

Total No. of Cases	Total No. of cases finalized up to 31.03.2025	Balance
25478	25217	261

3. Management of Court case (on service matters)**(A) High Court**

Period	Cases as on 1 st April	Case added during the year	Total No. of cases	Case finalized	Balance
2017-18	247	29	276	31	245
2018-19	245	41	286	66	220
2019-20	220	35	255	36	219
2020-21	219	14	233	21	212
2021-22	212	30	242	18	224
2022-23	224	25	249	23	226
2023-24	226	43	269	27	242
2024-25	242	48	290	27	263
2025-26 up to 31.05.2025	263	04	267	03	264

(B) CAT cases

Period	Cases as on 1 st April	Case added during the year	Total No. of cases	Case finalized	Balance
2018-19	632	185	817	112	705
2019-20	705	63	768	113	655
2020-21	655	66	721	49	672
2021-22	672	151	823	95	728
2022-23	728	89	817	102	715
2023-24	715	155	870	235	635
2024-25	635	209	844	189	655
2025-26 up to 31.05.2025	655	53	708	42	666

(C) Other Court (Labour court CGII & Civil Court)

Period	Cases as on 1 st April	Case added during the year	Total No. of cases	Case finalized	Balance
2018-19	66	08	74	08	66
2019-20	66	03	69	06	63
2020-21	63	03	66	03	63
2021-22	63	02	65	06	59
2022-23	59	06	65	01	64
2023-24	64	04	68	03	65
2024-25	65	03	68	0	68
2025-26 up to 31.05.2025	68	01	69	0	69

(D) Contempt cases

Period	Opening balance	No of case added	Case finalized	Balance
2018-19	21	33	11	43
2019-20	43	27	12	58
2020-21	58	05	02	61
2021-22	61	11	24	48
2022-23	51	16	18	49
2023-24	49	25	24	50
2024-25	50	67	40	77
2025-26 up to 31.05.2025	77	08	09	76

(E) Workmen's Compensation cases

Period	Opening balance	No. of case added	No. complied	Balance
2017-18	03	07	03	07
2018-19	07	09	11	05
2019-20	05	05	04	06
2020-21	06	05	11	00
2021-22	00	04	02	02
2022-23	02	04	06	00
2023-24	00	13	11	00
2024-25	00	06	06	00

2025-26 up to 31.05.2025	00	02	01	01
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4. (A) Position of Selection/Suitability/Trade Test

Period	No. of Selection	No. of Suitability	No. of Trade Test	No. of staff promoted
2021-22	19	128	57	4268
2022-23	14	78	30	3924
2023-24	10	93	31	5174
2024-25	9	102	31	2784
2025-26 up to 31.05.2025	0	17	1	248

(B) Position of MACP 2022 – 2023 (up to 31.05.2025)

Period	Total Cases	MACP Given	MACP Under Process
2021-2022	1144	1144	00
2022-2023	567	567	00
2023-2024	917	917	00
2024-2025	422	422	00
2025-2026	260	260	00

5. Disposal of Grievances

(A) DPG/RB/MR/MP/MLA/VIP/CA-iii Reference

Period	Opening balance	Cases added	Cases disposed	Balance
2018-19	79	985	934	130
2019-20	130	971	1014	87
2020-21	87	608	678	17
2021-22	17	694	697	14
2022-23	14	586	600	11
2023-24	11	582	588	5
2024-25	5	466	443	23
2025-26 up to 31.05.2025	23	147	157	13

(A) Grievances Disposal/Nirakaran / Single Window System

Period	Opening balance	Cases added	Total Cases	Cases disposed of	Balance
2018-19	14	223	237	220	17
2019-20	17	208	225	206	19
2020-21	19	185	204	169	35
2021-22	35	184	219	178	41
2022-23	41	240	281	238	43
2023-24	43	5030	5073	4993	80
2024-25	80	8461	8541	8306	235
2025-26 up to	235	746	981	766	215

31.05.2025					
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(B) Running staff Grievance

Period	Opening balance	Cases added	Total Cases	Cases disposed off	Balance
2017-18	16	554	570	531	39
2018-19	39	752	791	757	34
2019-20	34	494	528	484	44
2020-21	44	691	735	725	10
2021-22	10	768	778	757	21
2022-23	21	769	790	773	27
2023-24	27	644	671	656	15
2024-25	15	619	634	579	55
2025-26 up to 31.05.2025	55	76	131	94	37

6. Industrial Relations (01.04.2024 to 31.05.2025 as per calendar)

S. No.	Meeting	Organization	
		NCRMU	NCRES
01	Div. PNM Meeting	00	01
02	Informal Meeting	00	01
03	PREM	00	00
04	Non-Payment Meeting	02	02

7. Transfer Cases (Mutual & Own Request Transfer)

S.No.	Period	Transfer Type	Opening Balance	New cases	Total cases	Finalized	Closing Balance
1.	2020-2021	Mutual	28	334	362	312	50
		Own request	20	404	424	334	90
2.	2021-2022	Mutual	50	388	438	378	60
		Own Request	90	256	346	305	41
3.	2022-2023	Mutual	60	430	490	418	72
		Own Request	41	115	156	65	91
4.	2023-2024	Mutual	72	518	590	367	223
		Own Request	91	162	253	83	170
5.	2024-2025	Mutual	223	653	876	644	232
		Own Request	170	331	501	397	104
6.	2025-26 up to 31.05.2025	Mutual	232	98	330	113	217
		Own Request	104	65	169	41	128

1. Human Resources Management:

All modules of HRMS have been implemented by the Personnel Department, PRYJ Division.

- Master Data 98.95 %
- e- SR 94.00 %
- e- Pass 100 %
- PF withdrawal 100 %

- **Settlement** 100 %
- **e-Office order** 100 %
- **ESS** 100 %
- **APAR generated for 2023-24** – 97.13 %

2. **Nirakaran (Karmchari Suvidha Kendra): -**

Employee facilitation center has been inaugurated in a corporate style design in DRM office campus with the sole objective of providing qualitative solutions of various issues under one roof in a professional manner for Serving employees, Retired employees and Handicapped persons. The facilities available in Nirakaran Cell are as follows-

- ❖ Manual pass Helpdesk
- ❖ E- pass Helpdesk
- ❖ HRMS Helpdesk
- ❖ UMID Helpdesk
- ❖ Online Grievance Helpdesk
- ❖ Offline Grievance Helpdesk
- ❖ Disabled pass Helpdesk.

3. **Divisional SBF Committee** has decided to setup open Air Gym at 09 places (namely at MZP-1, PRYJ-2, CNB-2, ETW-1, TDL-1, ALJN-1, DER-1) across division for staff welfare. Setup is in process.

(ii) Spouse Camp at Kerala tour proposed in December 2023.

(iii) Women empowerment camp proposed in Kerala from 11.12.2023 to 19.12.2023.

4. **DRM Office Canteen: -**

Hygienic and balanced nutritional food is prepared and served on nominal charges. The food variety includes healthy break-fast, mid-day snacks, lunch and evening snacks as well.

5. **Grievances Camp: -**

Staff grievance camp organized over PRYJ Division in 2023-2024 is as under:

	Station Name	-	Camp Date
(i)	Kanpur (CNB)	-	18.05.2023, 22.09.2023 & 23.09.2023
(ii)	Bharvari (BRE)	-	06.10.2023
(iii)	Manikpur (MKP)	-	20.10.2023
(iv)	Tundala (TDL)	-	03.11.2023 & 04.11.2023
(v)	Sonbhadra (SBDR)	-	17.11.2023
(vi)	Aligarh (ALJN)	-	01.12.2023
(vii)	Etawa (ETW)	-	15.12.2023
(viii)	Prayagraj (PRYJ)	-	18.05.2023
(ix)	Lohagara	-	26.08.2023
(x)	Madaraha(MDX)	-	26.08.2023
(xi)	Jasra	-	26.08.2023
(xii)	Mirzapur (MZP)	-	07.09.2023 & 19.01.2024
(xiii)	Vindhyanchal (VDL)	-	07.09.2023
(xiv)	Chunar (CAR)	-	07.09.2023
(xv)	Sikohabad (SKB)	-	02.02.2024
(xvi)	Khurja (KRJ)	-	16.02.2024

(xvii)	Mirzapur (MZP)	-	11.05.2024
(xviii)	Manikpur (MKP)	-	04.05.2024
(xix)	Vindhyanchal (BDL)	-	02.04.2024
(xx)	Chunar (CAR)	-	01.03.2024
(xxi)	Khurza (KRJ)	-	05.07.2024
(xxii)	Kanpur (CNB)	-	12.07.2024
(xxiii)	Phanphund (PHD)	-	19.07.2024

6. Divyang Camp- To facilitate PwBD employees, Divyang Camp organized at PRYJ, TDL, CNB & MZP on 14.12.2023, 15.12.2023 & 19.12.2023.

7. Scholarship:-

Scholarship provided to 407 wards of Railway staff for higher education & technical education from Divisional Staff benefit fund.

8. Financial aid:-

Reimbursement of spectacles provided to 130 staff of PRYJ Division through staff benefit fund of total amount Rs. 123980/-.

9. Partition Horrors –

- Partition Horrors Remembrance Day was celebrated on 14.08.2023.

- Selfie Points were established at all major stations to amplify the outreach of Har Ghar Tiranga Campaign.

-Drawing/Painting competition has been organized at PRYJ Station on the occasion of Swachhta Pakhwada in which 55 children participated.

10. Women's Day-

Various program was organized on the occasion of International Women's Day (08 March 2023) as follows Seminar/Workshops was organized on 02.03.2023, Walkathon on 03.03.2023 and 19 Women Employees were given certificates and case awards for their outstanding contributions during the Cultural Program held on 06.03.2023 attended by around 150 officers & Employees.

11. Rojgar Mela-

Total 03 Rozgar Mela has been organized by Prayagraj Division 01 at Kanpur & 02 at Prayagraj Total 416 Appointments given in different categories.

12. Training cum Examination Hall –

To impart in house training to staff and conduct Departmental examinations, a hundred-seater Training cum Examination Hall is ready in Personnel Department in 1st & 2nd floor above Divisional canteen.

13. Distribution of Tricycles-

09 battery operated tricycles have been provided to handicapped staff.

14. Swachta Pakhwara Week-

- Staff Grievance camp organized at BRE and MKP on 06.10.23 and 20.10.23 on the occasion of Swachta Pakhwara week.
- Drawing competition organized for school children at PRYJ Station on 01.10.23 on the occasion of Swachta Pakhwara week.
- Shramdaan / Cleanliness drive organized at office on 01.10.23 on the occasion of Swachta Pakhwara week.

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15. Ekta Diwas-

- Run for Unity organized on 31.10.23 on the occasion of Ekta Diwas.
- Quiz competition for staff organized on 31.10.23 on the occasion of Ekta Diwas.

16. Vigilance Awareness Week-

- (i) Debate & Painting competition organized during the week.
- (ii) Quiz Competition and essay writing competition held during the week.
- (iii) Nukad Natak organized at station of Prayagraj, Kanpur and Tundla
- (iv) Painting and poem reading competition organized for school children on 31.10.23 on the occasion of Vigilance Awareness week.

25. Inauguration of New Vande Bharat Express-

- Quiz and drawing competition were organized by Personnel department and arrangements for teachers, parents & children to travel in New Vande Bharat Exp. was made on the occasion of New Vande Bharat Exp. train inaugural on 18.12.2023 at PRYJ, CNB, ETW, TDL, ALJN.
- Inauguration function of 12 OSOP stations and flag off of New Vande Bharat Express (PRYJ to GKP) on 12.03.2024 accordingly cultural program has been organized at each station.

26. Inauguration function of 10 Amrit Bharat Station and 32 RoBs/ RuBs has been done on 26/02/2024, accordingly Essay & Drawing Competition has been organized in various local schools. Total 2988 students have participated, and award distributed to school children at various stations RoBs/ RuBs.

27. Pension Adalat- organized on 18.06.2024, out of 25 grievances received all are resolved.

28. Republic Day function 2024- Republic Day function has been celebrated at DSA ground and 149 employees were awarded by DRM/PRYJ.

29. Martyr's Day- Observance of two minutes silence on 30th January (Martyr's Day) in the memory of those who sacrificed their lives during struggle for India's freedom.

34. Departmental Examination- First in-house departmental exam has been conducted in new 2nd floor 100 seated training cum examination hall, at Prayagraj division, DRM office on 24th Feb 2024. Both floors are under CCTV surveillance monitoring system and projectors in both the floors are being installed.

35. Celebration of Dr. Bheem Rao Ambedkar Jayanti has been conducted on 15/04/2024 where all branch officers and SC/ST union was present.

36. 'Yog Sadhana Kendra' organized on 05.05.2024 in Mandal auditorium to improve health and wellbeing of employees.

37. 'Yoga Day' celebrated on divisional auditorium and various stations organized by personnel department, 14 location Geo tagging by Bhuvan App and At My Bharat portal all geo tagging location related yoga celebration photos uploaded.

38. iGOT Karmayogi training camp organized in all major stations over PRYJ Division on 24.07.2024, 25.07.2024 and 26.07.2024, more than 500 staffs trained in Prarmbh and Mandate module.

- 39.** Independence Day function has been celebrated at DRM office on 15 Aug 2024 and distributed 192 certificates to employees for their good work.
- 40.** Swachata Pakhvara celebrated in Prayagraj division from 17 September to 02 October 2024 during this essay, quiz competition and Nukkad Natak (Swachatta hi Sewa) organized at DRM Office and various Division railway stations.
- 41.** Vigilance Week celebrated in Prayagraj Division from 27 October to 03 November 2024 during this time Essay, Quiz competition and awareness program organized at DRM Office Prayagraj.
- 42.** On 21 December oath taking ceremony organized in DRM office during Sadbhavana Diwas.
- 43.** On 26 December oath taking ceremony organized in DRM office during Constitution Day.
- 44.** Staff facilitation center was setup to facilitate Railways employees coming from other Zonal/ Divisional Railways for Maha Kumbh Mela-2025 duty. The joining letter along with a special Kumbh Mela identity card was provided to approximately 5500 staff of different Zonal Railways and 9000 staff of Prayagraj Division in addition to this sparing/ relieving letter was provided to outgoing staff at Kumbh Mela facilitation center.
- 45.** Cultural program on Maha Kumbh Rail Mahotsav theme was organized by Personnel department at PRYJ Junction from November-2024 to February-2025.
- 46.** Keeping in view of Maha Kumbh Mela-2025 - Soft Skill, Disaster, Orientation and Behavioral Management trainings were provided to more than 9000 staff through offline and online mode.